



Annual Budget

Fiscal Year 2005



Chesterfield, Missouri



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December 6, 2004

Honorable Mayor and City Council
Chesterfield, Missouri

Subject: Fiscal Year 2005 Budget

Submitted herewith is the annual operating budget for the City of Chesterfield, Missouri, adopted by the City Council on December 6, 2004. This budget covers the period from January 1, 2005 to December 31, 2005. It is the cumulative result of a comprehensive effort by Department Heads in projecting expenditure needs for our seventeenth full year of operation.

The budget for 2005 includes the General Fund, a capital projects fund, six debt service funds (the Debt Service Fund-Parks, the Certificate Payment Fund-Public Works Facility, the Debt Service Funds for the R&S Phase I and Phase II projects, the Certificate Payment Fund-City Hall and the Debt Service Fund-Tax Increment Financing Refunding and Improvement Revenue Bond), and three special revenue funds (the Chesterfield Valley TIF Fund, the Parks Sales Tax Fund and the Capital Improvements Sales Tax Trust Fund). These funds are the City's only budgeted funds.

The City of Chesterfield, Missouri, provides a full range of municipal services. These services include legislative, finance and administration, police, judicial, planning, and public works. The Monarch Fire Protection District, as a separate political subdivision, has not met the established criteria for inclusion in the reporting entity under generally accepted accounting principles and, accordingly, is excluded from this budget.

ECONOMIC CONDITION AND OUTLOOK

The City of Chesterfield, Missouri is located on the western edge of St. Louis County. The City was incorporated under Missouri law as a third class-city on June 1, 1988. According to 2000 census figures, the City had a population of 46,802 residents.

The City is considered by many to be one of the fastest growing cities in the Midwest. Chesterfield already has a thriving business community convenient to its residents, communities located throughout west St. Louis County and St. Charles County. Continuing improvements to I-64/Highway 40 assure the City greater opportunities for growth, and enhance its accessibility to downtown St. Louis.

The national and international headquarters and regional offices of corporations such as McDonald's Corporation, Merrill Lynch, and Shell Oil Company are located in Chesterfield. In addition, Pfizer has a \$150 million Life Sciences Research Center, occupying approximately 900,000 square feet or 210 acres, within our community.

Chesterfield Mall



Chesterfield also has a strong retail base with Chesterfield Mall, one of the largest suburban shopping centers in the metropolitan St. Louis area, and a diversity of shops and restaurants in neighboring shopping centers. Chesterfield Mall now has over 1.5 million square feet of enclosed suburban shopping space, including three anchor stores (Dillard's, Famous Barr and Sears), plus over 140 other specialty stores and a food court with more than 10 different dining options. Construction is currently underway for a 14-screen movie complex. The renovation will include a relocated food court and the

addition of several upscale restaurants.

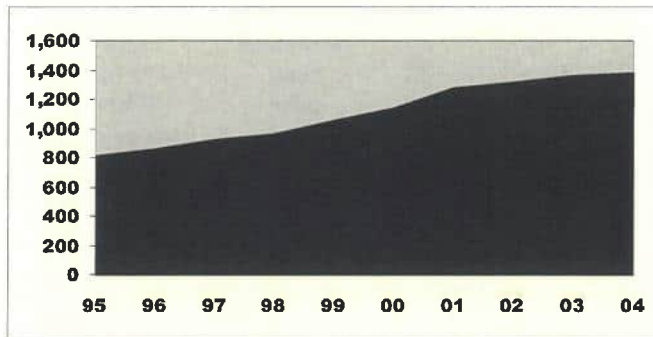
The City's western corridor (referred to as Chesterfield Valley) has expanded dramatically over the last several years with light industrial and office/warehouse facilities. Chesterfield Valley has made a dramatic comeback from the flood of 1993. In addition to restoring the Monarch-Chesterfield Levee to its original 100-year level of protection, the Levee District and the City are working together to complete construction of 11 miles of the Monarch-Chesterfield Levee to a 500-year elevation level in order to further protect the Redevelopment Area. To date, approximately 90% of the earthen levee has been improved to the 500-year elevation. Additional improvements to the strength of the earthen levee will be made over the next 5 to 7 years, and closure gates and floodwalls will also be constructed. These additional future improvements are part of the 500-year levee system design. The budget for 2005 reflects a separate fund for Chesterfield Valley, designated by the City Council as a tax increment financing (TIF) district.

Chesterfield Valley has seen an explosion of retail with tenants such as Wal-Mart, Target, Sam's Club, Lowe's, Home Depot, Best Buy, Circuit City, Golf Galaxy, Linens & Things, World Market, Babies R Us, and numerous small specialty shops and restaurants. In addition, December of 2004 marked the opening of the Wehrenberg Galaxy 14 Cinema in the Chesterfield Valley with a mega screen theatre that is the largest non-Imax screen in Missouri. The Chesterfield Valley is now home to more than 5,000,000 sq. ft. of retail operations.

In 2004, voters approved Proposition P for Parks, which adds a ½-cent sales tax citywide to finance parks and recreation programs. The sales tax will be effective April 1, 2005, and will be used to issue debt for immediate land purchases and capital enhancements to the City's existing parks. In addition, a portion of the sales tax proceeds will be used to fund maintenance and operations of all parks programs citywide.

As the end of 2004 approaches, over 775,000 square feet of new commercial, industrial or institutional development is currently either under construction or pending local approvals in the City of Chesterfield.

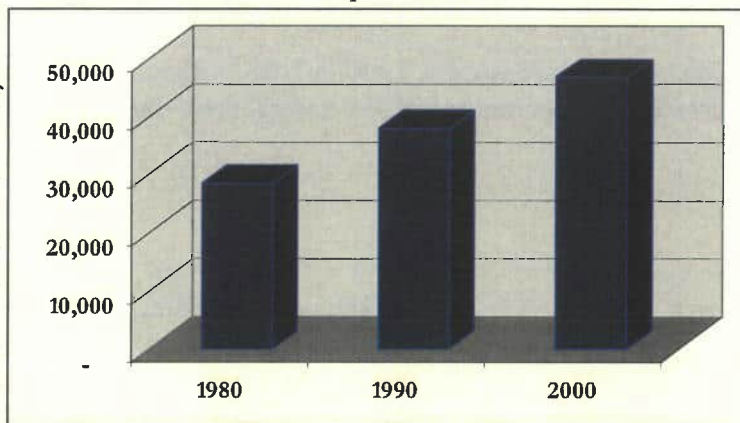
Assessed Valuation



Based on current projections, continued development within Chesterfield is inevitable. This growth continues to point to Chesterfield's importance as a regional center of commerce and tax generation. The City's assessed valuation of \$1,377,933,175 represents an increase of 195% from \$465,549,049 as of January 1, 1988, when the City first incorporated. Presently, Chesterfield has the highest assessed valuation of any city in all of St. Louis County.

Population growth directly impacts the City's revenues. The 1990 census determined that 37,991 people resided within the City of Chesterfield. This reflected a 33.6% increase over the 1980 census, which indicated the City's population to be 28,436. Since a significant amount of the City's revenue is based on population (for example: sales tax, motor fuel tax, motor vehicle sales tax and cigarette tax), this 33.6% increase had a sizeable impact on the City's revenues. The eastern annexation, which was officially completed in May 1993, further increased the City's total population to 42,325. This new total represents an increase of 11.4% over the 1990 census. The Census 2000 figures reflect a population of 46,802, or 10.6% increase. Presently, Chesterfield is the second largest city in St. Louis County in terms of population and area (32 square miles). The census figures for 2000 had a direct impact on revenues starting in 2002 when the State of Missouri incorporated the new figures into their formula for revenue distribution. The State only adjusts revenue distributions based on population once every ten years, so there will be no additional revenues based on growth in population until after the Census in 2010.

Population



2005 BUDGET INFORMATION

Below is a summary of the total budget compared to the previous year.

Property and sales tax revenues increased as a result of growth in the Chesterfield Valley TIF District and the passage of Proposition "P" for Parks, which increased projected sales taxes by \$2,300,000. Interest earnings included in "other revenue" show a healthy increase due to increased rates.

	2005 Budget	Percent of total	2004 Projected	Increase (decrease) from prior year	Percent of increase (decrease)
Revenues:					
Property tax	8,994,025	23.4%	8,393,862	600,163	7.15%
Utility taxes	4,820,217	12.6%	4,676,732	143,485	3.07%
Sales & use tax	16,282,993	42.5%	13,401,588	2,881,405	21.5%
Intergovernmental	5,029,383	13.1%	4,554,408	474,975	10.43%
Licenses & permits	1,182,350	3.1%	1,159,085	23,265	2.01%
Charges for services	133,000	0.3%	114,800	18,200	15.85%
Parks & recreation fees	458,968	1.2%	352,200	106,768	30.32%
Court receipts	840,000	2.2%	813,750	26,250	3.23%
Other Revenues	614,500	1.6%	486,650	127,850	26.27%
Totals	38,355,436	100.0%	33,953,075	4,402,361	12.97%

Expenditures decreased by 5.4% in 2005, reflecting a reduction in capital projects in the Public Works/Parks Department and the savings from the refinancing of City Hall debt.

	2005 Budget	Percent of total	2004 Projected	Increase (decrease) from prior year	Percent of increase (decrease)
Expenditures:					
Executive & Legislative	68,963	0.2%	67,329	1,634	2.4%
Finance/Administration	3,081,390	9.9%	3,608,851	(527,461)	(14.6)%
Police	7,189,351	23.0%	6,812,754	376,597	5.5%
City Administrator	209,042	0.7%	203,407	5,635	2.8%
Planning	689,317	2.2%	643,543	45,774	7.1%
Public Works/Parks	<u>20,014,649</u>	<u>64.0%</u>	<u>21,979,886</u>	<u>(1,965,237)</u>	<u>(8.9)%</u>
Totals	31,252,712	100.0%	33,315,770	(2,063,058)	(6.2)%

The 2005 budget, as submitted, includes total projected General Fund revenues of \$17,300,782 and total General Fund expenditures of \$17,289,953, including operating transfers out. The difference, \$10,829, will be returned to fund reserves. The General Fund is the operating fund of the City.

Five-Year Forecast

In an attempt to do more long-range planning, the City Council adopted its ninth "Five-Year Forecast" during 2004. This forecast covers the period January 1, 2004 through December 31, 2008. The 2005 budget incorporates the same assumptions outlined in the "Five-Year Forecast" to the extent possible. A copy of the City of Chesterfield's Five-Year Forecast is included in the Appendix of the budget document.

New Personnel

There are four new full-time positions included in the 2005 budget, which reflect the impact of the passage of Proposition "P" for Parks. The positions are for one Concession Manager, one Parks Superintendent, and two Parks Maintenance positions, all funded in the new Parks Sales Tax Fund.

In order to deal with weak revenues, the City has minimized the impact on fund balance as much as possible by maintaining a hiring freeze on seven previously vacant positions in the General Fund, including a Street Maintenance Supervisor, four Street Maintenance Workers, and two Police Officers. The City has experienced no impact on services as a result of this reduction in staff, which was first imposed in 2002.

Salary Increases

Under the City's Comprehensive Performance Evaluation Pay Plan, employees are only eligible for annual salary adjustments to the extent that their actual on-the-job performance warrants such adjustments. Employees for the City of Chesterfield are not eligible for and do not receive annual cost-of-living increases. Performance evaluations are completed for all employees by their immediate supervisors and Department Heads, in a process monitored by the City Administrator. Recommended salary adjustments must correspond to the performance rating score received, such that only top performers receive the better increases.

Given the current economy and its impact on revenues, the 2005 budget only includes a 3% increase for salary adjustments based on the midpoints for each position. Not all employees receive this amount since amounts actually granted for raises must directly correlate to performance evaluation scores. Department Heads cannot exceed the total budgeted amount (3.0%) in allocating these performance-based salary adjustments for employees under their supervision.

Grants - Federal/State/County

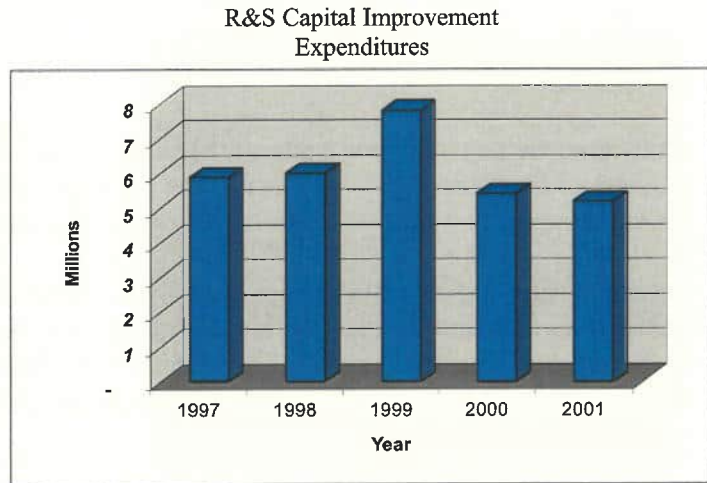
The City of Chesterfield will receive grant funding from a few sources. These sources include a Police Academy grant and a Parkway School District grant.

The City provides the St. Louis Police Academy with a Police Officer who teaches at its facility. The 2005 budget includes \$63,625 for reimbursements for the officer's salary and fringe benefits.

The City of Chesterfield has received several COPS grants, funded through the federal government, during recent years. One COPS grant, which reached the end of its funding cycle in 1998, involves two School Resource Officers. Since this program has continued and these officers are still on assignment to the Parkway School District for nine months out of the year, Parkway pays 75% of the program and the City pays the balance. The 2005 budget includes revenues of \$171,000 from Parkway School District for the School Resource Officer Program.

Capital Improvements - Impact on the Budget

Utilizing a street improvement plan prepared by a professional consultant, Havens & Emerson, and the passage of Propositions R&S (which created a ½-cent sales tax for capital improvements), the City of Chesterfield has made significant strides with regard to capital improvements within our community. Because of the approval by our residents of Propositions R&S for street and sidewalk improvements in 1996, the City spent over \$30 million on improvements during the period 1997-2001.



The impact of these capital improvements, using proceeds from Propositions R&S as well as Capital Projects Fund expenditures (funded through the ½ cent capital improvement sales tax), is highlighted below in a chart reflecting the amount expended for streets, sidewalks and stormwater improvements, as well as the amount of work completed with those dollars.

Year	Amount Spent on Streets	Miles of Streets	Amount Spent on Sidewalks	Square Feet of Sidewalks	Storm Water Improvements
1996	\$ 2,317,502	4	\$ 88,123	14,687	\$ 253,268
1997	\$ 5,878,955	12	\$ 146,329	21,400	\$ 357,447
1998	\$ 5,591,520	10	\$ 108,165	22,460	\$ 129,965
1999	\$ 7,416,732	16.5	\$ 273,613	63,500	\$ 244,940
2000	\$ 4,973,594	10	\$ 235,515	74,200	\$ 182,370
2001	\$ 6,575,643	12	\$ 340,993	56,700	\$ 149,095
2002	\$ 1,925,100	3.25	\$ 118,017	20,852	\$ 314,233
2003	\$ 1,034,000	1.5	\$ 685,859	34,248	\$ 176,548
2004	\$ 1,373,914	1.7	\$ 2,168,500	23,890	\$ 201,000

As noted above, using bond proceeds from Propositions R&S and the City’s Capital Projects Fund, as well as federal grants for the Pathway on the Parkway and Highway 340 Enhancement Program, the City has made significant improvements to its infrastructure with little impact upon the operating budget.

Our citizens have shown their willingness to address the City's capital improvement needs through the passage of Propositions R&S. This budget reflects our ongoing commitment to upgrade and maintain our extensive infrastructure network.

Bonded Indebtedness

As stated earlier, as of January 1, 2004, the total assessed valuation for the City of Chesterfield was \$1,377,927,540. Under Missouri Law, we are authorized to incur debt totaling no more than 10% of our assessed valuation, or \$137,792,754, if approved by the voters of our community.

The City of Chesterfield passed an \$11 million general obligation bond issue for parks in November 1995 and issued those bonds in January 1996. The City of Chesterfield also passed a \$29.355 million street and sidewalk improvements general obligation bond issue in November 1996 and issued the first phase (\$14.23 million) of those bonds in February 1997. The second phase (\$15.125 million) was issued in May of 1999. The City did an advance refunding on the 1995 parks bond issue in 1998 to take advantage of the low interest rates, thus saving nearly \$800,000 over the life of the original debt. Both of these general obligation bond issues are applicable to the City's bonded debt limit. The amount of outstanding debt, as of December 31, 2004, is \$31,365,000.

The City of Chesterfield issued certificates of participation for the construction of a Public Works Facility in 1995 (which does not count against the City's legal debt limit) in the amount of \$2,950,000. The City did a current refunding on this debt during 2002, thus realizing over \$240,000 in savings. The amount outstanding as of December 31, 2004 is \$2.0 million. The City of Chesterfield also issued certificates of participation for the acquisition of land and the construction of City Hall in April of 2000. The amount of this bond issue (which also does not count against the City's legal debt limit) was \$17,820,000. This issue was refunded in 2004, realizing savings of \$212,000. The new amount outstanding as of December 31, 2003 is \$15.82 million.

The City issued Tax Increment Financing Refunding and Improvement Revenue Bonds in April of 2002. This issue was one of the few rated TIF Bond issues in Missouri, receiving an Aaa rating from Moody's for the insured bonds and A- from Standard & Poors for the noninsured bonds. The amount of authorized debt is \$50.945 million. The outstanding debt as of December 31, 2004, is \$45,020,000. One note, in the amount of \$5,900,000 to the Monarch-Chesterfield Levee District, remains outstanding as of December 31, 2004. Neither the TIF bonds nor the TIF notes apply to the City's legal debt limit.

The principal and interest payments on the general obligation bond issues, the certificates of participation and the TIF notes are included in the City's 2005 budget in the Debt Service Funds and Special Revenue (TIF) Funds. The annual principal and interest requirements to maturity of the general obligation bonds, certificates of participation, and tax increment financing notes issued as of January 1, 2005 are as follows:

<u>Date</u>	<u>General Obligation Bonds</u>		<u>Certificates of Participation</u>		<u>TIF Bonds & Notes</u>		<u>Totals</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2005	1,590,000	1,402,263	395,000	789,203	2,909,549	1,829,106	8,915,121
2006	1,660,000	1,329,700	475,000	777,543	2,999,549	1,735,485	8,977,277
2007	1,735,000	1,252,610	485,000	763,885	3,104,549	1,631,891	8,972,935
2008	1,815,000	1,171,420	520,000	748,695	3,214,549	1,517,615	8,987,279
2009	1,905,000	1,085,861	565,000	730,913	3,339,549	1,393,002	9,019,3256
2010 and thereafter	<u>21,135,000</u>	<u>5,144,467</u>	<u>15,380,000</u>	<u>5,203,996</u>	<u>30,136,392</u>	<u>5,268,867</u>	<u>82,268,722</u>
	29,840,000	11,386,321	17,820,000	9,014,235	45,704,137	13,375,966	127,140,659

An individual schedule of each long-term debt issue is also included in the Debt Service Funds section of the budget.

Long-Term Capital Needs

The City of Chesterfield confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues. Where the issuance of long-term debt is required, the City pays back the bonds within a period of time that does not exceed the expected useful life of the project. Highlighted below are the actions of the City regarding the City's long-term needs.

As noted previously, the voters of the City of Chesterfield passed a \$29.355 million general obligation bond issue in 1996 for citywide street and sidewalk improvements over a 3 to 5-year period. A portion (\$14.23 million) of this authorized debt was issued in February 1997. The balance of \$15.125 million was issued during 1999. These bonds were funded by a concurrent ballot issue, authorizing a ½-cent sales tax. The City received a bond rating of Aa1 from Moody's for this bond issue. At the time of the bond-rating process, Moody's upgraded the City's bond rating on the Certificates of Participation from A1 to Aa2. With the passage of this bond issue, the City accomplished many of the goals outlined in a comprehensive street improvement study conducted by Havens and Emerson and continues to fund ongoing street and sidewalk improvement needs using the ½-cent sales tax. The passage of the ½-cent capital improvement sales tax provides the City with the ability to continue major street and sidewalk improvements well into the future.

The impact on the 2005 budget will actually be to reduce the overall cost to the City on its operating budget for ongoing maintenance of streets and sidewalks as they will be replaced in a timely manner and not require extensive maintenance. As indicated above, the debt service payments are funded through a ½-cent capital improvement sales tax. A debt service schedule is included in the Debt Service Funds section of this document.

As noted previously, the voters of the City of Chesterfield passed an \$11 million general obligation bond issue for a citywide park system in November 1995. As noted above, these bonds were advanced refunded in May of 1998 in order to take advantage of nearly \$800,000 in savings due to lower interest rates. These funds were used for the acquisition of land and the construction and equipping of City parks and recreational facilities. The \$11 million has provided the City with the opportunity to acquire four different parcels of land and to construct a variety of facilities, including a 50-meter community swimming pool with bathhouse, baby pool and diving tank, concessions and parking. Another major feature of the parks program is the development of an athletic complex in Chesterfield Valley for baseball, softball, soccer and other field sports. Support facilities of the athletic complex will be picnic areas, concessions, parking and a playground. Other facilities in the parks system scheduled for development include court games, picnic shelters, tables and grills, nature and walking trails, landscaping, parking and other infrastructure improvements. The plan also sets aside open space for the preservation of green areas and buffer zones throughout the proposed system.

Also, as noted previously, the City of Chesterfield issued \$2,950,000 in certificates of participation in 1995 to pay for the construction of a new Public Works Facility. This debt was issued in August 1995 and refunded during 2002 because of lower interest rates, thus saving more than \$240,000 over the life of the bond issue. The City is proud to have been upgraded to a Aa2 rating. This rating is very impressive given the type of financing used, and is attributable, in large part, to the City's policy on fund reserves.

The impact on the City's operating budget during Fiscal Year 2005 will be limited to utility and maintenance costs and ongoing debt service payments for the facility. All such maintenance and utility expenditures have been included in the operating budget for 2005. The debt service payment for 2005 (\$224,015) is also included in the General Fund budget as an operating transfer out. The debt service schedule is included in the Debt Service Funds section of this document.

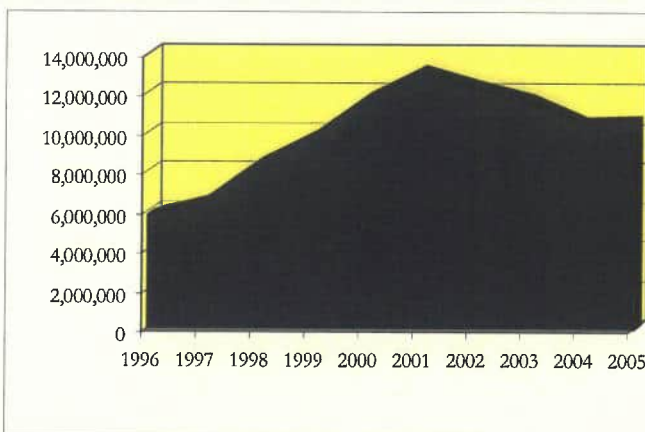
Also, as noted above, the City of Chesterfield issued \$17,565,000 in certificates of participation in 2000 to pay for the acquisition of land and the construction of City Hall. Since incorporation in 1988, the City had leased office space for City Hall. This debt was issued in April of 2000 and refunded in 2004.

The impact on the City's operating budget during Fiscal Year 2005 will include staffing, utility and maintenance costs. All such maintenance and utility expenditures were included in the operating budget for 2005. The debt service payment for 2005 (\$960,188) is funded through an operating transfer out of the General Fund. The debt service schedule is included in the Debt Service Funds section of this document.

Capital equipment needs are funded through normal operating revenues. The City has been able to handle capital equipment replacement needs and the associated operating costs through deliberate planning, supported by our "Five-Year Forecast" process. As such, the impact of the purchase of these items on our 2005 budget is insignificant.

The Mission Statement adopted by the Mayor and City Council in July 1999 is included in this budget document in the "Introduction". The goals established by each of the departments (which have been modeled after the Mission Statement and the City's Strategic Plan) are included in each individual department's budget, and the overall budget is based upon the City's Mission Statement and Strategic Plan.

Fund Balance



The General Fund balance is projected to total \$10,608,014 by December 31, 2005. City Council established a goal of fund balance equaling a minimum of 40% of the total General Fund expenditures. This budget contains projected total expenditures (including operating transfers out) of \$17,289,953. Forty percent of this total equals \$6.92 million. Our projected December 31, 2005 fund balance is 61.4% of our total expenditures.

This fund balance goal gives us the ability to deal with the unexpected, such as a natural disaster or an economic downturn. Fortunately, because we have a healthy fund balance, we are able to meet our commitment to fund services at existing levels, as has been the goal of the Mayor and City Council throughout the entire budget

process.

OTHER INFORMATION

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Chesterfield, Missouri, for its annual budget for the fiscal year beginning January 1, 2004. This represented the thirteenth consecutive award for the City. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. Award-winning documents must be rated "proficient" in all four categories. The award is valid for a period of one year only. The attainment of this award represents a significant achievement by the elected officials and administrative staff of the City of Chesterfield. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

Acknowledgements

This budget reflects input that I have received from each of you over the past year. As such, it demonstrates your desire to maintain or increase our efforts at repairing and maintaining our infrastructure while, at the same time, continuing to meet our goal concerning total fund reserves.

We can and should take pride in the fact that the financial condition of the City of Chesterfield is strong. As a result, we can continue to meet our commitment to provide quality, municipal services to the citizens of our community.

I would like to take this opportunity to thank the City Council for its input into the development of this budget. In addition, I greatly appreciate the efforts of Director of Finance and Administration Jeremy Craig and our other Department Heads. Budget preparation is truly a team effort!

Sincerely,



Michael G. Herring
City Administrator



Principal Officials

Mayor John Nations

City Council
Barry Flachsbart
Jane Durrell
Barry Streeter
Bruce Geiger
Daniel Hurt
Mike Casey
Mary Brown
Connie Fults

Other City Officials:

City Administrator	Michael G. Herring
Director of Finance and Administration	Jeremy Craig
Police Chief	Ray Johnson
Director of Planning	Teresa Price
Director of Public Works/ City Engineer	Michael O. Geisel
City Clerk	Marty DeMay



CITY OF CHESTERFIELD MISSION STATEMENT

The City of Chesterfield is a strong, vibrant community that encourages interaction among residents, businesses and civic organizations which is accomplished through innovative approaches to community and neighborhood planning.

The City of Chesterfield is committed to excellence in service and overall quality of life:

- By being the City of choice in the St. Louis Region within which to live, work, play and visit;
- By partnering with residents, businesses, civic organizations and governments to forge a sense of community;
- By providing and seeking quality in each area of service;
- By providing and encouraging cultural and recreational facilities and activities;
- By enhancing property values;
- By ensuring a secure and responsible environment.

Mission Statement
Adopted by City Council
July 31, 1999
Amended by City Council
October 6, 2001



STRATEGIC PLAN
1999-2009
(Adopted by Mayor and City Council in 1999)

PRESENT STATE

Who the City serves:

- #1 Residents
- #2 Businesses
- #3 Visitors

What the City offers:

- ✓ Good municipal services (but limited)
- ✓ Fiscally responsible policies and management
- ✓ Good property values
- ✓ Government provides forum for leadership to build, accomplish and shape community consensus
- ✓ City with direction both internally (operations) and within the region
- ✓ Cost control of city operations
- ✓ Quality
- ✓ Professionally managed city
- ✓ Encouragement for a variety of housing and economic development opportunities

Quality standards and actions of the City:

- ✓ Quality systems and processes to deliver services
- ✓ Always maintaining and improving services
- ✓ Looking to expand services based on needs and availability of funding sources
- ✓ Interaction with neighborhoods and community groups

FUTURE STATE
(10 years)

Who the City serves:

- #1 Residents
- #2 Businesses
- #3 Visitors

What the City offers:

- ✓ Provide quality municipal services
- ✓ Enhance and preserve property values:
 - Emphasize quality residential areas and diversity of businesses
 - Continue to encourage reinvestment in commercial real estate and housing
 - Support and maintain rehabilitation for housing
- ✓ Focus resources for community development
 - Innovative in approach to neighborhood design
 - Provide recreational and cultural facilities and programs
- ✓ Continue to develop and maintain the spirit and image of a "community"
- ✓ Maintain and improve external infrastructure
- ✓ Work in partnership with business
 - Provide incentives and support for businesses
- ✓ Provide a friendly environment for diverse educational institutions and partnering with schools
- ✓ Provide recreational and cultural facilities and programs
- ✓ Provide leadership in community consensus building
- ✓ Professionally managed city

Quality standards and actions of the City:

- ✓ Looking for new and innovative ways to improve services
- ✓ Quality systems and processes for all services delivered
- ✓ Interaction with neighborhood, community and business groups

Image people have of Chesterfield:

- ✓ Safe and secure community
- ✓ Place of first choice to live, work and play; family-oriented community with excellent schools
- ✓ Regional leader
- ✓ Quality homes, office buildings, commercial/retail development; roadway systems
- ✓ Recreation and entertainment facilities and businesses

- ✓ Open space
- ✓ Corporate offices and professional environment

Economic development policy:

- ✓ Mix of business types, sizes; broad and expanded revenue base and employment
- ✓ More focus on small business and independently-owned businesses, with opportunities for corporate development; in office parks
- ✓ Little dependence on large businesses

Leadership style of the City:

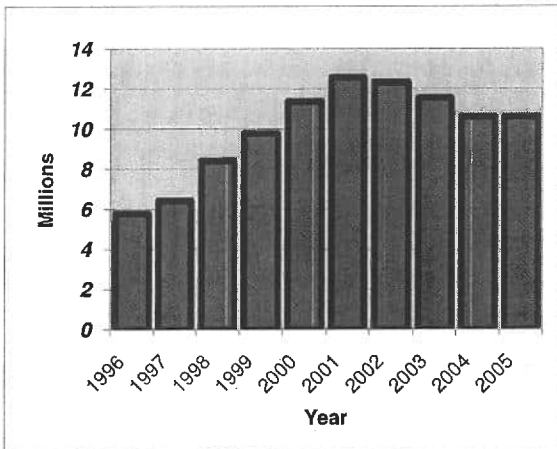
- ✓ Building community consensus
- ✓ Moving in an agreed direction
- ✓ Leader within the St. Louis Region



MAJOR BUDGET POLICIES

Fund Reserve Level

The City attempts to maintain a reserve level of a minimum of 40% of general fund expenditures. This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall, or an emergency. The budget for fiscal year 2005 meets that goal with a 61% or \$10,608,014 unbudgeted fund balance as of December 31, 2005.



Pay Structure

The City has adopted a policy of paying in the top five for all cities by position in the region. A market study is completed and pay grades are updated periodically. The City adjusts pay scales each January 1 based on the prior June Consumer Price Index (CPI). The June 2004 CPI was 2.6%

Annual Salary Adjustments

One of the perennial issues for City governments during the budget process concerns annual pay increases for City

employees. The 2005 budget includes 3% for merit pay increases, as recommended by the City Council during the preparation of the budget.

Capital Asset Expenditure

Expenditures of \$5,000 or more on items having an expected life of over a year are considered to be capital assets for the purpose of classification of expenditures. The City budget appropriates general fund monies for those capital assets used to provide services within the normal operation.

Revenue Policy

The City attempts to maintain a diversified revenue system to shelter it from short-run fluctuations in any one revenue source. The City considers market rates and charges levied by other public and private organizations for similar services in establishing rates, fees and charges. The City attempts to establish user charges and fees at a level related to the cost of providing the service.

Debt Management

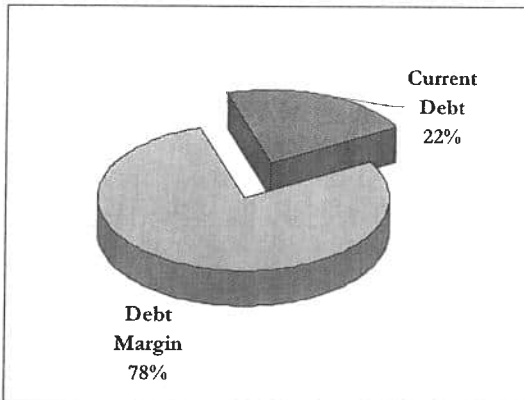
Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property. Based on the 2004 assessed valuation of \$1,377,927,540, the City's legal debt limit is \$137,792,754.

The City has \$8.03 million in general obligation bonds for parks and \$23.34 million in general obligation bonds for street and sidewalk improvements outstanding. In

addition, the City has \$2.155 million in certificates of participation for the construction of a Public Works Facility. The City also has \$16.9 million in certificates of participation for the construction of a City Hall. The certificates of participation, however, do not count against the City's legal debt limit.

The City has \$48.25 million in tax increment financing (TIF) refunding and revenue improvement bond outstanding. The TIF bonds are repaid strictly from the incremental revenues generated in the Chesterfield Valley TIF District and do not count against the City's legal debt limit.

The City has a legal debt margin of \$107,198,498.



The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

The maintenance of a high fund balance in the General Fund provides the necessary cash to avoid the need for short-term borrowing.

The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project.

The City attempts to keep the average maturity of general obligation bonds at or below 20 years which approximates the useful life of assets built with debt proceeds.

When practical, the City uses special assessments, revenues, tax increment or other self-supporting bonds.

The City does not incur long-term debt to support current operations.

The City maintains a sound relationship with all bond-rating agencies and keeps them informed about current capital projects.

Capital Improvement Projects

The City appropriates funds from the General Fund for the planning, acquisition, and construction of major capital facilities. In addition, the City uses its ½ cent Capital Improvement Sales Tax Trust Fund for streets and sidewalks. This includes reconstructing streets, sidewalks, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance.

In addition, the City has issued general obligation bonded debt and certificates of participation for the planning, acquisition, and construction of major capital facilities. This includes buildings, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance either.

The financial integrity of the City's operating debt service and capital improvement budgets are maintained in order to provide services, construct and maintain public facilities, streets and utilities.

The City updates its five-year budget on an

annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

The City attempts to maintain all of its assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.

Cash and Investment Policy

State statutes authorize Missouri local governments to invest in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements. It is the policy of the City of Chesterfield to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City has a formal cash and investment policy on file that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the ordinances of the City of Chesterfield and the statutes of the State of Missouri.

During the beginning of July of each year, the Director of Finance and Administration prepares a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation.

The budget documents and instructions are distributed by the Director of Finance and Administration to all of the departments. Each of the departments prepares their individual budgets while the Director of Finance and Administration prepares revenue estimates for the upcoming year.

The Department Heads submit budget requests to the Director of Finance and Administration who reviews them and requests additional information, if necessary. The City Administrator and Director of Finance and Administration meet with each Department Head to review the budget requests. Based on these meetings, the City Administrator submits a proposed budget to the Mayor and City Council.

The Mayor and City Council hold a budget work session as a "Committee of the Whole" to review the entire proposed budget. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is given by publication in a newspaper of general circulation in the City at least one week prior to the time of the hearing. A copy of the budget document is available for public inspection in the Department of Finance and Administration for at least 10 days prior to the passage of the budget by City Council.

Following the work session and a public hearing, the City Council adopts the budget by resolution, which goes into effect on the first day of January.

After the budget is adopted, it can be amended as shown below:

The annual budget may be revised by voice motion by a majority vote of the City Council. No revision of the budget is allowed to increase the budget in the event that funds are not available.

Department Heads may make transfers within their department budget up to \$2,500 with prior approval of the Director of Finance and Administration.

Department Heads may make transfers within their department from \$2,500 up to \$5,000 with prior approval of the Director of Finance and Administration and the City Administrator.

Transfers within department budgets over \$5,000 may be made only with prior approval of a majority of the City Council by voice motion.

Budget transfers between departments must be approved by a majority of the members of the City Council by voice motion.

Budget transfers from contingency accounts must be approved prior thereto by a majority of the members of the City Council by voice motion.



FISCAL YEAR 2005 BUDGET CALENDAR

- July 31, 2004 to August 20, 2004 - Director of Finance and Administration prepares budget instructions.
- August 23, 2004 - Director of Finance and Administration distributes budget documents and instructions to departments.
- September 3, 2004 to September 22, 2004 - Department Heads/Supervisors conduct internal department meetings to analyze and prepare budget goals and departmental requests.
- Department of Finance and Administration prepares estimates of personnel costs, fixed charges and non-departmental items.
- Director of Finance and Administration prepares revenue estimates.
- September 15, 2004 - All departments submit personnel requests to Director of Finance and Administration.
- September 15, 2004 to September 19, 2004 - Director of Finance and Administration prepares estimates of 2004 actual and 2005 estimated payroll costs and posts figures in budget program.
- September 22, 2004 - Departmental requests for 2004 are returned to the Director of Finance and Administration.
- All departments submit 2004 budget goals to Director of Finance and Administration.
- September 22, 2004 to September 30, 2004 - Department of Finance and Administration does preliminary review of budgets and obtains additional information from departments, if needed.
- Director of Finance and Administration prepares consolidation of budget requests and finalizes revenue estimates.
- October 11, 2004 to - City Administrator and Director of Finance and Administration

- October 15, 2004 meet with Department Heads and City Clerk to discuss budget requests.
- October 15, 2004 to October 21, 2004 - Director of Finance and Administration prepares supplemental information for budget document in conjunction with application for Government Finance Officer's Associations Distinguished Budget Presentation Award.
- City Administrator and Director of Finance and Administration meet to review revenue estimates and budget document prior to submission to City Council.
- City Administrator completes budget message.
- October 25, 2004 - City Administrator submits entire proposed budget document to City Council.
- October 25, 2004 to November 15, 2004 City Administrator and Department Heads meet with Council as a "Committee of the Whole" at a budget workshop.
- November 18, 2004 - Director of Finance and Administration publishes notice of public hearing.
- November 18, 2004 to November 22, 2004 - Director of Finance and Administration makes final amendments to budget based on City Council's recommendations.
- November 22, 2004 - Entire amended budget document is submitted to City Council.
- December 6, 2004 - City Administrator presents proposed budget at a Public Hearing prior to regularly scheduled City Council meeting.
- Budget adopted at regular City Council meeting by resolution.
- December 9, 2004 - Department Heads submit 2004 accomplishments to Director of Finance and Administration.
- December 10, 2004 to December 23, 2004 - Budget document is finalized for printing.
- December 24, 2004 to December 31, 2004 - Final budget document is sent to printers.
- January 1, 2005 - Adopted budget is recorded on the books and goes into

effect.

January 2, 2005

-

Official budget document is distributed.



BASIS OF BUDGETING

The City of Chesterfield's accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liability, fund equity, revenues and expenditures or expenses.

The budgets of governmental funds (for example, the General Fund, special revenue funds, debt service funds and capital project funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are available and measurable.

The City of Chesterfield's proposed budget for 2005 has a General Fund, three special revenue funds (Chesterfield Valley TIF Fund, Parks Sales Tax Fund and the Capital Improvement Sales Tax Trust Fund), six debt service funds (Parks, Public Works Facility, R&S I, R&S II, City Hall and TIF) and two capital projects funds (Capital Projects Fund and TIF Projects Fund). The Capital Projects Fund is used to account for general capital improvement projects in the City which are not specifically required to be accounted for separately because of long-term financing. The budgets for these funds are also prepared on a modified accrual basis.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental fund types. Since appropriations lapse at year end, outstanding encumbrances are reappropriated in the subsequent fiscal year's budget to provide for the liquidation of the prior commitments.

In Proprietary Funds (Enterprise Funds and Internal Service Funds), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they are incurred. The City of Chesterfield does not currently have any Proprietary Funds.

The Comprehensive Annual Financial Report (Comprehensive Annual Financial Report) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. The only exception is compensated absences that are expected to be liquidated with expendable available financial resources which are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget). In addition, gains or losses on investments, depreciation and amortization are not considered budgetary accounts, and are excluded from the budgeting system.



BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Chesterfield for its annual budget for the fiscal year beginning January 1, 2004.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

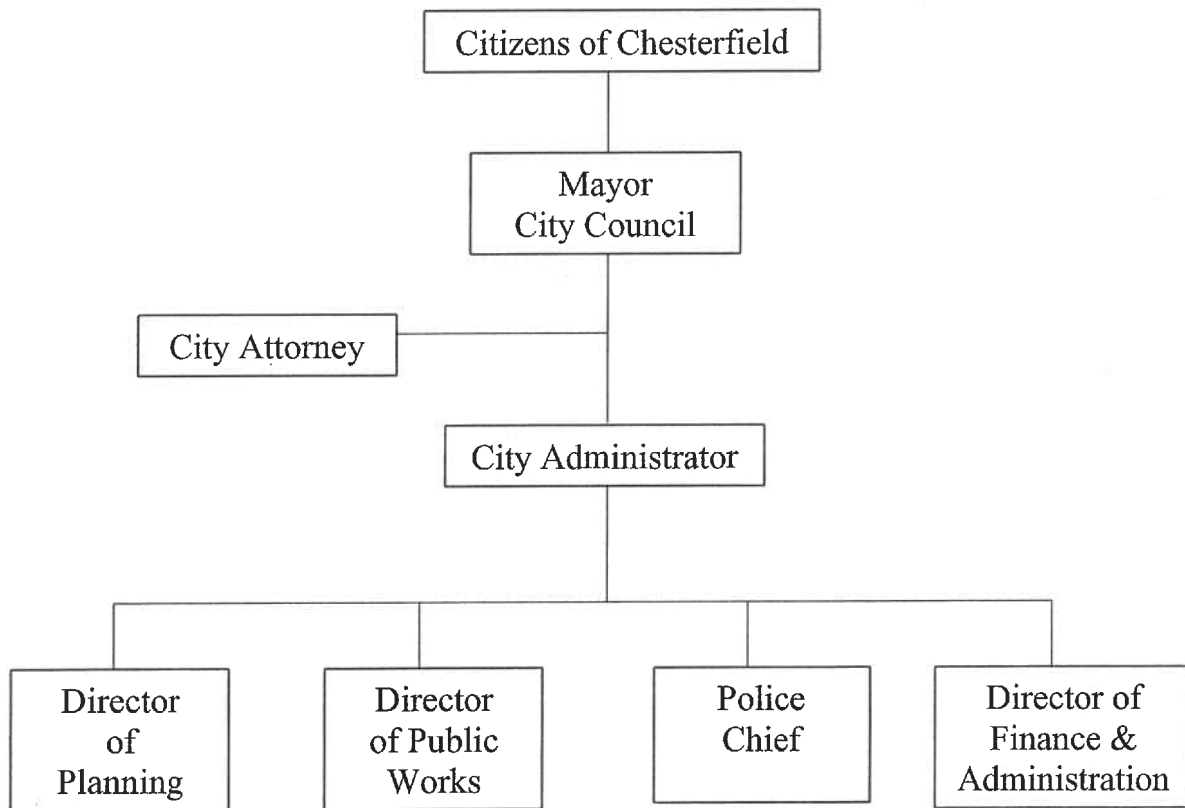


CITY OF CHESTERFIELD

MISSOURI

Organization Chart

2005



Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance - All Funds	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
REVENUES			
Property Taxes	8,352,401	8,393,862	8,994,025
Utility Taxes	4,401,379	4,676,732	4,820,217
Sales Tax	12,961,633	13,401,588	16,282,993
Intergovernmental Taxes	5,412,894	4,554,408	5,029,383
Licenses and Permits	1,115,271	1,159,085	1,182,350
Charges for Services	134,484	114,800	133,000
Parks and Recreation	430,886	352,200	701,993
Court Receipts	751,382	813,750	840,000
Other Revenues	768,427	486,650	614,600
TOTAL REVENUE	34,328,756	33,953,075	38,598,561
EXPENDITURES			
Legislative	67,900	67,329	68,963
City Clerk/CSC	0	0	0
Finance/Administration	3,519,911	3,608,851	3,081,390
Police	6,485,658	6,803,554	7,190,151
City Administrator	189,500	203,407	209,042
Planning	581,832	643,543	689,317
Public Works/Parks	22,410,483	21,979,886	20,269,585
TOTAL EXPENDITURES	33,255,284	33,306,570	31,508,448
Change in Fund Balance	1,073,472	646,505	7,090,113
Fund Balance January 1	34,792,191	35,865,663	36,512,168
Fund Balance December 31	35,865,663	36,512,168	43,602,281

Budgeted Expenditures by Type - All Funds

Department/Division	Personnel	Contractual	Commodities	Capital	Debt Service	Totals
Legislative						
Mayor & Council	64,798	3,165	1,000	0	0	68,963
City Clerk/CSC						
City Clerk	0	0	0	0	0	0
Finance/Administration						
Customer Services	213,599	31,075	2,500	0	0	247,174
Legal Services	0	247,400	0	0	0	247,400
Finance	377,617	90,579	4,000	0	0	472,196
Administration	0	0	0	0	821,090	821,090
Central Services	0	655,713	59,000	0	0	714,713
Information Systems	271,413	43,300	63,700	6,000	0	384,413
Municipal Court	147,878	43,026	3,500	0	0	194,404
	<u>1,010,507</u>	<u>1,111,093</u>	<u>132,700</u>	<u>6,000</u>	<u>821,090</u>	<u>3,081,390</u>
Police						
Police	6,455,312	342,914	172,925	219,000	0	7,190,151
City Administrator						
City Administrator	203,992	5,050	0	0	0	209,042
Planning						
Planning & Zoning	608,818	78,005	2,494	0	0	689,317
Public Works/Parks						
Engineering	1,061,460	139,180	22,600	18,000	0	1,241,240
Street/Sewer Maintenance	1,376,469	1,908,560	412,135	3,289,480	7,878,713	14,865,357
Vehicle Maintenance	289,163	188,365	223,000	0	0	700,528
Parks & Recreation	989,530	502,185	130,300	161,687	0	1,783,702
Parks/Beautification	0	0	0	0	879,925	879,925
Street Lighting	0	12,500	2,500	0	0	15,000
Building/Grounds Maintenance	265,655	232,300	41,500	0	0	539,455
Concession-CVAC	111,468	5,320	100,085	0	0	216,873
Concession-POOL	23,885	3,420	200	0	0	27,505
	<u>4,117,630</u>	<u>2,991,830</u>	<u>932,320</u>	<u>3,469,167</u>	<u>8,758,638</u>	<u>20,269,585</u>
Total Expenditures	<u>12,461,057</u>	<u>4,532,057</u>	<u>1,241,439</u>	<u>3,694,167</u>	<u>9,579,728</u>	<u>31,508,448</u>

Budgeted Expenditures By Type			
All Funds	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Personnel	10,977,481	11,577,462	12,461,057
Contractual	4,053,109	4,431,808	4,532,057
Commodities	862,799	1,060,682	1,241,439
Capital	8,228,367	6,776,095	3,694,167
Debt Service	9,133,528	9,460,523	9,579,728
Totals	33,255,284	33,306,570	31,508,448

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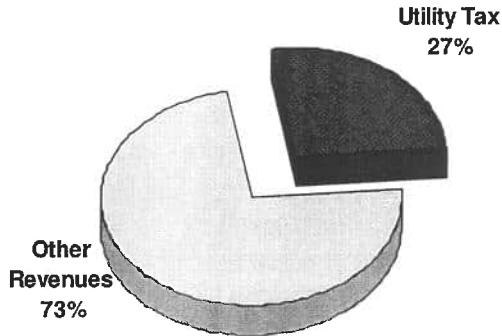


Combined Statement of Budgeted Revenues and Expenditures - General Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	12,350,535	11,559,459	10,597,185
REVENUES			
Utility Taxes	4,181,849	4,454,482	4,591,217
Sales Tax	5,576,628	5,801,588	6,050,993
Intergovernmental Taxes	3,779,685	3,896,287	4,018,222
Licenses and Permits	1,115,271	1,159,085	1,182,350
Charges for Services	134,484	114,800	133,000
Parks and Recreation	430,886	352,200	0
Court Receipts	751,382	813,750	840,000
Other Revenues	322,358	346,650	485,000
TOTAL REVENUE	16,292,542	16,938,842	17,300,782
TOTAL AVAILABLE FUNDS	28,643,077	28,498,301	27,897,967
EXPENDITURES			
Legislative	67,900	67,329	68,963
City Clerk/CSC	0	0	0
Finance/Administration	2,239,662	2,301,066	2,260,300
Police	6,504,653	6,812,754	7,189,351
City Administrator	189,500	203,407	209,042
Planning	581,832	643,543	689,317
Public Works/Parks	5,792,542	6,373,017	5,024,827
TOTAL EXPENDITURES	15,376,089	16,401,116	15,441,800
TRANSFERS TO / FROM OTHER FUNDS	-1,707,530	-1,500,000	-1,848,153
FUND BALANCE, DECEMBER 31	11,559,459	10,597,185	10,608,014



**GENERAL FUND
REVENUE ASSUMPTIONS**

Utility Gross Receipts Tax



The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. The utility tax is collected by the utility company at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month.

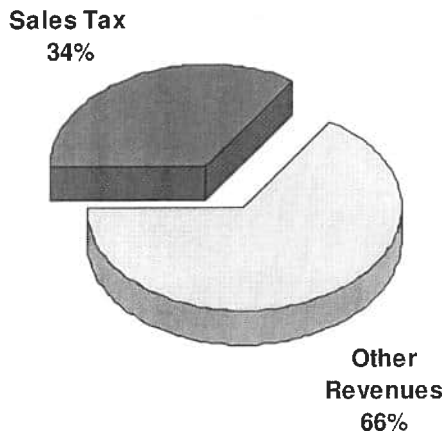
Revenue receipts from the utility gross receipts tax are currently estimated based on the City's experience, as well as information supplied by the utility companies. It should be noted that the estimates for utility taxes are dependent on

weather conditions. Utility tax revenues are greatly impacted by weather. Utility taxes are also greatly impacted by rulings by the Missouri Public Service Commission (PSC). During 2004, the natural gas company passed along higher natural gas prices by maintaining a higher consumer rate throughout the year, providing a large increase in utility taxes. We anticipate a small amount of growth in 2005 given a normal weather pattern.

The historical revenue trend for utility tax is shown below. Overall, growth in utility taxes has been fairly consistent, with the exception of 2001 and 2003 when rate increases for natural gas provided an unusual amount of revenues.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	3,616,330	3,729,038	3,787,097	3,907,153	4,137,611	4,392,233	4,028,656	4,181,849	4,454,482	4,591,217
% Increase	9.3%	3.1%	1.6%	3.2%	5.9%	6.2%	-8.3%	3.8%	6.5%	3.0%

Sales Tax



There are two ways in which cities in St. Louis County receive sales tax distributions. One means is through a "point-of-sale" method; the other is through a county-wide sales tax "pool." Cities under the "point-of-sale" method receive actual taxes collected within their city. Cities in the "pool" receive a share based upon its population as a percentage

of the "pool" population. Population figures are adjusted decennially, based upon the latest census figures. Interim changes, aside from annexations, are not made. Sales tax distributions were adjusted based on the new census figures for 2000 as of January of 2002.

The City of Chesterfield receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. Under Missouri statutes, the City of Chesterfield does not have the option to choose the method by which it receives sales tax. Cities incorporated after March 19, 1984, or areas annexed after March 19, 1984, are automatically included in the sales tax pool under state law, with no option of withdrawing. Although the City has taken legal action to attempt to challenge this law, but has been unsuccessful.

In addition, under legislation passed in 1994, the "pool" cities receive a share of the sales tax generated in "point-of-sale" cities based on a county-wide redistribution formula. These funds, previously under litigation, were upheld in 1995. Because of the successful outcome of this litigation, the City began recognizing new sales tax revenues under the county-wide redistribution formula in 1995 and also recognized \$213,183 in deferred sales tax revenues from prior years in that same year.

Sales tax is collected by the State of Missouri, distributed to St. Louis County who administers the new sales tax redistribution formula, and wire transferred to the City on the 10th of each month. The amount collected varies due to the fact that some businesses make quarterly contributions. Revenues for Fiscal Year 2005 from sales tax are estimated at \$6,050,993 based on estimates of a per capita distribution of about \$129.24.

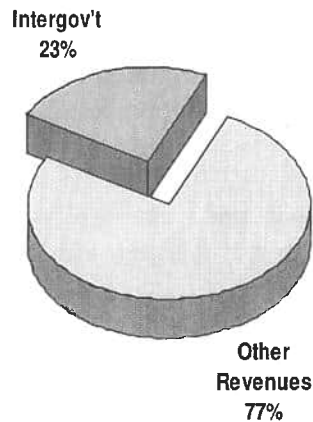
The historical revenue trend for sales tax is shown below. Sales tax grew dramatically during the period 1994 to 1995 upon the adoption of the new State legislation discussed previously. A sharp increase in 1998 results from recognizing local use tax revenues previously deferred because of litigation. As a result of litigation being finalized and the statute of limitation running out, the City of Chesterfield recognized significant deferred revenues in 1998 (\$1,426,410), although the local use tax itself was not upheld in court. Revenues were higher in 2002 because of the decennial adjustment to the distributions. Overall growth has been steady over a ten-year period.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	4,613,354	4,732,548	6,330,952	4,982,333	5,339,335	5,422,348	5,692,537	5,576,628	5,801,588	6,050,993
% Increase	1.1%	2.6%	33.8%	-21.3%	7.2%	1.6%	5.0%	-2.0%	4.2%	4.3%

Intergovernmental Taxes

Intergovernmental taxes include the motor fuel tax, motor vehicle sales tax, cigarette tax, the County road & bridge tax, a Police Academy grant, and a Parkway School District grant.

Motor fuel and motor vehicle sales taxes are collected by the State of Missouri and remitted to the City for the purpose of maintaining roads and bridges. Receipts are distributed on a monthly basis.



Motor fuel tax revenue is generated based on a charge of \$.17 per gallon. Motor fuel tax is distributed based on population. Motor vehicle sales tax is generated from State-imposed fees for licenses, plates, and sales tax, and is also remitted to cities based on population. Revenues for Fiscal Year 2005 from the motor fuel and motor vehicle sales tax are estimated at \$1,394,023 and \$617,974, respectively.

Cigarette taxes are also collected by the State of Missouri and distributed to cities based on population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-cent County

cigarette tax levy. Revenues for Fiscal Year 2005 from cigarette tax are estimated at \$180,000.

The County's road and bridge tax of \$.105 per \$100 of assessed valuation and is distributed to the City based on the City's assessed valuation. It is billed, along with other property tax assessments in the fall of each year and is due December 31. It is distributed to the cities (net of a 1% collection fee) as received and is intended for, as it name states, roads and bridges. The assessed valuation for the City of Chesterfield as of January 1, 2003 was \$1,369,933,175. Billings for the tax year are based on the assessed value of property as of January 1 of each year. Assessed valuation within the City of Chesterfield has grown steadily over the last several years, partially due to growth in the community and partially due to reassessment (mandated State reassessment takes place in even-numbered years), as shown below:

<u>Date</u>	<u>Assessed Valuation</u>	<u>Percent Increase</u>
January 1, 1995	\$ 811,446,433	8.1%
January 1, 1996	\$ 853,477,245	5.2%
January 1, 1997	\$ 923,964,304	8.3%
January 1, 1998	\$ 957,731,212	3.7%
January 1, 1999	\$1,047,070,392	9.3%
January 1, 2000	\$1,137,971,730	8.7%
January 1, 2001	\$1,275,903,642	12.1%
January 1, 2002	\$1,308,820,798	2.6%
January 1, 2003	\$1,369,933,175	4.7%
January 1, 2004	\$1,377,927,540	0.6%

The revenue estimate for road and bridge tax for Fiscal Year 2005 is \$1,525,000, based on a projected growth in assessed valuation of 3%, less a 1% collection fee and 2% allowance for uncollectible taxes. (Note: A portion of the road and bridge tax is captured by the Chesterfield Valley TIF Fund.)

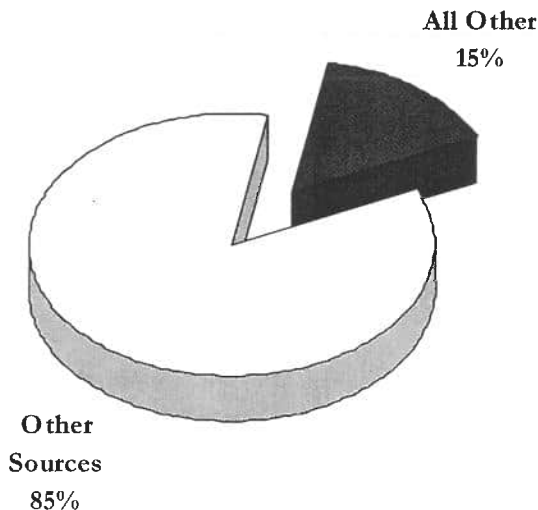
The City of Chesterfield provides the St. Louis Police Academy with a Police Officer who teaches at their facility. The Fiscal Year 2005 budget includes \$63,625 for reimbursements for the officer's salary and fringe benefits.

Two officers originally hired under a COPS Fast grant that has since expired are on assignment to the Parkway School District for nine months out of the year. Parkway School District and the City of Chesterfield share a 75%/25% split, respectively, of the cost of these two officers. Revenues for Fiscal Year 2004 are estimated at \$171,000 from the Parkway School District.

The historical revenue trend for intergovernmental revenues is shown below. Intergovernmental revenues have fluctuated greatly over the years, depending on the amount of grants received. In certain years, for example, grants were significantly higher due to an Economic Development Administration (E.D.A.) grant to install pumps in 1996 and a Municipal Parks grant in 2003. Revenues have remained steady in recent years due to successful awards to the City.

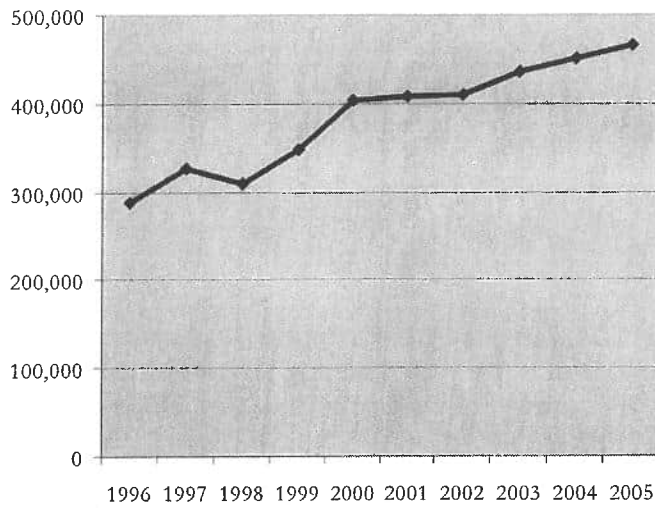
Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	3,403,209	3,280,634	3,157,552	3,377,135	3,541,731	3,724,716	3,691,602	3,779,685	3,896,287	4,018,222
% Increase	26.7%	-3.6%	-3.8%	7.0%	4.9%	5.2%	-0.9%	2.4%	3.1%	3.1%

Other Sources



Licenses and Permits.

The City of Chesterfield collects revenues from the licensing of businesses, liquor sales, vending machines, cable television franchises, trash haulers licenses, alarm company licenses, cigarette sales licenses, billboard licenses, and a few miscellaneous sources, such as excavation permits, grading permits, and solicitors' permits.



The annual business license fees are based on square footage, as well as the type of business operated. Retail businesses pay \$.08 per square foot; services and offices, \$.04 per square foot; and manufacturers and warehouses, \$.02 per square foot. The new business license fee structure was implemented in July 1990 (following voter approval). The business license year runs from July 1 through June 30 of each year and the majority of

the receipts are collected early during the licensing period. Revenue for Fiscal Year 2005 is estimated at \$465,000.

Liquor license fees range from \$22.50 to \$450.00 annually, depending on the type of liquor license issued. Vending machine licenses are \$25.00 per vending machine. Similar to business licenses, both the liquor licenses and the vending machine licenses are issued for the period July 1 through June 30 of each year. Thus, the majority of these revenues are received during the summer as well. Revenue estimates for these two sources for Fiscal Year 2005 are \$57,500 and \$27,500, respectively.

Franchise fees represent 5% of the annual gross sales of each cable company. They are remitted to the City within sixty (60) days following the end of each quarter. The revenue estimate for Fiscal Year 2005 from franchise fees is \$610,000.

Billboard license fees are \$100 per billboard. Billboard license fees are estimated at \$300 for Fiscal Year 2005.

Other licenses and permits are those items that do not fall into any other category. In total, other licenses and permits make up only \$15,000 of the City's revenues for Fiscal Year 2005.

Charges for Services

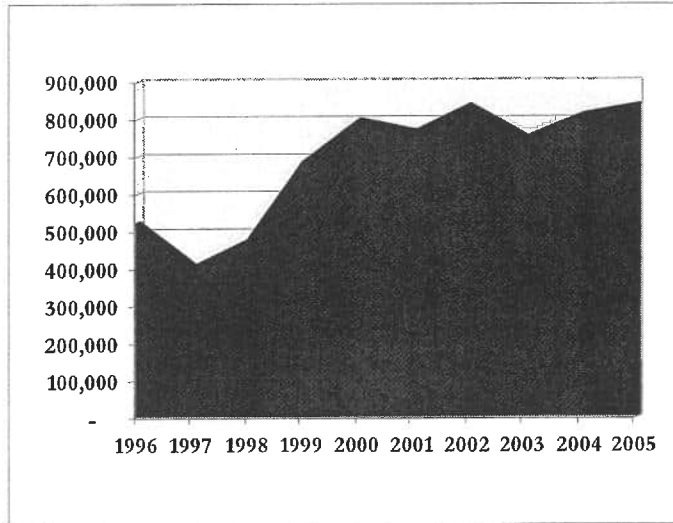
Charges for services include engineering inspection fees, subdivision processing fees, zoning application fees, police report fees, false alarm fees, police holdover fees, and miscellaneous other charges. The charges generated from these sources are defined by the City's ordinances. Revenues from charges for services for Fiscal Year 2005 are estimated at \$133,000.

Parks and Recreation Fees

In 2004, voter approved Proposition P which created a ½ cent sales tax to fund parks operations. In 2005, the City created a new fund to track all Parks activities and removed revenues and expenditures from the General Fund.

Court Receipts

Court fines and fees are also determined by municipal ordinance. Court costs are \$12.00 per ticket plus \$2.25 for training fees and Crime Victims Compensation Fund fees. The fines vary depending on the violation. Court receipts make up 4.9% of the City's revenue, or \$840,000 in Fiscal Year 2005.



Other Revenues

Other revenues include interest on investments, insurance reimbursements, contributions and fund-raising, police property forfeitures and miscellaneous sources not included elsewhere. Interest earnings make up approximately 1.45% of the City's revenue. This source has been severely reduced in recent years due to historically low interest rates and the reduction in idle funds available to invest. Interest earnings projected for Fiscal Year 2005 are estimated at \$250,000.

Insurance reimbursements make up a small portion of the City's budget, at approximately three-tenths of a percentage of the City's revenues, or \$60,000.

The sale of fixed assets makes up \$150,000 of the Fiscal Year 2005 revenues. This account is used for the sale of the City's used equipment and vehicles.

Miscellaneous other sources are a very small part of the City's budget and are estimated at \$10,000 for Fiscal Year 2005. This category is used only for items that do not properly belong in any other category.

The historical trend for other sources of revenue is as shown below. Revenues fluctuate due to miscellaneous refunds, such as insurance refunds or one-time payments (such as the sale of an easement for \$448,000 in Fiscal Year 2000). The recent downturn in revenues is due to slowed economic activity and the reduction of funds available to invest and 2005 reflects the removal of parks revenues as explained previously.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	1,926,182	1,903,288	2,260,002	2,479,719	3,596,553	3,225,492	3,382,587	2,830,399	2,970,824	1,458,000
% Increase	8.4%	-1.2%	18.7%	9.7%	45.0%	-10.3%	4.87%	-16.3%	4.9%	-49%



Revenue Budget - General Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Utility Taxes:			
410.100 Utility Taxes - Electric	2,099,193	2,232,660	2,425,217
410.200 Utility Taxes - Gas	988,336	1,104,883	1,000,000
410.300 Utility Taxes - Telephone	772,988	770,997	800,000
410.400 Utility Taxes - Water	321,332	345,942	366,000
Total Utility Taxes	4,181,849	4,454,482	4,591,217
Sales Tax:			
420.000 Sales Tax	5,576,628	5,801,588	6,050,993
Total Sales Tax	5,576,628	5,801,588	6,050,993
Intergovernmental Taxes:			
430.000 Motor Fuel Tax	1,341,887	1,367,313	1,394,023
431.000 Motor Vehicle Sales Tax	575,009	600,750	617,974
432.000 Cigarette Tax	175,886	175,249	180,000
433.000 County Road & Bridge Tax	1,229,506	1,420,000	1,525,000
434.050 Bullet Proof Vest Grant	1,317	3,368	1,000
434.100 FEMA Reimbursements	4,635	0	0
434.500 Police Academy Grant	59,200	63,625	63,625
435.300 COPS - Parkway	80,660	168,968	171,000
435.310 C.O.P.S. In School	80,532	0	0
435.320 C.O.P.S. More	2,258	0	0
435.900 MPGC Grant	138,649	0	0
436.000 Police Traffic Services Grant	26,492	29,500	30,600
437.500 Post Commission Training Grant	5,654	0	0
438.000 Dare Grant	5,000	0	0
439.000 MSD Refunds	53,000	67,514	35,000
Total Intergovernmental Taxes	3,779,685	3,896,287	4,018,222
Licenses and Permits:			
440.000 Business Licenses	436,965	450,000	465,000
441.000 Liquor Licenses	50,885	53,000	57,500
442.000 Vending Licenses	23,188	26,000	27,500
443.000 Franchise Fees	584,198	608,000	610,000
445.000 Trash Haulers Licenses	630	735	750
446.000 Alarm Company Licenses	1,950	1,800	1,800
447.000 Cigarette Licenses	4,350	4,250	4,500

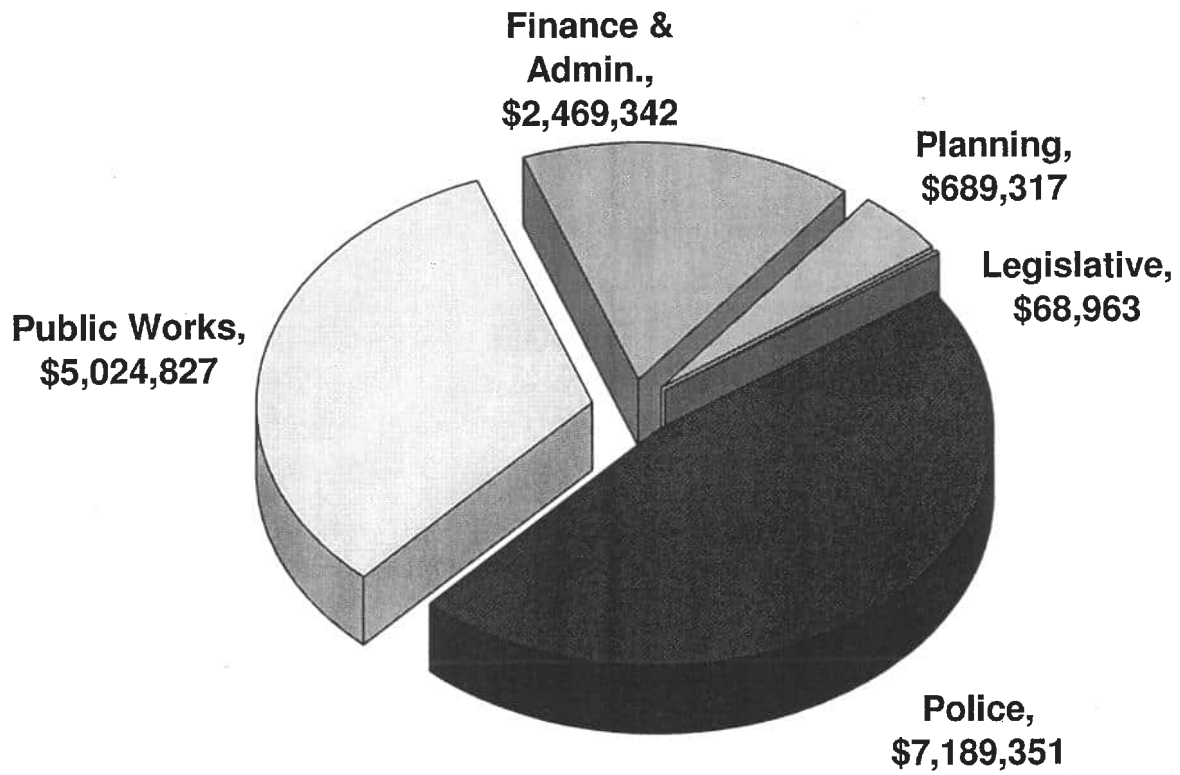


Revenue Budget - General Fund (continued)	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
448.000 Billboard Business License Fee	300	300	300
449.000 Miscellaneous Other Licenses	12,805	15,000	15,000
Total Licenses and Permits	1,115,271	1,159,085	1,182,350
Charges for Services:			
451.000 Engineering Inspection Fees	47,032	55,000	60,000
452.000 Subdivision Processing Fees	10,928	10,300	10,000
453.000 Zoning Applications	8,004	9,000	10,000
454.000 Police Reports	17,050	13,000	15,000
455.000 False Alarm Fees	46,874	25,000	35,000
459.000 Miscellaneous Other Charges	4,596	2,500	3,000
Total Charges for Services	134,484	114,800	133,000
Parks and Recreation:			
461.000 Parks Charges & Fees	65,781	32,000	0
462.000 Pool Programs	32,845	48,000	0
463.000 Pool Concessions	5,668	3,500	0
464.000 Pool Revenue	138,898	113,000	0
465.000 Parks Contributions	10,000	20,700	0
468.000 CCA Rentals & Concessions	177,695	135,000	0
Total Parks and Recreation	430,886	352,200	0
Court Receipts:			
480.000 Court Fines & Fees	737,802	800,000	825,000
481.000 Court Fees - Training	11,460	12,000	13,000
482.000 CVC Fees	2,120	1,750	2,000
Total Court Receipts	751,382	813,750	840,000
Other Revenues:			
490.100 Interest on Investments	96,979	200,000	250,000
491.000 Historical Committee	5,692	1,800	0
492.000 Insurance Reimbursements	63,880	62,350	60,000
493.000 Contributions	33,333	5,000	15,000
494.000 Sale of Fixed Assets	109,584	70,000	150,000
495.000 Miscellaneous	12,890	7,500	10,000
Total Other Revenues	322,358	346,650	485,000



Revenue Budget - General Fund (continued)	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Totals	<u>16,292,542</u>	<u>16,938,842</u>	<u>17,300,782</u>

**CITY OF CHESTERFIELD
TOTAL EXPENDITURES - GENERAL FUND
FISCAL YEAR 2005**





Summary of Expenditures - General Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Legislative			
011 Mayor & Council	<u>67,900</u>	<u>67,329</u>	<u>68,963</u>
City Clerk/CSC			
021 City Clerk	<u> </u>	<u> 0</u>	<u> 0</u>
Finance/Administration			
031 Customer Services	238,647	269,235	247,174
032 Legal Services	244,377	240,100	247,400
034 Finance	451,573	443,787	472,196
036 Central Services	799,635	797,690	714,713
037 Information Systems	336,313	371,066	384,413
038 Municipal Court	169,118	179,188	194,404
	<u>2,239,662</u>	<u>2,301,066</u>	<u>2,260,300</u>
Police			
041 Police	<u>6,504,653</u>	<u>6,812,754</u>	<u>7,189,351</u>
City Administrator			
051 City Administrator	<u>189,500</u>	<u>203,407</u>	<u>209,042</u>
Planning			
061 Planning & Zoning	<u>581,832</u>	<u>643,543</u>	<u>689,317</u>
Public Works/Parks			
071 Engineering	1,062,449	1,230,536	1,241,240
072 Street/Sewer Maintenance	1,881,636	2,007,447	2,528,604
073 Vehicle Maintenance	593,146	647,986	700,528
074 Parks & Recreation	1,604,544	1,950,137	0
075 Street Lighting	4,096	2,350	15,000
076 Building/Grounds Maintenance	646,671	534,561	539,455
	<u>5,792,542</u>	<u>6,373,017</u>	<u>5,024,827</u>
Totals	<u><u>15,376,089</u></u>	<u><u>16,401,116</u></u>	<u><u>15,441,800</u></u>



Budgeted Expenditures By Type - General Fund

Department/Division	Personnel	Contractual	Commodities	Capital	Totals
Legislative					
Mayor & Council	64,798	3,165	1,000	0	68,963
City Clerk/CSC					
City Clerk	0	0	0	0	0
Finance/Administration					
Customer Services	213,599	31,075	2,500	0	247,174
Legal Services	0	247,400	0	0	247,400
Finance	377,617	90,579	4,000	0	472,196
Central Services	0	655,713	59,000	0	714,713
Information Systems	271,413	43,300	63,700	6,000	384,413
Municipal Court	147,878	43,026	3,500	0	194,404
	1,010,507	1,111,093	132,700	6,000	2,260,300
Police					
Police	6,455,312	342,114	172,925	219,000	7,189,351
City Administrator					
City Administrator	203,992	5,050	0	0	209,042
Planning					
Planning & Zoning	608,818	78,005	2,494	0	689,317
Public Works/Parks					
Engineering	1,061,460	139,180	22,600	18,000	1,241,240
Street/Sewer Maintenance	1,284,596	423,393	412,135	408,480	2,528,604
Vehicle Maintenance	289,163	188,365	223,000	0	700,528
Parks & Recreation	0	0	0	0	0
Street Lighting	0	12,500	2,500	0	15,000
Building/Grounds Mainten	265,655	232,300	41,500	0	539,455
	2,900,874	995,738	701,735	426,480	5,024,827
Total Expenditures	11,244,301	2,535,165	1,010,854	651,480	15,441,800

Budgeted Expenditures By Type			
General Fund	2003 Actual	2004 Projected	2005 Budget
Personnel	10,902,784	11,488,855	11,244,301
Contractual	2,881,905	3,047,374	2,535,165
Commodities	862,799	1,060,682	1,010,854
Capital	728,600	804,205	651,480
Totals	15,376,089	16,401,116	15,441,800

Personnel Schedule Summary - General Fund		2003	2004	2005
Department/Activity	Position Title	Actual	Actual	Proposed
City Clerk/CSC				
City Clerk	Customer Service Rep (1 part time)	0.50	0.50	0.50
	City Clerk	1.00	1.00	1.00
	Customer Service Rep	2.00	2.00	2.00
	Deputy City Clerk	1.00	1.00	1.00
		<u>4.50</u>	<u>4.50</u>	<u>4.50</u>
Finance/Administration				
Finance	Director of Finance & Administration	1.00	1.00	1.00
	Assistant Director	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Payroll/Benefits Administrator	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00
Information Systems	Information Systems Manager	1.00	1.00	1.00
	Assistant IS Manager	1.00	1.00	1.00
	Webmaster	1.00	1.00	1.00
	Information Systems Technician	1.00	1.00	1.00
Municipal Court	Court Administrator	1.00	1.00	1.00
	Assistant Court Administrator	1.00	1.00	1.00
	Court Assistant	1.00	1.00	1.00
		<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Police				
Police	Police Chief	1.00	1.00	1.00
	Captain	3.00	3.00	3.00
	Lieutenant	5.00	5.00	5.00
	Sergeant	11.00	11.00	11.00
	Police Officer	63.00	63.00	63.00
	Executive Secretary	1.00	1.00	1.00
	Crime Analyst	1.00	1.00	1.00
	Administrative Secretary	1.00	1.00	1.00
	Records Clerks	7.00	7.00	7.00
		<u>93.00</u>	<u>93.00</u>	<u>93.00</u>
City Administrator				
City Administrator	City Administrator	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Planning				
Planning & Zoning	Administrative Secretary	1.00	1.00	1.00
	Director of Planning	1.00	1.00	1.00
	Assistant Director Planner	1.00	1.00	1.00
	Project Planner	5.00	5.00	5.00
	Planning Technician	1.00	1.00	1.00
	Intern	0.62	0.62	0.62

Personnel Schedule Summary - General Fund (continued)		2003	2004	2005
Department/Activity	Position Title	Actual	Actual	Proposed
Planning & Zoning	Planning Assistant	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00
		<u>11.62</u>	<u>11.62</u>	<u>11.62</u>
Public Works/Parks				
Engineering	Director/City Engineer	1.00	1.00	1.00
	Deputy Director/Asst. City Engineer	1.00	1.00	1.00
	Superintendent of Engineering	1.00	1.00	1.00
	Civil Engineer	3.00	3.00	3.00
	Sr. Engineering Construction Inspector	3.00	3.00	3.00
	GIS Specialist	1.00	1.00	1.00
	Sr. Engineering Technician	2.00	2.00	2.00
	Executive Secretary	2.00	2.00	2.00
	Administrative Secretary	1.00	1.00	1.00
	Engineering Intern (2)	0.90	0.90	0.90
Street/Sewer Maintenance	Maintenance Supervisor	3.00	3.00	3.00
	Secretary	1.00	1.00	1.00
	Superintendent	1.00	1.00	1.00
	Maintenance Workers	22.00	22.00	22.00
	Seasonal Maintenance Workers	4.03	4.03	4.03
Vehicle Maintenance	Equip Maint Supervisor	1.00	1.00	1.00
	Equip Mtn Mechanics	4.00	4.00	4.00
Parks & Recreation	Facilities Supervisor	1.00	1.00	0.00
	Recreation Programmer	1.00	1.00	0.00
	Seasonal Part-time (7)	2.80	2.80	0.00
	Maintenance Supervisor	1.00	2.00	0.00
	Maintenance Workers	5.00	10.00	0.00
	Resource Specialist	1.00	1.00	0.00
	Administrative Secretary	1.00	1.00	0.00
	Parks and Recreation Specialist	1.00	1.00	0.00
	Superintendent of Parks and Recreation	1.00	1.00	0.00
Interns (2)	0.60	0.60	0.00	
Building/Grounds Maintena	Building Attendent	5.00	5.00	5.00
	Building Maintenance Supervisor	1.00	1.00	1.00
		<u>73.33</u>	<u>79.33</u>	<u>57.93</u>
	Total Personnel	<u>197.45</u>	<u>203.45</u>	<u>182.05</u>

Detail of Capital Assets to be Purchased - General Fund

Department/Activity	Description	Amount	Activity Total
Finance/Administration			
Information Systems	Tape drive & changer (1)	6,000	
			6,000
Police			
Police	Automobiles & Trucks (2)	48,000	
	Automobiles & Trucks (9)	171,000	
			219,000
Public Works/Parks			
Engineering	Plotter (1)	18,000	
			18,000
Street/Sewer Maintenance	Planer attachment for skid steer (1)	9,200	
	2.5 ton dump trucks (2)	164,800	
	HD dump truck (2)	95,480	
	Skid steer (1)	19,000	
	Wheeled Loader (1)	120,000	
			408,480
	Total Capital		651,480

**Impact of Capital Equipment and Projects on Budget
General Fund**

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
							2006	2007	2008
Information Systems									
	Tape drive & changer	6,000		0	0	6,000	0	0	0
Police									
	Automobiles & Trucks	171,000		0	0	0	0	0	0
	Automobiles & Trucks	48,000		0	0	0	0	0	0
Engineering									
	Plotter	18,000	General	3,000	3,000	4,000	4,000	5,000	5,000
Street/Sewer Maintenance									
	2.5 ton dump trucks	164,800	General	19,000	21,000	2,000	5,000	9,000	13,000
	Wheeled Loader	120,000	General	7,000	8,500	1,000	2,000	3,500	5,000
	HD dump truck	95,480	General	17,500	19,710	2,000	5,000	9,000	13,000
	Skid steer	19,000	General	7,000	8,500	2,750	3,500	4,500	5,000
	Planer attachment for skid steer	9,200	General	2,500	3,800	300	700	1,300	1,800
Total General Fund		651,480		56,000	64,510	18,050	20,200	32,300	42,800

Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Division Summary</i>			
Activity		Remarks	
Mayor		<p>The Mayor is the Chief Executive Officer of the City. He presides at City Council meetings and may vote on legislation to break a tie. The Mayor is elected at large for a four year term.</p>	
City Council		<p>The eight Councilmembers are the legislative branch of the City Government responsible for the adoption of the budget, the passage of local ordinances, and the establishment of policy. Councilmembers are elected to serve two-year overlapping terms; one Councilmember from each of four wards is elected each year.</p>	

Fund	Department	Division			Account Number	
General	Legislative	Mayor & Council			010.011	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel Services		64,723	64,754	32,437	64,779	64,798
Contractual Services		2,322	3,165	785	1,650	3,165
Commodities		855	1,000	328	900	1,000
TOTAL		67,900	68,919	33,550	67,329	68,963

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
<i>Personnel Services</i>				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.114	Salaries - Elected Officials			60,000	60,000	30,000	60,000	60,000
510.120	Social Security			4,590	4,590	2,295	4,590	4,590
510.122	Worker's Compensation			133	164	142	189	208
	Totals			<u>64,723</u>	<u>64,754</u>	<u>32,437</u>	<u>64,779</u>	<u>64,798</u>

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			250	265	35	250	265
520.251	Miscellaneous Contractual			796	700	217	700	700
520.261	Professional Services			0	1,500	0	0	1,500
520.268	Rental - Equipment			22	0	0	0	0
520.277	Training & Continuing Education			1,254	700	533	700	700
	Totals			<u>2,322</u>	<u>3,165</u>	<u>785</u>	<u>1,650</u>	<u>3,165</u>

Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Memberships and Subscriptions</i>			
Organization		Member	Amount
Mayors of Large Cities		Mayor	250
Governing		Mayor	15
		Total	265



Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
Miscellaneous Expense		Metro Area	700
		Total	<u>700</u>

Fund		Department		Division			Account Number	
General		Legislative		Mayor & Council			010.011	
Commodities				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
530.313	Departmental Supplies			855	1,000	328	900	1,000
	Totals			855	1,000	328	900	1,000

Fund	Department	Division	Account Number
General	Legislative	Mayor & Council	010.011
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	265	Various memberships and subscriptions
520.251	Miscellaneous Contractual	700	Cell phone for the Mayor
520.261	Professional Services	1,500	Photographic services - 1,500
520.277	Training & Continuing Education	700	Various seminars and meetings
530.313	Departmental Supplies	1,000	Picture frames, misc. supplies - 250 Installation reception supplies - 250 "Keys to City" - 500



2004 ACCOMPLISHMENTS FINANCE AND ADMINISTRATION

- Work statistics:

	Actual									Projected	
	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
G/F Checks	3,336	3,905	3,838	4,278	4,102	4,351	4,961	5,495	4,731	4,700	4,900
Payroll Checks	1,666	2,366	2,656	2,824	1,601	1,703	1,258	961	922	960	1,600
Direct Deposits	2,015	2,863	3,213	3,417	4,694	4,833	5,531	5,885	5,858	6,050	6,100
Employees processed	187	203	209	221	231	237	243	234	250	284	335
Vendors paid	1,355	927	798	1,180	997	1,073	1,258	1,115	930	1,000	1,100
Business Licenses	1,393	1,389	1,444	1,425	1,508	1,503	1,608	1,479	1,723	1,870	1,900
Vending Licenses	840	766	817	864	814	879	943	931	901	940	950
Investments (\$ in 000's)	21,793	21,821	25,867	18,838	28,309	44,093	29,863	38,791	36,896	34,300	35,000
Revenues (\$ in 000's)	14,674	16,037	18,718	21,675	21,401	41,051	38,387	33,570	33,570	28,000	25,000
Funds maintained	17	18	20	20	22	24	24	26	20	18	20
Unqualified audit opinion	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Certificate Achievement	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Budget Award	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Five-year budget	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- Completed implementation of GASB 34 as required, issued 2003 Comprehensive Annual Financial Report using the new model for Fund and Government-wide Financial Statements for the second time.
- Secured \$46,655 in Community Development Block Grant funds for 2005 funding year. This fund has been targeted for installation of Handicapped Accessible Ramps in Kehrsmill Farm subdivision.
- Secured Aa1 rating for general obligation bonds and Aa2 rating for certificates of participation from Moody's Investors Services, Inc.
- Coordinated and completed City's ninth Five-Year Forecast (2004-2008).
- Prepared and distributed Employee Benefit Statement Packets for 2004.
- Recognized 15 employees who qualified for the sick leave incentive program throughout all applicable time periods in 2004.
- Installed and operated Kronos time clocks at Public Work facility and Chesterfield Valley Athletic Complex; Public Work and Park employees have been operating by clocking in and out; all data has shown in Kronos timesheet properly.
- Operated Kronos Work Force Central and interfaced with Abra, exiting payroll software. Started to work with a testing group, extended to larger number of employees and all employees at the final stage.

- Coordinated with Kronos in setting up training program and having all managers and supervisors who are responsible for employees' time attendance trained.
- Worked with Kronos global supports to assist all Kronos users when problems arose.
- Brought in Purchasing On-line system from Boise-Cascade (OfficeMax) so that all departmental secretaries are able to purchase online, which has proved to be very efficient, and saved time and manpower for all departments. More importantly, it appeared to be very effective on the control end as well.
- Attended State and Local GFOA meetings for various topics. Participated as a presenter at the 2004 Governmental Accounting Conference organized by MSCPA Educational Foundation.
- Served on Chesterfield Chamber Understanding City Operations (CUCO) Committee.
- Monitored over \$43.5 million in fixed assets.
- Coordinated with CBIZ, a selected independent fiduciary agent, in conducting a retirement study by comparison between the current plan and alternative plans, emphasizing the plan provider's performance and investment choices assuming the same level of funding as the current plan. Provided to City Council a recommendation to update the City's current pension plan.
- Coordinated annual benefits enrollment meetings for Deferred Compensation plan, Section 125 plan and Dental plan.
- Successfully introduced the Flex Convenience Card for flexible spending accounts (FSA) administered by J.W. Terrill. The card system automates the process of paying for eligible pre-tax account expenses. It enables employees to use the card at eligible FSA locations. Approved expenses are automatically deducted from the employees' accounts. Additionally, employees can check their available account balance via internet access. All participating employees were satisfied with this new method of payment.
- Obtained assistance from Police Department, having officers travel throughout the City to audit all existing and new businesses regarding business licenses. As a result, the city issued 41 additional business licenses and generated \$24,000 in additional revenue.
- Hired and trained new staff, including an Accounting Clerk as a result of promoting Accountant and Pay & Benefits Administrator.
- Maintained 99.2% uptime of all networks.
- Upgraded core network infrastructure to handle more gigabit ports.

- Completed migration of all core servers to NetWare 6.5.
- Implemented new features on public web site (digital copies of ordinances and resolutions) and made them searchable.
- Implemented IDENT directory tree to standardize logins across all possible applications. This tree is synchronized with the production tree via DirXML.
- Began migrating specific servers to Suse Linux.
- Began in-depth analysis of business continuity (disaster recovery) plans and procedures.
- Prepared and maintained court dockets and all related records for 34 court sessions, including arraignments, trials, payments, compliance, probation revocations, bond forfeitures and school counseling dockets.
- Collected and remitted \$812,000 in fines, fees and costs to the City.
- Collected and forwarded \$14,300 in “Backstoppers” as part of plea agreements with the Prosecuting Attorney.
- Collected and remitted \$55,000 and \$15,400 to the State of Missouri’s Crime Victims and to St. Louis County Domestic Violence respectively, as required by law.
- Filed and processed 8,976 new traffic violations.
- Filed and processed 1,415 new non-traffic/criminal violations.
- Issued 1,730 warrants for failure to appear in court.
- Set and prepared for 190 trials, subpoenaed all witnesses and obtained all evidence relating to each individual trial.
- Certified 18 cases for jury trials to the St. Louis County Circuit Court.
- Applied for and received certification for court software in compliance with new reporting requirements for the State of Missouri.





2005 GOALS FINANCE AND ADMINISTRATION

- Goal:** Fully utilize KRONOS payroll software including accruals module to keep track of vacation, sick and compensated time off automatically from Workforce Central.
- Strategy:** Work closely with KRONOS Global Support to assure the comfort level of understanding the complexity of the software. Perform testing to determine the accuracy and consistency of the results.
- Goal:** Master utilization of Crystal Report in connection with Kronos Workforce Central System focusing on information and options provided within the software.
- Strategy:** Utilize Crystal report writer software to offer a broader selection of reports. Generate and provide applicable reports as a tool to monitor and track the labor cost for a specific project to all departments, indicate the importance of the reports in associated with specific regulations such as Family and Medical Leave Act (FMLA) and how the City is held accountable for the leave time employees earn and use.
- Goal:** Assist all other departments in using the newly upgraded USL version 5.2, KRONOS Workforce Central systems efficiently.
- Strategy:** Act as a liaison between the users and software technical supports.
- Goal:** Assist Parks and Recreation Division in establishing cash and inventory procedures and internal controls for concession operation at the Aquatic Park and Athletic Complex.
- Strategy:** Work with the City's independent auditor in writing up the procedures. Assign additional responsibilities to Finance staff to monitor and audit the operation as often as needed.
- Goal:** Complete the third-year implementation of GASB 34 as required.
- Strategy:** Continue to emphasize the recommendations from the independent auditors, GFOA Forum and prior-year practices. Enhance the process of preparation using criticism from GFOA Reviewing Committee to shorten time consumption and increase the efficiency of the process and accuracy of the report.
- Goal:** Implement GASB 44, Economic Condition Reporting: The Statistical Section.

- Strategy:** Determine all existing schedules and classify them into five categories: Financial Trends, Revenue Capacity, Debt Capacity, Demographics and Economics and Operation. Create schedules using the new format as illustrated in the statement.
- Goal:** Introduce online payment using credit cards and personal checks for payment of all licenses, court fees and park and recreation charges.
- Strategy:** Obtain the appropriate financial provider with recommended software through the bidding process; the City's Webmaster will design and customize the process to fit within the City of Chesterfield's operations. Develop and train staff in the Finance and Administration Department to handle credit cards.
- Goal:** Increase ability to provide all financial data and benefits information to other departments, City employees, City Council members and citizens in a more timely and accurate manner.
- Strategy:** Utilize the new payroll and finance software to provide extensive reports to support the City's activities and operational needs. Provide same-day response for all requests for financial data and benefits information.
- Goal:** Increase employee awareness of City personnel policies and procedures through enhanced communication of City personnel rules and regulations. Ensure compliance with federal and state laws and regulations as they relate to personnel issues.
- Strategy:** Complete the City's personnel manual update, maintain consistent handling of all policies and procedures, and emphasize fairness for all City employees. Provide professional assistance to supervisors for any specific issues and discuss suggestions and concerns. Attend outside professional educational seminars to keep up with all federal and state regulations and compliances. Offer the same benefits to the City's employees.
- Goal:** Increase effectiveness and efficiency of the Finance Division's licensing operations.
- Strategy:** Perform field checks for 50 randomly-selected businesses by the second quarter of 2005 for business licenses; perform field checks for 20 randomly-selected businesses for vending licenses. Simplify vending license applications.
- Goal:** Recommend to the City Administration and City Council a change in the basis of determining business license fees.
- Strategy:** Work on the existing database for all businesses in the City. Integrate information provided by other municipalities. Set up assumptions for a number of scenarios. Provide the results, solutions and recommendations.

- Goal:** Strengthen the City's training program.
- Strategy:** Enhance Training Academy programs to prepare employees for providing the most effective and efficient services possible; work with all departments in coordinating and tailoring current programs, as well as further researching new programs that will support city-wide initiatives such as Excellence in Customer Service, Individual Development Plans, Organizational Team Development and Diversity.
- Goal:** Enhance potential for maintaining bond rating of at least Aa1 or better for general obligation bond issues and Aa2 or better for certificates of participation.
- Strategy:** Submit Fiscal Year 2005 Annual Budget to the Government Finance Officers Association of the United States and Canada (GFOA) by February 28, 2005 for the Distinguished Budget Presentation Award. Obtain unqualified audit opinion by maintaining current level of accuracy and preparing schedules required by City's auditors. Submit 2004 Comprehensive Annual Financial Report to the GFOA by June 30, 2005 for Certificate of Achievement for Excellence in Financial Reporting.
- Goal:** Maintain 100% network uptime during business hours.
- Strategy:** Maintain UPS devices on all computing equipment; increase use of management software to proactively monitor network; use Protocol Analyzer and related software to monitor the network "health" at the packet level and create a baseline for network activity to measure from.
- Goal:** Make public website more useful.
- Strategy:** Redesign aging public website with friendlier navigation and more useful tools such as a knowledgebase.
- Goal:** Maintain up-to-date operating systems and phase out legacy ones.
- Strategy:** Continue to migrate servers to Linux/OES where sensible.
- Goal:** Improve business continuity (disaster recovery) procedures and abilities.
- Strategy:** Synchronize key data to the Public Works Facility so that it can be used as a "warm" backup site; improve storage and handling of critical backup tapes.
- Goal:** Establish new court statistic reporting procedures to comply with newly Revised Supreme Court Operating Rule 4.
- Strategy:** Update court software and train all personnel in new procedures for reporting statistical information to the State of Missouri on a monthly basis.

- Goal:** Implement a court information section on the city's website.
- Strategy:** Review other cities' web-based court information and coordinate court information in a concise, user-friendly manner in order to prepare for online court payments.
- Goal:** Review and update Violation Bureau Schedule to insure compliance with all new state, county and local legislation.
- Strategy:** Research all new legislation and contact various courts in order to maintain the Violation Bureau Schedule and keep it current to facilitate the purchase of new traffic tickets.
- Goal:** Review the court receipting system to prepare for online and credit card payments.
- Strategy:** Research court software receipting system for credit card payments and implement a new cash register system that can be integrated with the software.

Fund	Department	Division	Account Number
General	Finance/Administration	Legal Services	030.032
<i>Division Summary</i>			
Activity	Remarks		
Legal Services	<p>Legal services includes the City Attorney (who represents the City in civil suits, provides legal counsel, and drafts ordinances) and any other related professional services. The City Attorney is an appointed official of the City pursuant to state statutes and City ordinances. He serves as the principal legal advisor to the City.</p> <p>Legal services also includes the Prosecuting Attorney. The Prosecuting Attorney is appointed by the Mayor with consent of the City Council.</p>		

Fund	Department	Division			Account Number	
General	Finance/Administration	Legal Services			030.032	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Contractual		244,377	200,000	196,776	240,100	247,400
Totals		244,377	200,000	196,776	240,100	247,400

Fund		Department	Division			Account Number	
General		Finance/Administration	Legal Services			030.032	
Contractual Services		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request	
Account Number	Account Title						
520.249	Memberships & Subscriptions	0	0	0	0	0	
520.251	Miscellaneous Contractual	2,250	5,000	9,593	12,000	9,000	
520.259	Prosecuting Attorney	38,295	38,400	21,015	33,000	38,400	
520.261	Professional Services	203,832	156,600	166,068	195,000	200,000	
520.277	Training & Continuing Education	0	0	100	100	0	
	Totals	<u>244,377</u>	<u>200,000</u>	<u>196,776</u>	<u>240,100</u>	<u>247,400</u>	



Fund General	Department Finance/Administration	Division Legal Services	Account Number 030.032
Line Item Details		2005 Request	Details
Account Number	Account Title		
520.251	Miscellaneous Contractual	9,000	Deposition reporting and other miscellaneous services. Higher than normal due to current litigation.
520.259	Prosecuting Attorney	38,400	P.A. (\$32,400 annually + \$6,000 for appeals)
520.261	Professional Services	200,000	City Attorney's services

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034

Division Summary

Activity	Remarks
Finance	<p>The Finance Division is responsible for all financial and accounting functions of the City, as well as for budget preparation and monitoring. The Finance Division is responsible for cash management and investment, payroll and benefit administration, debt administration, grant administration, and cash disbursements. All activities are conducted in compliance with generally accepted accounting principles and Federal and State regulations regarding payroll reporting, purchasing, budget preparation, grant compliance, etc. In addition, the Finance Division is responsible for maintaining internal accounting controls.</p> <p>The Finance Division is responsible for personnel position classifications, employee development and training, merit pay plan administration and retirement plan administration.</p> <p>The Finance Division is also responsible for the licensing of businesses, trash haulers, alarm companies, cigarette sellers, bill board and vending machines in the City.</p>

Fund	Department	Division			Account Number	
General	Finance/Administration	Finance			030.034	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		340,655	372,527	198,687	359,837	377,617
Contractual		107,008	113,919	57,048	79,450	90,579
Commodities		3,910	5,000	127	4,500	4,000
Capital		0	0	0	0	0
Totals		451,573	491,446	255,863	443,787	472,196

Personnel Schedule		Number of Employees		
Position Title		2003 Actual	2004 Authorized	2005 Requested
Director of Finance & Administration		1.00	1.00	1.00
Assistant Director		1.00	1.00	1.00
Accountant		1.00	1.00	1.00
Payroll/Benefits Administrator		1.00	1.00	1.00
Accounting Clerk		1.00	1.00	1.00
Executive Secretary		1.00	1.00	1.00
	Totals	6.00	6.00	6.00



Fund		Department		Division			Account Number	
General		Finance/Administration		Finance			030.034	
Personnel Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			279,204	295,090	161,242	290,961	300,035
510.112	Salaries - Part-Time			0	0	0	0	5,200
510.113	Salaries - Overtime			0	500	0	0	250
510.120	Social Security			20,890	22,613	11,809	22,259	22,953
510.122	Worker's Compensation			674	931	709	1,008	1,022
510.124	Insurance - Health			17,854	27,442	13,398	22,356	26,139
510.125	Insurance - Life			686	755	429	594	762
510.126	Insurance - Dental			1,040	1,395	564	1,029	1,438
510.127	Insurance - Disability			1,391	1,505	858	1,630	1,438
510.130	Pension			18,917	22,296	9,677	20,000	18,380
	Totals			<u>340,655</u>	<u>372,527</u>	<u>198,687</u>	<u>359,837</u>	<u>377,617</u>



Fund		Department		Division			Account Number	
General		Finance/Administration		Finance			030.034	
<i>Contractual Services</i>				2003	2004	2004	2004	2005
Account Number	Account Title	Actual	Amended Budget	Year to Date	Projected	Request		
520.210	Advertising	13,127	12,000	5,879	11,000	12,000		
520.211	Audit Services	62,525	40,000	20,700	21,000	27,000		
520.221	Data Processing	11,837	19,900	17,591	19,000	18,100		
520.249	Memberships & Subscriptions	1,507	1,900	1,221	1,600	2,100		
520.251	Miscellaneous Contractual	2,068	2,500	730	1,850	1,900		
520.260	Printing & Binding	4,063	7,500	2,514	6,000	7,000		
520.261	Professional Services	10,984	27,000	7,136	16,000	19,500		
520.268	Rental - Equipment	0	0	0				
520.277	Training & Continuing Education	897	3,119	1,278	3,000	2,979		
	Totals	<u>107,008</u>	<u>113,919</u>	<u>57,048</u>	<u>79,450</u>	<u>90,579</u>		

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
Memberships and Subscriptions			
Organization	Member	Amount	
Misc. books & subscriptions	N/A	425	
International Personnel Mgmt. Assn. (IPMA)	City	330	
Government Finance Officers Assn. (GFOA)	Director of F & A/Asst. Director	270	
Payroll Manager's Letter	Asst. Director	240	
MSCPA(Missouri Certified Public Accountant)	Dir. Of Finance	235	
St. Louis/Illinois Chapter IPMA	Asst. Director/Pay/Benefits Admin.	150	
ICMA-RC	City	100	
MAPERS	City	100	
St. Louis Business Journal	N/A	90	
DJ Wall Street Journal/Internet	Director of Finance	80	
GFOA-Missouri	Director of F & A/Asst. Director	80	
	Total	<u>2,100</u>	

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
Training and Continuing Education			
Seminar		Location	Amount
Local training seminars		Metro Area	1,260
Government Finance Officers Assn (GFOA)		Various training program registration fees	600
Payroll Update		St. Louis	350
MSCPA		Columbia, MO	200
GFOA-MO - Winter Seminar		Columbia, MO	200
GFOA-MO/State Treasurer		Jefferson City, MO	150
CPE DIRECT		Self-Study	119
GFOA Spring Seminar/Annual Meeting		Lake Ozark, MO	100
		Total	2,979



Fund		Department		Division			Account Number	
General		Finance/Administration		Finance			030.034	
<i>Commodities</i>				2003	2004	2004	2004	2005
Account Number	Account Title	Actual	Amended Budget	Year to Date	Projected	Request		
530.313	Departmental Supplies	3,910	5,000	127	4,500	4,000		
530.350	Non-capital Computer Equipment	0	0	0				
	Totals	<u>3,910</u>	<u>5,000</u>	<u>127</u>	<u>4,500</u>	<u>4,000</u>		

Fund		Department	Division			Account Number
General		Finance/Administration	Finance			030.034
Capital Expenditures		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
540.410	Capital Computer Equipment	0	0	0	0	0
	Totals	0	0	0	0	0

Fund	Department	Division	Account Number
General	Finance/Administration	Finance	030.034
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.210	Advertising	12,000	Advertising for request for proposals and sealed bids, publication of financial statements, tax rate ,budget and CDBG public hearings.
520.211	Audit Services	27,000	Annual audit - 21,000 Single audit - 6,000
520.221	Data Processing	18,100	Software maintenance support agreement; upgrades: Control System - 2,015 General Ledger - 2,495 Accounts Payable - 2,495 Purchase Order - 2,495 Fixed Assets - 645 AbraWin for Payroll - 2,945 Kronos Workforce Central - 3,500 Kronos Workforce Accruals - 400 Piracle - 600 Misc. - 510
520.249	Memberships & Subscriptions	2,100	Various memberships and subscriptions
520.251	Miscellaneous Contractual	1,900	Credit charges/fees - 100 U.E. charge for printout - 200 Car Phone -480 St. Louis County charges for sales tax reports - 240 State of Missouri charges for sales tax reports - 420 Miscellaneous - 500
520.260	Printing & Binding	7,000	A/P checks - 1,000 P/R checks - 400, Direct Deposit - 500 Cash Receipt forms - 400 G/F Deposit Ticket -200 Laser Check Stock - 500 W-2s , 1099 - 200 Budget - 2,000 Five-year budget - 500 Business - 500 Vending - 500 Binders - 300
520.261	Professional Services	19,500	Financial Advisor - 2,500 Arbitrage Rebate Calculation (Bond Counsel) - 5,000 GFOA Award application fees - Budget - 300

Fund General	Department Finance/Administration	Division Finance	Account Number 030.034
Line Item Details (continued)		2005 Request	Details
Account Number	Account Title		
520.277	Training & Continuing Education	2,979	GFOA Award application fees - CAFR - 450 Retirement plan (consulting and legal) - 5,000 Section 125 administration - 5,000 ABRAs and KRONOs - 1250 Various seminars and meetings
530.313	Departmental Supplies	4,000	Calculators, accounting supplies, ledgers, computer and adding machines supplies, binders, fixed assets tags - 4,000

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036

Division Summary

Activity	Remarks
Central Services	Central Services provides services to all departments that are more efficiently provided in a centralized manner, such as employee recruitment, temporary assistance, copiers, telephone, office supplies, postage, insurance, public relations, safety programs, etc.



Fund	Department	Division			Account Number	
General	Finance/Administration	Central Services			030.036	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Contractual		745,089	819,190	469,544	737,190	655,713
Commodities		54,546	67,000	25,852	60,500	59,000
Capital		0	0	0	0	0
Totals		799,635	886,190	495,396	797,690	714,713

Fund		Department		Division			Account Number	
General		Finance/Administration		Central Services			030.036	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.210	Advertising			26,315	14,500	20,027	22,000	25,000
520.212	Boards & Commissions Program			0	7,500	1,000	7,500	0
520.214	Contributions			10,000	10,000	6,000	10,000	10,000
520.220	Economic Development			179,090	139,090	104,318	139,090	100,000
520.222	Education Reimb/Training Academy			3,911	10,000	5,399	10,000	10,000
520.224	Employee Recruitment			12,291	10,000	8,957	10,000	9,613
520.225	Employee Relations			3,030	4,000	613	4,000	6,000
520.230	Historical Committee			2,940	0	2,398	2,500	0
520.240	Insurance			310,024	325,000	213,786	300,000	280,000
520.247	Maintenance & Repair - Equipment			2,333	7,500	87	3,000	7,500
520.249	Memberships & Subscriptions			10,785	11,100	5,744	11,100	11,100
520.251	Miscellaneous Contractual			4,310	7,500	2,311	4,000	16,500
520.252	Postage			23,756	35,000	18,984	29,000	30,000
520.260	Printing & Binding			5,838	10,000	5,726	7,500	8,000
520.261	Professional Services			2,868	62,500	1,077	40,000	5,500
520.262	Public Relations			26,028	30,000	14,144	30,000	30,000
520.268	Rental - Equipment			49,823	54,000	32,053	54,000	54,000
520.269	Rental - Buildings			0	0	0		
520.272	Safety Programs			35	500	60	500	500
520.276	Telephone			69,517	77,000	24,703	50,000	48,000
520.285	Utilities - Electric			0	0	0		
520.289	Wellness Program			2,195	4,000	2,158	3,000	4,000
520.297	Charter Commission Expenses							
	Totals			<u>745,089</u>	<u>819,190</u>	<u>469,544</u>	<u>737,190</u>	<u>655,713</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Memberships and Subscriptions			
Organization		Member	Amount
St. Louis County Municipal League		City	5,500
Missouri Municipal League		City	5,200
Chamber of Commerce		City	200
Sam's Wholesale Club		City	200
		Total	<u>11,100</u>

Fund		Department	Division			Account Number	
General		Finance/Administration	Central Services			030.036	
Commodities		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request	
Account Number	Account Title						
530.313	Departmental Supplies	0	0	0			
530.325	Miscellaneous Supplies	10,273	12,000	4,437	10,500	11,000	
530.330	Office Supplies	44,273	55,000	21,415	50,000	48,000	
530.343	Uniforms	0	0	0			
	Totals	<u>54,546</u>	<u>67,000</u>	<u>25,852</u>	<u>60,500</u>	<u>59,000</u>	

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details		2005	Details
Account Number	Account Title	Request	
520.210	Advertising	25,000	Chamber directory advertisement - 400 Chamber map advertisement - 600 Chamber "Out and About" advertisements - 1,500 Employment Advertisments (Post-Dispatch, Professional Assn. Publications, Publications for Minorities/Women) - 22,5000
520.214	Contributions	10,000	Contributions to various organizations for various events
520.220	Economic Development	100,000	City's contribution to CCDC
520.222	Education Reimb/Training Academy	10,000	Tuition reimbursement program & City-wide training academy (DOT, computer, etc.)
520.224	Employee Recruitment	9,613	Medical Exams, CDL medicals, test rentals, pre-employment drug tests, psychologicals, polygraph, credit reports, AVERT reports
520.225	Employee Relations	6,000	One-year @ 15.00 Five-year @ 25.00 Ten-year @ 50.00 Fifteen-year @ 75.00 service awards
520.240	Insurance	280,000	SLAIT-G/L, A/L, P/L - 120,000 DIC Excess Earthquake - 13,000 Pub. Off. Liab - 41,000 Property - 80,000 Deductibles - 30,000 Fiduciary Bond - 2,000 Pub. Emp. Blanket Bond-All employees - 400 Bond-Finance Director - 200 Misc. notary bonds - 300 Flood insurance policy for Public Works Facility & Athletic Complex Buildings - 6,500 Unemployment Insurance - 6,400 Underground Storage Tank - 200
520.247	Maintenance & Repair - Equipment	7,500	Tech Electronics telephone maintenance agreement - 4,500 Microfilm reader/printer - 500 Typewriter service agreements - 500 Fax machine - 500 Other office machines & equipment - 1,000 Postage machine - 500
520.249	Memberships & Subscriptions	11,100	Various memberships and subscriptions

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details (continued)		2005	Details
Account Number	Account Title	Request	
520.251	Miscellaneous Contractual	16,500	Temporary help (7 weeks @ \$12.50/hr.) - 3,500 Delivery charges - 500 Destruction of records - 1,000 Credit Card Fees - 7,500 Credit Card Equipment - 4,000
520.252	Postage	30,000	Postage for entire city including special mailings
520.260	Printing & Binding	8,000	Annual report (125 copies) - 1,000 Letterhead, envelopes - 4,000 Business cards - 2,000 Misc. office materials - 1,000
520.261	Professional Services	5,500	Office Recycling Program - 1,500 D.O.T. Drug/Alcohol testing services - 1,500 Cafeteria Plan Administration - 1,500 The Work Center - 1,000
520.262	Public Relations	30,000	Four newsletters - 36,000 (including printing and mailing @ \$9,000 per quarter) Update of one-page information sheet with letter - 2,000 Miscellaneous - 1,000 Flowers/Cards - 1,000 Sharing cost from Public Works - 10,000
520.268	Rental - Equipment	54,000	CSC & Public Works copier rentals (879.47/month) - 10,600 Finance & City Administrator's copier rentals (551.62/month) - 6,620 CSC & Public Works copier maintenance (433.80/month + overage) - 16,400 Finance copier maintenance (185/month) - 2,200 City Administrator's copier maintenance (90/month) - 1,080 Police 2 copiers (355 and 605 /month) 11,500 Postage meter - 5,600
520.272	Safety Programs	500	Safety recognition awards
520.276	Telephone	48,000	Southwestern Bell monthly charges; SBC equipment & maintenance agreement charges; long distance (MCI) charges; repairs
520.289	Wellness Program	4,000	Hepatitis vaccines - 600 Physicals - 300

Fund	Department	Division	Account Number
General	Finance/Administration	Central Services	030.036
Line Item Details (continued)		2005	
Account Number	Account Title	Request	Details
530.325	Miscellaneous Supplies	11,000	Corporate fitness/joining fees - 600 Flu Shots - 1,000 Health Fair - 1,500
530.330	Office Supplies	48,000	Flags (2@ \$1,800) - 3,600 Kitchen & cleaning supplies, paper products, coffee - 5,400 Misc. meeting supplies - 1,400 Fire extinguishers & safety supplies - 600 Office supplies for all departments including toners for printers.

Fund	Department	Division	Account Number
General	Finance/Administration	Information Systems	030.037
Division Summary			
Activity		Remarks	
Information Systems		<p>The Information Systems Division is responsible for the management and operation of the City's computer systems. The Division supervises and maintains three separate computer networks, eight servers and approximately 85 user workstations. The Division is responsible for installing and maintaining all computer-related hardware, including PCs and peripherals, servers, printers and the physical network infrastructure. The Division is also responsible for installing and upgrading all software executed on these systems, including office automation, financial, electronic mail, CAD, DBMS and desktop publishing applications.</p> <p>The Division is also responsible for developing and programming City-specific applications for various departments. These applications include budget, business, vending and liquor licenses, case and evidence management, Customer Service Center record system, emergency notification and fuel pump delivery.</p> <p>The Division provides leadership and direction in the development of short- and long-range data systems plans, actively working with all departments to determine future computer systems needs and exploring new technologies.</p>	

Fund	Department	Division			Account Number	
General	Finance/Administration	Information Systems			030.037	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		252,936	264,773	142,835	257,566	271,413
Contractual		39,283	48,050	6,398	46,900	43,300
Commodities		44,093	34,600	10,241	47,600	63,700
Capital		0	19,000	5,145	19,000	6,000
Totals		336,313	366,423	164,619	371,066	384,413

Personnel Schedule		Number of Employees		
Position Title		2003 Actual	2004 Authorized	2005 Requested
Information Systems Manager		1.00	1.00	1.00
Assistant IS Manager		1.00	1.00	1.00
Webmaster		1.00	1.00	1.00
Information Systems Technician		1.00	1.00	1.00
	Totals	4.00	4.00	4.00

Fund		Department		Division			Account Number
General		Finance/Administration		Information Systems			030.037
Personnel Services		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request	
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time	208,683	211,434	116,895	210,541	216,257	
510.113	Salaries - Overtime	755	4,000	933	1,782	4,000	
510.120	Social Security	15,921	16,481	9,014	16,106	16,850	
510.122	Worker's Compensation	458	679	498	730	763	
510.124	Insurance - Health	8,655	12,639	5,326	9,159	13,422	
510.125	Insurance - Life	417	431	245	430	441	
510.126	Insurance - Dental	474	696	298	696	748	
510.127	Insurance - Disability	1,042	1,078	622	1,179	1,211	
510.130	Pension	16,532	17,335	9,005	16,943	17,721	
	Totals	<u>252,936</u>	<u>264,773</u>	<u>142,835</u>	<u>257,566</u>	<u>271,413</u>	



Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.221	Data Processing			22,478	30,000	3,127	30,000	26,800
520.247	Maintenance & Repair - Equipment			10,169	15,000	1,865	15,000	15,000
520.249	Memberships & Subscriptions			0	50	0	0	0
520.251	Miscellaneous Contractual			6,637	1,000	210	400	0
520.261	Professional Services			0	0	0	0	0
520.268	Rental - Equipment			0	0	0	0	0
520.277	Training & Continuing Education			0	2,000	1,195	1,500	1,500
	Totals			<u>39,283</u>	<u>48,050</u>	<u>6,398</u>	<u>46,900</u>	<u>43,300</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Information Systems	030.037
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
Specialized IS Mgr Training		Metro Area	1,000
Misc training		Metro Area	500
		Total	<u>1,500</u>



Fund		Department	Division			Account Number	
General		Finance/Administration	Information Systems			030.037	
<i>Commodities</i>			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
530.313	Departmental Supplies		798	3,000	177	3,000	2,500
530.350	Non-capital Computer Equipment		43,295	31,600	10,064	44,600	61,200
	Totals		<u>44,093</u>	<u>34,600</u>	<u>10,241</u>	<u>47,600</u>	<u>63,700</u>



Fund		Department		Division			Account Number	
General		Finance/Administration		Information Systems			030.037	
Capital Expenditures				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			0	19,000	5,145	19,000	6,000
	Totals			0	19,000	5,145	19,000	6,000



Fund General	Department Finance/Administration	Division Information Systems	Account Number 030.037			
Capital Outlay Request						
Full Account Number 001-030-037-540.410						
Description Tape drive & changer		No# Requested 1	Unit Cost \$6,000	Total Cost \$6,000		
Explain reason for request (describe use and workload) Replace existing tape drive/changer because it no longer has enough capacity to meet backup needs.			No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	6000	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
AIT2 drive/loader drive for remote location (PW facility)	Cybernetics	5	Use as supplemental backup			
What source was used for unit cost? Vendor						
Other remarks						

Fund	Department	Division	Account Number
General	Finance/Administration	Information Systems	030.037
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.221	Data Processing	26,800	Software updates & upgrades: Novell licenses - 15,000 Windows licenses - 5,000 Cyfin Reporter - 1,300 Web Tools - 500 Misc. upgrades (Backup, Faxcom, AntiVirus, etc.) - 5000
520.247	Maintenance & Repair - Equipment	15,000	Computer hardware & peripherals - 13,000 Printers - \$2000
520.277	Training & Continuing Education	1,500	Various seminars and meetings
530.313	Departmental Supplies	2,500	Adaptors, cables, backup tapes, misc. supplies
530.350	Non-capital Computer Equipment	61,200	Computers (35 @ 1,300) - \$45,500 Laptop replacement - \$1,800 GroupWise Server - \$4500 Police Server - \$4500 Cityhall Server - \$4900
540.410	Capital Computer Equipment	6,000	See attached detail

Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
Division Summary			
Activity	Remarks		
Municipal Court	<p>Municipal Court is the judicial branch of the City government. The Judge and Prosecuting Attorney are appointed by the Mayor with the consent of the City Council. Traffic violations and other City ordinance violations are tried by the Court. The Court Administrator administers the day-to-day functions of the Court and the Violations Bureau. A full-time Assistant Court Administrator and Court Assistant assist in the operations of the court. All Court personnel are under the supervision of the Municipal Judge and the Director of Finance and Administration. The Court Administrator assists in the supervision of the Assistant Court Administrator and Court Assistant.</p>		

Fund	Department	Division			Account Number	
General	Finance/Administration	Municipal Court			030.038	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		135,194	143,897	77,885	139,873	147,878
Contractual		33,474	41,540	18,779	38,915	43,026
Commodities		.450	1,700	0	400	3,500
Totals		169,118	187,137	96,663	179,188	194,404

Position Title	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Court Administrator	1.00	1.00	1.00
Assistant Court Administrator	1.00	1.00	1.00
Court Assistant	1.00	1.00	1.00
Totals	3.00	3.00	3.00

Fund		Department	Division			Account Number
General		Finance/Administration	Municipal Court			030.038
Personnel Services		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
510.111	Salaries - Regular/Full-Time	105,366	108,740	60,316	108,791	111,301
510.113	Salaries - Overtime	569	3,500	210	315	3,500
510.120	Social Security	7,941	8,586	4,447	8,323	8,782
510.122	Worker's Compensation	238	354	261	377	398
510.124	Insurance - Health	11,237	12,307	6,915	11,892	13,069
510.125	Insurance - Life	216	222	127	222	227
510.126	Insurance - Dental	527	579	330	566	719
510.127	Insurance - Disability	539	555	322	609	623
510.130	Pension	8,562	9,054	4,957	8,778	9,259
	Totals	<u>135,194</u>	<u>143,897</u>	<u>77,885</u>	<u>139,873</u>	<u>147,878</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Municipal Court			030.038	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			270	315	270	315	315
520.251	Miscellaneous Contractual			6,832	7,250	2,789	7,000	7,250
520.260	Printing & Binding			2,471	2,500	481	1,200	2,500
520.261	Professional Services			23,207	29,950	13,888	29,000	29,750
520.277	Training & Continuing Education			693	1,525	1,350	1,400	3,211
	Totals			<u>33,474</u>	<u>41,540</u>	<u>18,779</u>	<u>38,915</u>	<u>43,026</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
Memberships and Subscriptions			
Organization		Member	Amount
Mo. Association for Court Administration		Court Staff	105
Met. St. Louis Assn. Court Admin.		Court Staff	90
National Assn. Court Management		Court Administrator	75
St. Louis County Judges Association		Judge	45
		Total	315



Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
MACA Conference		Lake Ozark	2,126
Met. St. Louis Assn. Court Admin.		St. Louis Area	360
MSLACA Annual Mtng/Banquet		St. Louis Area	300
Mo. Municipal Associate Judges Association		Lake Ozark, Mo.	225
OSCA Seminars		various	200
		Total	3,211



Fund		Department	Division			Account Number
General		Finance/Administration	Municipal Court			030.038
Commodities		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
530.313	Departmental Supplies	450	1,700	0	400	3,500
	Totals	<u>450</u>	<u>1,700</u>	<u>0</u>	<u>400</u>	<u>3,500</u>



Fund	Department	Division	Account Number
General	Finance/Administration	Municipal Court	030.038
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	315	Various memberships and subscriptions
520.251	Miscellaneous Contractual	7,250	REJIS - 6,500 Court software maintenance contract - 750
520.260	Printing & Binding	2,500	Court files, receipts and all other printed materials
520.261	Professional Services	29,750	Judge: 22,000 Subs: 3,000 Jail Services: 3,500 Interpreter Services: 1,000 Data Destruction: 250
520.277	Training & Continuing Education	3,211	Various seminars and meetings
530.313	Departmental Supplies	3,500	Cash Receipting System: 1500 Printer: 1700 Misc. Office Supplies: 300



Fund	Department	Division	Account Number
General	Finance/Administration	Customer Services	030.031
<i>Division Summary</i>			
Activity	Remarks		
City Clerk/Customer Service Center			

Fund	Department	Division			Account Number	
General	Finance/Administration	Customer Services			030.031	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel Services		204,684	204,593	135,700	206,735	213,599
Contractual Services		33,857	32,925	57,625	62,200	31,075
Commodities		106	700	0	300	2,500
Capital Outlay		0	0	0	0	0
TOTAL		238,647	238,218	193,325	269,235	247,174

Fund		Department	Division			Account Number
General		Finance/Administration	Customer Services			030.031
Personnel Services		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
510.111	Salaries - Regular/Full-Time	151,378	146,619	100,749	147,511	153,325
510.112	Salaries - Part-Time	12,428	10,000	7,660	12,222	10,000
510.120	Social Security	11,660	12,134	7,865	11,285	12,494
510.122	Worker's Compensation	336	500	361	511	566
510.124	Insurance - Health	17,742	21,122	10,995	21,122	22,430
510.125	Insurance - Life	409	423	310	310	433
510.126	Insurance - Dental	834	1,047	532	1,047	1,126
510.127	Insurance - Disability	733	758	575	826	859
510.130	Pension	9,164	11,990	6,653	11,901	12,366
	Totals	<u>204,684</u>	<u>204,593</u>	<u>135,700</u>	<u>206,735</u>	<u>213,599</u>

Fund		Department		Division			Account Number	
General		Finance/Administration		Customer Services			030.031	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.210	Advertising			619	750	0	400	600
520.223	Election Expense			26,889	20,000	49,332	50,000	20,000
520.249	Memberships & Subscriptions			295	500	230	400	800
520.251	Miscellaneous Contractual			5,671	9,300	5,782	9,000	8,000
520.260	Printing & Binding			0	200	0	100	200
520.277	Training & Continuing Education			383	2,175	2,281	2,300	1,475
	Totals			<u>33,857</u>	<u>32,925</u>	<u>57,625</u>	<u>62,200</u>	<u>31,075</u>

Fund	Department	Division	Account Number
General	Finance/Administration	Customer Services	030.031
Memberships and Subscriptions			
Organization		Member	Amount
Customer Service Newsletter		CSC Supervisor	300
Ideas for Editors		City Clerk	250
IIMC		City Clerk	160
MO City Clerks Assoc		City Clerk	90
		Total	<hr/> 800

Fund	Department	Division	Account Number
General	Finance/Administration	Customer Services	030.031
Training and Continuing Education			
Seminar		Location	Amount
Front Desk Training		St. Louis	500
MCCFOA Spring Institute		Columbia, MO	500
Supervisory Training		St. Louis	300
Chamber of Commerce		Chesterfield	175
		Total	<u>1,475</u>



Fund		Department		Division			Account Number	
General		Finance/Administration		Customer Services			030.031	
Commodities				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
530.313	Departmental Supplies			106	700	0	300	2,500
	Totals			<u>106</u>	<u>700</u>	<u>0</u>	<u>300</u>	<u>2,500</u>



Fund		Department		Division			Account Number	
General		Finance/Administration		Customer Services			030.031	
Capital Expenditures				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
540.420	Furniture			0	0	0	0	0
	Totals			0	0	0	0	0



Fund	Department	Division	Account Number
General	Finance/Administration	Customer Services	030.031
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.210	Advertising	600	Necessary advertising for council related actions.
520.223	Election Expense	20,000	Normal election cycle in 2005 (2004 included presidential election).
520.249	Memberships & Subscriptions	800	
520.251	Miscellaneous Contractual	8,000	Codification of ordinances - 7,000 Semi-annual updated disks for muni code and work sessions 700 Code on website - 300
520.260	Printing & Binding	200	Licenses - 100 Other paper - 100
520.277	Training & Continuing Education	1,475	See listing.
530.313	Departmental Supplies	2,500	Staff shirts for Customer Service Center - 600 Miscellaneous Supplies - 350 Mail boxes in mail room - 800 Center console in front desk - 750

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2004 ACCOMPLISHMENTS POLICE DEPARTMENT

- The Chesterfield Police Department continues to enjoy full International Accreditation through the Commission on Accreditation of Law Enforcement Agencies. Professional Accreditation Status is granted for a period of three years. Every three years a mock assessment and a four day on-site assessment conducted by officials from the Commission is required to verify compliance with Commission standards.
- Continued the Permanent Sector Assignment Program for patrol officers and detectives to assure rapid response and continuity of service.
- Targeted high accident locations for specific violations identified as contributing factors.
- Provided a minimum of forty hours of in-house law enforcement training to each commissioned police officer.
- All new employees received cultural diversity training through the Holocaust Museum.
- Supported Special Olympics Plane Pull to raise funds for St. Louis Special Athletes.
- Coordinated one Chesterfield Police Department Teen Police Academies, a seven week familiarization course designed for adolescents. A total of 26 adolescents participated in the session.
- Facilitated a partnership with the Parkway School District to continue the assignment of four officers as School Resource Personnel.
- Coordinated a program rewarding drivers for courteous driving and seat belt compliance as well as undertaking a program to combat "Road Rage" through aggressive enforcement.
- Provided computer based training to all officers specifically targeted to criminal and Missouri law.
- Utilized Federal Highway Funding to continue staffing the position of Community Safety Officer. Provided safety workshops to over 250 business people and provided additional safety related training to over 1,700 individuals.
- Utilized an Alcohol/Tobacco Violations Officer to enforce city ordinances against use of alcohol/tobacco by minors, as well as enforcement of illegal sales of alcohol/tobacco to minors.
- With the assistance of thirty-eight youth volunteers from area high schools, conducted the nationally recognized Safety Town Program for 197 area pre-school children.
- Participated in a state mandated police officer re-certification program through the Missouri POST Commission.
- Provided Council-approved vehicle replacement plan to assure a well-maintained professional fleet of police vehicles.

- Effected 1071 adult arrests and 277 juvenile referrals.
- Effected 156 DWI arrests.
- Facilitated school based D.A.R.E. (Drug Abuse Resistance Education) programs conducted at area elementary, and middle schools, serving over 902 students.
- Continued a five-year protective vest replacement program to assure officer safety.
- Maintained a Police Reserve Unit of 9 Reserve Officers.
- Conducted “Buckle Up Your Children” inspection with rewards for compliance and provided information and demonstration on the proper use of child restraint devices.
- Facilitated the Police Chief’s Adolescent Police Advisory Board with the Parkway School District.
- Provided a Detective to serve as a team leader on the County’s Regional Computer Crimes Education & Enforcement Group (RCCEEG).
- Provided equipment and training to officers to allow for “less than lethal” alternatives to certain dangerous situations.
- Expanded the role of Police Department citizen volunteers by the continuation of Community Emergency Response Training (CERT) and Volunteers in Policing (VIP). These groups of 259 volunteers stand ready to assist the Police Department during a time of disaster as well as routine services.

Other data/trends:

	2000	2001	2002	2003	2004	Projected 2005
Number of police officers/1000 population	1.82	1.82	1.82	1.77	1.77	1.80
Number of police officers per square mile	2.59	2.59	2.59	2.51	2.52	2.62
Response time	6.4 minutes	4.6 minutes	5.1 minutes	5.0 minutes	5.6 minutes	5.0 minutes
Ratio of police budget to population	126.57	133.64	130.36	144.70	152.96	155.00
Ratio of police budget/officer	\$69,689	\$73,584	\$71,779	\$81,593	\$86,618	\$87,500
Cost/call for police services	\$125	\$129	\$121	\$119	\$140	\$130
Calls/officer	559	569	537	623	656	710
Police officer/mile of street	0.57	0.53	0.57	0.57	0.52	0.54
Percent non-uniformed to uniformed	10.6%	10.6%	16.7%	17.0%	16.0%	16.5%
Turnover ratio-uniformed officers	5.88%	7.06%	5.00%	7.22%	2.40%	4.00%



2005 GOALS POLICE

Goal: Provide a sense of security and protection to the citizens of Chesterfield and all of those that work or travel within its borders. Provide timely responses to all calls with a direct emphasis on minimizing loss of life and property.

Strategy: Continue the current staffing pattern of requiring a minimum of seven marked police units on the street during peak demand times.

Goal: Retain professional accreditation award from the Commission on Accreditation for Law Enforcement Agencies (CALEA).

Strategy: Continue to review and amend as necessary, all departmental orders, training manuals, and bulletins to comply with and meet the professional standards set for all departments worldwide. Assure continuous compliance by all operational elements of the Department.

Goal: To maintain competent staff in order to ensure the delivery of quality service to the community.

Strategy: Recruit and train quality employees with an emphasis on developing leadership skills and encourage all employees to seek higher education goals. Evaluate employees based on a defined standard.

Goal: Seek trained adult volunteers to help with special events and emergency needs for manpower.

Strategy: Continue to recruit and maintain additional resources with the assistance of Citizen Volunteer's groups such as the Chesterfield Police Reserves, Volunteers in Police Service (VIPs) and Community Emergency Response Team (CERT) members. These volunteers are trained and capable of assisting the police with normal activities, special events and emergency conditions. Conduct community outreach programs by offering training such as the Citizen Police Academy and CERT with the intent of introducing citizens to the mission and role of the Police Department and the need for civilian volunteer help.

Goal: Provide additional safety and security to traffic and sector officers during routine police stops.

Strategy: Continue to equip, and require, the use of in-car video recording units in patrol cars so that all traffic stops will be recorded.

- Goal: Provide for the redeployment of the equivalent time of 2.6 officers to Community Policing projects.
- Strategy: Utilize in-car computers furnished under a U.S. Department of Justice Grant, to save officer time in preparing reports, running record checks, and accessing mugshots and use the saved time to assign community based programs to the officers.
- Goal: Provide a safe and secure learning environment for students within the City.
- Strategy: Maintain current cooperative salary agreement to provide four officers to the Parkway School District as School Resource Officers.
- Goal: Insure that all commissioned officers maintain State certification by completing required training.
- Strategy: Provide training, both in-house and academy based, to comply with the P.O.S.T. requirements for continued certification as a Peace Officer.
- Goal: Pursue an aggressive program of reducing the number of vehicle accidents that cause death or serious injury.
- Strategy: Utilize City of Chesterfield, Missouri State, and Federal Highway Funds for the specific purpose of reducing or eliminating a specific problem as identified through the use of statistical data captured through the L.E.T.S. Computer System.
- Specific roads and intersections will be identified and enforcement tailored to the problem will be implemented.
- In addition, specific programs such as "ReWARD" and "ERAD" will be continued to identify and reduce traffic incidents.
- Utilizing funding from the Missouri Division of Highway Safety, continue expanded efforts of the "workplace traffic safety initiative". This project is aimed at reducing the frequency and severity of motor vehicle accidents involving employees of various target employers throughout the City.
- Utilize four radar enforcement trailers to educate motorists as to their speed versus the posted speed limit.
- Goal: Assure enhanced educational strategies as well as aggressive enforcement of all tobacco/alcohol/safety-related concerns.
- Strategy: Continue a "Zero Tolerance" policy for all alcohol and drug violations. Aggressively enforce the seizure of motor vehicles involved in drug related offenses.
- Continue to assign department drug enforcement personnel with an area-wide, County Task Force to enhance the war on drugs.

Incorporate an additional three (3) neighborhoods into the Neighborhood Watch Program.

Provide "Safety Town" training to 200 pre-schoolers.

Continue the assignment of one detective whose responsibility shall be to educate all facets of the community in strategies to reduce the possession and use of alcohol and tobacco by minors. In addition, this officer shall be authorized to implement enforcement strategies wherever necessary.

Fund	Department	Division	Account Number
General	Police	Police	040.041
<i>Division Summary</i>			
Activity	Remarks		
Police	<p>Provide 24-hour patrol of the City's residential and commercial area, as well as provide 24-hour coverage at the police station for citizen complaints/calls.</p> <p>Respond to all calls for service and criminal activities.</p> <p>Investigate and follow-up on all reported crimes.</p> <p>Apprehend, arrest and process criminals.</p> <p>Handle crime scene processing, evidence collection, preservation and storage.</p> <p>Investigate motor vehicle accidents, provide motorist assistance; and enforce traffic laws and ordinances. Direct and control traffic as needed and identify problem areas for selected enforcement.</p> <p>Prepare and maintain police reports, criminal histories and crime statistics. Process background checks, liquor license applications and other special permits.</p> <p>Continue a partnership with the Parkway School District to provide four (4) School Resource Officers to the District.</p> <p>Create and maintain community programs to foster crime prevention, awareness and citizen involvement.</p> <p>Provide D.A.R.E. programs to all schools within the City.</p> <p>Provide, schedule, and monitor training for all employees.</p> <p>Assist Police Personnel Board with hiring of officers.</p>		

Fund	Department	Division			Account Number	
General	Police	Police			040.041	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		5,946,774	6,185,933	3,334,321	6,091,809	6,455,312
Contractual		296,720	334,288	194,441	332,316	342,114
Commodities		101,534	160,625	83,427	161,985	172,925
Capital		159,625	227,500	226,644	226,644	219,000
Totals		6,504,653	6,908,346	3,838,832	6,812,754	7,189,351

Personnel Schedule		Number of Employees		
Position Title		2003 Actual	2004 Authorized	2005 Requested
Police Chief		1.00	1.00	1.00
Captain		3.00	3.00	3.00
Lieutenant		5.00	5.00	5.00
Sergeant		11.00	11.00	11.00
Police Officer		63.00	63.00	63.00
Executive Secretary		1.00	1.00	1.00
Crime Analyst		1.00	1.00	1.00
Administrative Secretary		1.00	1.00	1.00
Records Clerks		7.00	7.00	7.00
	Totals	93.00	93.00	93.00

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Personnel Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			4,521,900	4,603,875	2,533,365	4,580,868	4,800,680
510.113	Salaries - Overtime			51,656	60,000	30,647	49,500	60,000
510.115	Police Holiday Pay			106,903	120,672	0	120,672	125,626
510.120	Social Security			348,148	366,018	188,544	350,436	375,003
510.122	Worker's Compensation			123,089	172,356	124,643	181,333	183,666
510.124	Insurance - Health			371,504	423,275	223,733	387,486	455,492
510.125	Insurance - Life			9,428	9,592	5,440	9,345	9,826
510.126	Insurance - Dental			18,739	21,626	11,689	20,047	24,172
510.127	Insurance - Disability			23,057	23,480	13,480	25,653	26,412
510.130	Pension			372,350	385,039	202,780	366,469	394,435
	Totals			<u>5,946,774</u>	<u>6,185,933</u>	<u>3,334,321</u>	<u>6,091,809</u>	<u>6,455,312</u>

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.221	Data Processing			2,220	4,775	720	4,775	4,895
520.244	Investigative Expenses			162	1,000	59	1,000	1,000
520.246	Maintenance & Repair-Building			0	2,000	2,288	2,228	1,000
520.247	Maintenance & Repair - Equipment			8,736	8,100	3,106	7,000	8,100
520.249	Memberships & Subscriptions			3,164	2,715	1,264	2,715	2,965
520.251	Miscellaneous Contractual			228,163	257,523	154,710	257,523	275,654
520.260	Printing & Binding			2,599	5,500	2,091	5,500	5,500
520.261	Professional Services			18,995	10,000	11,400	9,200	9,200
520.268	Rental - Equipment			2,849	2,300	1,918	2,000	2,000
520.277	Training & Continuing Education			29,833	40,375	16,885	40,375	31,800
	Totals			<u>296,720</u>	<u>334,288</u>	<u>194,441</u>	<u>332,316</u>	<u>342,114</u>

Fund	Department	Division	Account Number
General	Police	Police	040.041
Memberships and Subscriptions			
Organization	Member	Amount	
Professional Publications	Department	420	
Notary	Department (4)	400	
F.B.I. National Academy	Chief, 3 Captains, 2 Lieutenants	300	
International Assoc. Firearms Instructors	5 Firearms Instructors	250	
Mid States Organ. Crime Information Center	Department	250	
Law Officers Bulletin	Department	170	
Backstoppers	Chief	150	
MO Police Chiefs Association	Chief of Police	125	
Law Enforcement Scouting	Department Explorer Post	100	
Law Enforcement Officials	Chief, 3 Captains, 5 Lieutenants	90	
US Identification Manual	Department	85	
Missouri Crime Prevention Association	1 Sergeant; 4 Police Officers	60	
St. Louis Areas Police Chiefs	Chief of Police	50	
St. Louis Regional Traffic Safety Council	Department	50	
MO. D.A.R.E. Officers Association	3 D.A.R.E. Instructors	45	
Gateway Crime Prevention Council	1 Sergeant; 4 Police Officers	40	
Int'l Assoc. of Property & Evidence	1 PO	40	
MO Organization For Victim Assistance	1 Lieutenant	40	
Mo. Association Traffic Enforcement	1 Traffic Supervisor	40	
National Assn. of Accident Reconstructionist	1 Traffic Supervisor	40	
Chesterfield Chamber of Commerce	Chief	35	
Law Enforcement News	Department	30	
Criminal Information Exchange	Department	25	
MOLEAC	Department	25	
National Internal Affairs Investigation	1 Captain	25	
Critical Incident Stress Management	1 Capt, 1 PO	20	
MCPF Midamerica Contingency Plan Forum	1 Captain	20	
Missouri Emergency Prep. Assoc.	1 Captain	15	

Fund	Department	Division	Account Number
General	Police	Police	040.041
Memberships and Subscriptions (continued)			
Organization		Member	Amount
MO Peace Officers Association		Chief of Police	15
National Crime Prevention Digest		1 Sergeant	10
		Total	<u>2,965</u>

Fund	Department	Division	Account Number
General	Police	Police	040.041
<i>Training and Continuing Education</i>			
Seminar	Location		Amount
County-Municipal Police Academy	Wellston		12,700
Computer-Based Training Legal Studies	In-House		12,000
Missouri Highway Patrol Academy	Jefferson City		2,000
Police Olympics	To be determined		1,000
Range Fees	Metropolitan Area		1,000
Major Case Squad Training	St. Louis, MO		500
Professional Training	Metropolitan Area		400
SEMA/MEPA Conference	Lake of The Ozarks		350
MO. D.A.R.E. Officers Conference	To Be Determined		350
MO Juvenile Officer Training Seminar	Lake of the Ozarks		350
Law Enforcement Traffic Services	Lake of the Ozarks		350
MO Police Chiefs Association	Lake of the Ozarks, MO		350
Professional Associations	State & Local		350
Police Chaplains Association	St. Louis, MO		100
	Total		31,800



Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Commodities				2003	2004	2004	2004	2005
Account Number	Account Title	Actual	Amended Budget	Year to Date	Projected	Request		
530.312	Crime Prevention Supplies	11,090	7,365	7	7,365	7,365		
530.313	Departmental Supplies	48,096	76,910	46,006	76,910	86,610		
530.315	Safety Town Supplies	0	0	1,360	1,360	0		
530.321	Investigative Supplies	3,255	6,300	2,849	6,300	6,300		
530.325	Miscellaneous Supplies	1,356	1,250	777	1,250	1,250		
530.343	Uniforms	31,071	56,200	32,430	56,200	56,200		
530.350	Non-capital Computer Equipment	6,667	12,600	0	12,600	15,200		
Totals		<u>101,534</u>	<u>160,625</u>	<u>83,427</u>	<u>161,985</u>	<u>172,925</u>		

Fund		Department		Division			Account Number	
General		Police		Police			040.041	
Capital Expenditures				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
540.405	Buildings			0	0	0	0	0
540.410	Capital Computer Equipment			0	0	0	0	0
540.440	Machinery & Equipment			0	0	0	0	0
540.460	Automobiles & Trucks			159,625	227,500	226,644	226,644	219,000
	Totals			<u>159,625</u>	<u>227,500</u>	<u>226,644</u>	<u>226,644</u>	<u>219,000</u>

Fund General	Department Police	Division Police	Account Number 040.041			
Capital Outlay Request						
Full Account Number 001-040-041-540.460						
Description Automobiles & Trucks			No# Requested 9	Unit Cost \$19,000	Total Cost \$171,000	
Explain reason for request (describe use and workload) To replace high milage, high maintenance patrol vehicles				No# of similar units on hand 32	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
9 Vehicles,	Chevrolet and Ford	Up to 6 years	Sell at Auction			
What source was used for unit cost? State Bid						
Other remarks						

Fund General	Department Police	Division Police	Account Number 040.041			
Capital Outlay Request						
Full Account Number 001-040-041-540.460						
Description Automobiles & Trucks		No# Requested 2	Unit Cost \$24,000	Total Cost \$48,000		
Explain reason for request (describe use and workload) To replace high milage, high maintenance patrol 4 wheel drive vehicles			No# of similar units on hand 3	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
2 Vehicles	Chevrolet & Jeep	4 to 6 years	Sell at Auction			
What source was used for unit cost? State Bid						
Other remarks						

Fund	Department	Division	Account Number
General	Police	Police	040.041
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.221	Data Processing	4,895	Specialized police software and updates - 1,000 InCar Computer Updates - 1,500 REJIS Software Updates - 1,500 Leads On Line - 720 Auto Search - 175
520.244	Investigative Expenses	1,000	Investigative Expenses (e.g. Major Case Activation)
520.246	Maintenance & Repair-Building	1,000	Install door from crime analysis to djo office.
520.247	Maintenance & Repair - Equipment	8,100	Mobile Radio Repair Contract -4,000 Spare parts for service pistols - 600 Other Equipment Repair - 1,500 Security Repair -2,000
520.249	Memberships & Subscriptions	2,965	Various memberships and subscriptions
520.251	Miscellaneous Contractual	275,654	County dispatching - 210,554 REJIS - 42,600 Vehicle Changeover - 12,500 Mobile phones - 8,500 County photo processing - 1,000 Lab tests - 500
520.260	Printing & Binding	5,500	Missouri traffic tickets - 2,200 Police Officers' MO Law Update Books - 1,200 Racial Profiling Forms - 500 Victim forms, other special forms, receipts - 500 Record Room forms and envelopes - 800 Envelope evidence/tags - 300
520.261	Professional Services	9,200	C.A.L.E.A. Payment - 4,200 Medical checks for prisoners when needed due to illness or other circumstances - 5,000
520.268	Rental - Equipment	2,000	Pagers - 1,500 Identa-Kit - 500
520.277	Training & Continuing Education	31,800	Various seminars and meetings
530.312	Crime Prevention Supplies	7,365	Special Event Material - 1,730 Miscellaneous D.A.R.E. Supplies -3,900 Crime Prevention Supplies - 1,495 Citizen/Teen Police Academy - 240
530.313	Departmental Supplies	86,610	Ammunition - 12,800 Mobile Radios (6 @ 2,000) - 12,000

Fund	Department	Division	Account Number
General	Police	Police	040.041
Line Item Details (continued)		2005	
Account Number	Account Title	Request	Details
530.321	Investigative Supplies	6,300	Vehicle Radar Unit (2 @ 2,500) - 5,000 Portable radios (10 @ 850) - 8,500 Vests (20 @ 400) - 8,000 Light bars (3 @ 1,400) - 4,200 InCar Video Camera System (2 @ 4,000) - 8,000 Replacement Office Chairs (6 @ 200) - 1,200 Police Shotgun - 400 Police SMG Rifle - 1,500 Cassette recorders (15 @ 100) - 1,500 Traffic flares - 2,000 Portable radio batteries (30 @ 60) - 1,800 Record Room supplies - 1,000 Range supplies - 1,200 Pepper mace (20) - 400 Rechargeable flashlights (5 @ 80) - 400 Light bar lenses (10) - 1,110 Miscellaneous equipment/supplies - 1,000 Code 3 control boxes (3) - 900 Sage "Less then Lethal" Supplies - 1,800 TASERS (10 @ 800) - 8,000 TASER Supplies - 3,900
530.325	Miscellaneous Supplies	1,250	Film and video tape - 2,800 Crime scene processing supplies - 1,500 Breathalyzer, drug testing & traffic investigation supplies - 1,500 Batteries - 500
530.343	Uniforms	56,200	Prisoner Food - 1,100 Confidential Investigative Fund - 150 New and replacement uniforms for commissioned officers - 49,000 Clothing allowance for 10 detectives - 7,200
530.350	Non-capital Computer Equipment	15,200	In Car Computer Replacement for patrol units. Current units will be 4 years old next year and a replacement plan is necessary for the 14 units in service. - (4 @ 3800) 15,200
540.460	Automobiles & Trucks	219,000	See attached detail



2004 ACCOMPLISHMENTS CITY ADMINISTRATOR

- Coordinated plan by St. Louis County to realign Wildhorse Creek Road at/near its intersection with Chesterfield Airport Road
- Negotiated and recommended approval of amended employee health insurance contract
- Recommended selection of consultant to complete comprehensive analysis of employee retirement plan
- Assisted in efforts to secure taxation of revenues earned by "wireless" telecommunication companies operating in Chesterfield
- Served as a member of the Board for the Missouri Municipal League
- Participated actively as a member of the St. Louis City Management Association and the Missouri City Management Association
- Served as a member of the Board for the St. Louis Area Insurance Trust; elected Vice-Chairperson
- Coordinated research and recommended refinancing of existing debt for construction of City Hall
- Helped to secure grant funding for "Pathway on the Parkway" project
- Negotiated contributions by St. Louis County and Westfield Corporations to defray local match for "Pathway" project
- Recommended refinancing of existing debt for construction of capital street/sidewalk improvements
- Coordinated recommendations regarding award of exclusive soda franchise at Chesterfield Valley Athletic Complex (CVAC) and receipt of grant award for "Sprayground" at Family Aquatic Center
- Researched and recommended establishment of Transportation Development District in Chesterfield Valley; participated in numerous meetings with Valley officials regarding this proposal; participated in numerous meetings with St. Louis County officials and helped to secure "partnership" agreement with County for this effort
- Negotiated contract for mosquito spraying with St. Louis County
- Coordinated process by which City Council voted unanimously to place "Proposition P - for Parks" on the November ballot and provided assistance to citizen's committee working on behalf of this proposal (ballot issue was approved by voters)
- Helped to secure commitment from Great Riverways Greenway District for funding to construct a multi-purpose trail system on the entire length of the Monarch-Chesterfield Levee
- Recommended construction of "Miracle Field" at the CVAC to enable play by physically-challenged individuals; coordinated grant application process for partial funding of this project (\$250,000 grant awarded to cover 1/3 of total cost)
- Served as an ex-officio member of the Chesterfield Chamber of Commerce Board of Directors
- Participated in monthly meetings of the Chamber Understanding City Operations committee
- Coordinated and participated in regular meetings of the Chesterfield-Ballwin Area Organization (cities of Ballwin and Chesterfield; Parkway and Rockwood school districts;

Metro West and Monarch fire protection districts; Chesterfield and West County chambers of commerce)

- Participated in monthly meetings with a Chesterfield committee of the Home Builders Association
- Directed a change in the overall job responsibilities and daily functions of the Office of the City Clerk, and reorganized under the supervision of the Director of Finance and Administration.
- Prepared and recommended approval of Five Year Budget Forecast (2004-2008), as well as general operating budget for FY2005; FY2005 Budget had first operating surplus in three years (surplus designated for additional street/sidewalk capital improvement construction projects)
- Interacted with officials from Moody's to secure bond rating for proposed Parks Bond issue, as made possible by the passage of "Proposition P"
- Initiated and coordinated plans to purchase land for parks and recreation purposes to be funded by Parks bond issue
- Secured "Credentialed Manager" status from the International City Management Association
- Worked with St. Louis County to "market" former Gumbo Correctional Facility as site for major redevelopment in Chesterfield Valley; participated in numerous meetings with interested parties and County officials
- Participated in discussions with METRO officials regarding the extension of Metrolink to the Chesterfield Valley; helped to secure commitment from Lafayette area cities, as well as the cities of Creve Coeur, Olivette and Maryland Heights, for "first step" extension of Metroline to the Westport area in Maryland Heights
- Participated in discussions with area developers and property owners regarding economic development and possible re-organization of City efforts regarding same
- Regularly interacted with owners/managers of existing businesses regarding Chesterfield services and community issues/concerns
- Coordinated interaction between Pfizer officials and Superintendents of both Parkway and Rockwood school districts for possible partnership involving visiting professors and computer equipment
- Coordinated and participated in meetings of the Finance and Administration, Public Health and Safety, and Public Works/Parks committees of City Council, as well as all meetings of City Council
- Selected by International City Management Association to review articles for possible publication in *Professional Management* magazine (second year)
- Reviewed all city newsletters for accuracy and content; wrote multiple articles for newsletters
- Interacted on a regular basis with both the Missouri Department of Transportation and the St. Louis County Department of Highways and Traffic regarding traffic issues/concerns in Chesterfield, involving both state and county roads
- Assisted Mayor/Council in communication positions on a variety of issues throughout the year
- Represented the City of Chesterfield at a variety of meetings during the year involving neighboring cities (Lafayette Area Mayors Organization, Lafayette Administrators and Managers Organization, West Olive-141 Managers Group, the St. Louis Area City Management Association, Chesterfield Chamber of Commerce, Chesterfield-Ballwin Area

- Organization, Missouri City Management Association, St. Louis County Municipal League, Missouri Municipal League, East-West Gateway Coordinating Council)
- Coordinated discussions with Department Heads resulting in reorganization of Customer Service Center under the supervision of the Director of Finance and Administration



2005 GOALS CITY ADMINISTRATOR

- Work for implementation of recommendations from the Employee Study Committee and the Retirement Board of Trustees regarding changes/improvements to Employee Retirement Plan
- Secure cost-effective renewal of employee health insurance contract
- Assist City Council in continuing to seek grant funds, whenever available
- Manage FY2005 Budget to insure effective use of all budgeted expenditure dollars and provide regular reports to City Council regarding performance of entire budget
- Assist in the process of acquiring parkland for future use by the City, as funded by the passage of Proposition P; coordinate activities regarding various capital improvement projects at the Chesterfield Valley Athletic Complex
- Monitor performance of both the ½-Cent Sales Tax for Capital Improvements and the ½-Cent Sales Tax for Parks as barometers of economic activity in Chesterfield
- Regularly interact with officials from surrounding municipalities, St. Louis County, and area wide residential and commercial developers; participate actively with both the Missouri Municipal League and the Missouri and St. Louis Area City Management Association

Fund	Department	Division	Account Number
General	City Administrator	City Administrator	050.051
<i>Division Summary</i>			
Activity		Remarks	
City Administrator		<p>The City Administrator is the Chief Appointed Officer of the City, responsible to the Mayor and City Council for the administration of all affairs of the City coming under his jurisdiction. He supervises all departments, sees that all laws and ordinances are enforced and all contracts are kept and performed and makes recommendations to the City Council regarding City operations and policy.</p>	

Fund	Department	Division			Account Number	
General	City Administrator	City Administrator			050.051	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		185,406	198,094	113,394	197,507	203,992
Contractual		4,094	6,050	2,914	5,900	5,050
Totals		189,500	204,144	116,307	203,407	209,042

<i>Personnel Schedule</i>	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Administrative Assistant	1.00	1.00	1.00
City Administrator	1.00	1.00	1.00
Totals	2.00	2.00	2.00

Fund		Department	Division			Account Number	
General		City Administrator	City Administrator			050.051	
Personnel Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		140,233	148,262	89,226	158,974	163,026
510.113	Salaries - Overtime		153	0	0	0	0
510.120	Social Security		9,439	11,342	6,517	12,162	12,471
510.122	Worker's Compensation		315	467	342	551	565
510.124	Insurance - Health		9,020	11,975	8,709	10,975	12,716
510.125	Insurance - Life		552	534	334	649	601
510.126	Insurance - Dental		449	642	449	642	690
510.127	Insurance - Disability		755	756	468	811	831
510.129	Deferred Compensation		12,205	11,000	0	0	0
510.130	Pension		12,285	13,116	7,350	12,743	13,092
	Totals		<u>185,406</u>	<u>198,094</u>	<u>113,394</u>	<u>197,507</u>	<u>203,992</u>

Fund		Department		Division			Account Number	
General		City Administrator		City Administrator			050.051	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.249	Memberships & Subscriptions			1,511	1,650	1,280	1,500	1,650
520.251	Miscellaneous Contractual			1,014	700	285	700	700
520.277	Training & Continuing Education			1,569	3,700	1,349	3,700	2,700
	Totals			<u>4,094</u>	<u>6,050</u>	<u>2,914</u>	<u>5,900</u>	<u>5,050</u>

Fund	Department	Division	Account Number
General	City Administrator	City Administrator	050.051
Memberships and Subscriptions			
Organization		Member	Amount
International City Management Assn.		City Administrator	1,030
St. Louis Post-Dispatch		City Administrator	270
Miscellaneous Publications		City Administrator/Adm Assistant	250
Missouri City Management Assn.		City Administrator	50
St. Louis Area City Manager's Assn.		City Administrator	50
		Total	1,650

Fund	Department	Division	Account Number
General	City Administrator	City Administrator	050.051
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
Miscellaneous meetings/seminars		Metro Area	2,000
Missouri City Management Assn.		Lake of the Ozarks, MO	400
Missouri Municipal League		St. Louis	300
		Total	<u>2,700</u>



Fund	Department	Division	Account Number
General	City Administrator	City Administrator	050.051
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
520.249	Memberships & Subscriptions	1,650	Various memberships and subscriptions
520.251	Miscellaneous Contractual	700	Car phone for City Administrator
520.277	Training & Continuing Education	2,700	Various seminars and meetings

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2004 ACCOMPLISHMENTS PLANNING

Citizen Boards and Commissions

The Department of Planning attended 66 meetings and prepared 337 agendas items for the five Citizen Board and Commissions to which the Department serves as liaison.

- Architectural Review Board
 - ✓ Coordinated agendas and packets for 11 meetings.
 - ✓ Prepared Staff Reports and worked with the petitioners in the presentation of 46 items for review before the ARB for review.
- Board of Adjustment
 - ✓ Coordinated agendas and packets for 6 meetings.
 - ✓ Prepared Staff Reports and worked with the petitioners in the presentation of 10 variances.
- Landmark Preservation Commission
 - ✓ Coordinated agendas and packets for 3 meetings.
 - ✓ Prepared Staff Reports and worked with the LPC in the presentation of 1 property for nomination for “ H” Historic District.
- Planning Commission Meetings
 - ✓ Coordinated agendas and packets for 23 regular meetings.
 - ✓ Prepared Staff Reports and worked with the petitioners in the presentation 192 agenda items:
 - ⇒ Commercial Service Procedure - 2
 - ⇒ Conditional Use Permits - 1
 - ⇒ Landscape Plans - 1
 - ⇒ Lighting Plans - 5
 - ⇒ Ordinance Amendments - 38
 - ⇒ Plats - 12
 - ⇒ Rezoning - 37
 - ⇒ Signs - 13
 - ⇒ Site Development Concept Plans - 4
 - ⇒ Site Development Plans (*the review of a SDP may also includes the following:) - 76
 - Landscape Plans (54)
 - Architectural Elevations (59)
 - Lighting Plans (33)
 - ⇒ Site Plans - 1
 - ⇒ Time Extension Requests

- ✓ Coordinated agendas and packets for special meetings for the following Planning Commission Committees:
 - ⇒ Architectural Review Committee
 - 2 meetings 6 agenda items
 - ⇒ Committee of the Whole
 - 1 meeting 2 agenda items
 - ⇒ Ordinance Review Committee
 - 4 meetings 11 agenda items
- Planning and Zoning Committee
 - ✓ Coordinated agendas and packets for 17 meetings.
 - ✓ Prepared Staff Reports and worked with the petitioners in the presentation of 75 items for review.
- City Council
 - ✓ In addition to preparing staff reports and legislation on items reviewed by other Commissions and Boards that have final review by City Council, staff worked with petitioners and prepared reports on the following items:
 - ⇒ 1 Vacation of Easement
 - ⇒ 7 Boundary Adjustments

Citizen Outreach

- Handled 3,616 requests for information through the “Planner of the Day” program.
- Reorganized the Department’s files and placed detailed spreadsheet of the file location on shared computers allow ease of access of for request for information.
- Continued to work with Computer Administration to place information on the website and update the planning date.

Current Planning

- Wrote new ordinances for the City of Chesterfield on the following topics; Museum and Arts District; Lighting, Display Home Parking Residential Service Areas, Home Occupations Kennels, Medical Use, Trees.
- Developed a Tree Manuel for the City of Chesterfield consolidated all requirements for landscaping into one place.
- Coordinated plan review with the Police Department to add their expertise to the planning process using Crime Prevention Through Environmental Design (CPTED) as a basis for comments regarding 15 projects.

Professional Development

- Attend local, state, and national meetings of American Planning Association.
- Selected to present the City of Chesterfield Comprehensive Plan at the State conference of the American Planning Association.
- Attended seminars on: Planning Reform in the New Century; Building a Sense of Neighborhood; Development and Financing; Missouri Digital Conference: St. Louis Earth Day; Creating Livable Communities; Updates in Land Use Law; VISUM.
- Facilitated educational workshop for Planning Commission on Planning Process and the sunshine law.
- Planning Commissioners and Staff attend workshop sponsored by the St. Louis American Planning Association for Planner Commissioners.

Zoning Enforcement/Permitting

- Investigated 423 Zoning Enforcement complaints.
- Mailed 256 written zoning citation letters.
- Went to Public Hearing on 3 structures on the Property Maintenance Code.
- Worked with the Prosecuting Attorney on the prosecution of nuisance and zoning violations.
- Reviewed and issued 1,392 Zoning Approvals for construction.
- Reviewed 20 Tree Studies for proposed developments.
- Issued 19 Landscape Bonds.
- Issued 26 Temporary Structure Bonds.



2005 GOALS PLANNING

Goal: Provide effective and efficient staff assistance to Citizens, the City Council, Planning Commission, Board of Adjustment, Architectural Review Board, Landmark Preservation Commission and the Development Community.

Strategy: Maintain current level of service while achieving optimum efficiency.

Goal: Work with Planning Commission / Board of Adjustment / Architectural Review Board / and Landmark Preservation Commission in clarifying their role in the "Planning Process."

Strategy: Provide in house training sessions for each Board and Commission.

Goal: Improve Departmental efficiency and productivity.

Strategy: Develop cross-training program and review procedure.

Goal: Continue work on Unified Development Code through adoption.

Strategy: Work on Code while continuing to work with the Planning Commission and the Planning and Zoning Committee on new amendments.

Goal: Provide better Zoning Enforcement in Planned Districts.

Strategy: Develop procedure for tracking requirements that unique to each Attachment A..

Goal: Utilize all technology available to the Department.

Strategy: The following databases will be evaluated to determine if a better technological system now exists than when it was first implemented: Planning Log, Zoning Approval Log, Planning Contacts, Tracking for Department Activity totals.

Training will be requested on the possibility of doing public hearing notices from Arc View.

Goal: Decrease paper while assuring documentation needs are met.

Strategy: Work with City Attorney Doug Beach and the development Community in creating a way to decrease paper.

Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Division Summary			
Activity	Remarks		
Comprehensive Planning	Provide long- and short-range planning for the City. Prepare and submit Plans of Intent for annexations to County Boundary Commission. Develop and maintain data base on the City.		
Inspection and Enforcement	Inspect zoning and nuisance violations; pursue abatement and appear in Court, as required.		
General Public Contact	Meet citizens, developers and consultants concerning Zoning and Subdivision Ordinance requirements and the City's Comprehensive Plan.		
Subdivision Ordinance Adm.	Review and present reports on subdivision plats; review subdivision variance requests.		
Board of Adjustment	Assist public with Board of Adjustment variance requests and serve as technical advisor to the Board.		
Zoning Ordinance Admin.	Analyze, review, prepare and present reports to the Planning Commission; review site plans; maintain official zoning map of the City.		



Fund	Department	Division			Account Number	
General	Planning	Planning & Zoning			060.061	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		515,387	571,190	314,596	585,213	608,818
Contractual		63,475	50,142	11,608	34,972	78,005
Commodities		2,970	2,594	466	2,594	2,494
Capital		0	23,525	20,764	20,764	0
Totals		581,832	647,451	347,433	643,543	689,317

Position Title	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Planning Assistant	1.00	1.00	1.00
Intern	0.62	0.62	0.62
Administrative Secretary	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00
Project Planner	5.00	5.00	5.00
Assistant Director Planner	1.00	1.00	1.00
Director of Planning	1.00	1.00	1.00
Totals	11.62	11.62	11.62

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Personnel Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			413,812	443,070	248,769	452,245	471,456
510.112	Salaries - Part-Time			11,735	8,000	6,980	14,910	8,000
510.113	Salaries - Overtime			2,436	3,500	461	690	3,500
510.120	Social Security			32,068	34,775	18,969	35,737	36,946
510.122	Worker's Compensation			1,616	1,432	1,669	1,619	1,673
510.124	Insurance - Health			29,790	40,414	21,026	36,879	42,916
510.125	Insurance - Life			1,115	1,339	640	953	1,139
510.126	Insurance - Dental			1,422	2,118	1,119	1,917	2,277
510.127	Insurance - Disability			2,069	2,260	1,374	2,616	2,640
510.130	Pension			19,323	34,282	13,589	37,647	38,271
	Totals			<u>515,387</u>	<u>571,190</u>	<u>314,596</u>	<u>585,213</u>	<u>608,818</u>



Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
<i>Contractual Services</i>				2003	2004	2004	2004	2005
Account Number	Account Title			Actual	Amended Budget	Year to Date	Projected	Request
520.210	Advertising			4,878	6,000	3,041	4,929	5,400
520.221	Data Processing			0	1,800	0	1,800	0
520.249	Memberships & Subscriptions			2,143	2,512	1,764	2,250	2,512
520.251	Miscellaneous Contractual			1,225	4,200	420	1,871	3,400
520.260	Printing & Binding			4,223	5,000	1,002	2,500	4,000
520.261	Professional Services			43,352	24,200	2,242	16,592	57,863
520.268	Rental - Equipment			0	0	0		
520.277	Training & Continuing Education			7,654	6,430	3,139	5,030	4,830
	Totals			<u>63,475</u>	<u>50,142</u>	<u>11,608</u>	<u>34,972</u>	<u>78,005</u>

Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Memberships and Subscriptions			
Organization	Member	Amount	
Planning Advisory Service	N/A	645	
Land Use Law Digest	N/A	315	
American Plan. Assoc.(Nat'l &State)	Director of Planning	240	
Magazines and Periodicals	N/A	200	
Research Materials	N/A	200	
American Plan. Assoc. (Nat'l & State)	Assistant Director of Planning	177	
American Planning Association (Local)	Project Planners (5)	125	
National Trust for Historic Pres Forum	N/A	115	
Misc Memberships	N/A	100	
American Institute of Certified Planners	Assistant Director of Planning	85	
American Planning Association (Local)	Planning Commission	75	
Zoning News	N/A	65	
Missouri Alliance for Historic Preservation	N/A	60	
National Alliance for Preservation	N/A	50	
American Planning Association (Local)	Director of Planning	20	
American Planning Association (Local)	Assistant Director of Planning	20	
City Planning and Management		20	
	Total	2,512	

Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Training and Continuing Education			
Seminar	Location		Amount
Mtgs/Seminars/Training	Metro Area		1,500
APA Luncheons	Metro Area		750
Landmark Preservation Comm. Training			500
Planning Commissioner Training	St. Louis		500
Land Use Law Seminar	Metro Area		500
American Planning Association (Mo. Conf.)	To be announced		500
Building Inspection Seminars	Metro		250
SLACE Luncheons	Metro Area		180
PC Workshop	Metro Area		150
	Total		4,830

Fund		Department		Division			Account Number	
General		Planning		Planning & Zoning			060.061	
Commodities				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
530.313	Departmental Supplies			2,905	2,344	466	2,344	2,244
530.343	Uniforms			65	250	0	250	250
530.350	Non-capital Computer Equipment			0	0	0		
	Totals			<u>2,970</u>	<u>2,594</u>	<u>466</u>	<u>2,594</u>	<u>2,494</u>



Fund	Department	Division	Account Number			
General	Planning	Planning & Zoning	060.061			
Capital Expenditures		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
540.460	Automobiles & Trucks	0	23,525	20,764	20,764	0
	Totals	0	23,525	20,764	20,764	0



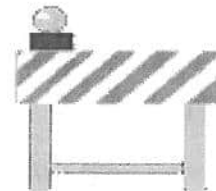
Fund	Department	Division	Account Number
General	Planning	Planning & Zoning	060.061
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.210	Advertising	5,400	Public Hearing Notices Planning Commission - 4,200 Board of Adjustment - 600 Landmark Preservation Commission -600
520.249	Memberships & Subscriptions	2,512	Various memberships and subscriptions
520.251	Miscellaneous Contractual	3,400	Code Compliance/Demolition - 2,500 Director's and Department Car Phones - 900
520.260	Printing & Binding	4,000	UDC (Unified Dev. Code)- 2,500 Other (guidelines, etc) - 1,500
520.261	Professional Services	57,863	Transportation Mode (Calibration) - 25,800 (VISUM Software) - 4,125 (2 licenses) (Ann. Maintenance) - 1,237.50 (Conversion, incl. Quality Assurance by Traffic Consultant) - 16,000 Tree Consultant - 4,200 Board of Adjustment Recorder - 1,500 Traffic Consultant for traffic studies - 5,000
520.277	Training & Continuing Education	4,830	Various seminars and meetings
530.313	Departmental Supplies	2,244	Drafting Supplies - 100 Public Hearing Signs - 500 Plaques / Nameplates - 300 Miscellaneous Supplies - 844 Plaques for Historic Homes - 525
530.343	Uniforms	250	Boot/shirt replacement

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2004 ACCOMPLISHMENTS PUBLIC WORKS/PARKS

- Issued 31 grading permits.
- Issued 95 Special Use Permits for work on City rights-of-way.
- Issued 21 permits for work in the regulated flood plain.
- Issued 2 permits for installation of sprinkler systems and collected 55 hold harmless agreements for sprinkler systems that were placed on right of way.
- Conducted review of 608 plans for development.
- Reviewed 445 plot plans for new home, retaining wall and/or swimming pool construction.
- Expended 2,185 man-hours inspecting developments throughout the City.
- Completed 87 work orders requiring engineering analysis, expending 106 man-hours.
- Managed escrow agreements guaranteeing the construction of public improvements in subdivisions. 4 new agreements were approved by Council in 2004.
- Designed, bid, inspected and administered contract for completion of required public/common improvements in Cambridge Cove, Conway Ridge, Country Lake Estates and Windridge Estates subdivisions.
- Designed, inspected and administered contract for completion of Edison Avenue improvements at Public Works Drive at a cost of \$127,000.
- Initiated fast track in-house design for construction of Miracle Field, soccer field and 4 football fields to be available for play by July 2005.
- Designed, bid, inspected and administered contract for construction of 21 handicap access ramps on Appalachian Trail at a cost of \$37,000. This project was fully funded by a Community Development Block Grant.
- Designed, bid and administered contracts for inspection and construction of 26,357 square yards of concrete street replacement at a cost of \$1,281,000.



- Designed, bid, inspected and administered construction contract for sealing parking lots at City Hall and Central Park at a cost of \$24,000.
- Designed, bid, inspected and administered construction contract for sealing cracks and joints on 26 miles of City streets at a cost of \$129,000. Work will carry over into 2005.
- Administered contract for design, procured easements, bid, and administered contracts for inspection and construction of the third and final phase of reconstruction of River Valley Drive, from River Bend Drive to north of Ridgecrest Drive. Approximately 2,540 square yards of pavement were constructed at a cost of \$205,000.
- Administered contracts for inspection and construction of a transportation enhancement project along Highway 340, consisting of the construction of sidewalks and landscaped medians, which was started in 2003. \$204,000 of work was completed in 2004. The project was partially funded by a federal transportation enhancement grant.
- Administered contracts for design, procured easements, and bid the construction of a transportation enhancement project along Chesterfield Parkway known as the "Pathway on the Parkway" consisting of the construction of sidewalks, streetlights, and traffic signal modifications. Construction will be completed in 2005. The project was partially funded by a federal transportation enhancement grant.
- Administered contract for the design, procured easements, and bid the construction of the Meadowbrook Farm Stormwater Channel Project, which will utilize state of the practice bio-engineering techniques. Construction will be completed in 2005.
- Administered contracts for inspection and construction of the second phase of reconstruction of River Valley Drive, from Ridge Trail Drive to north of River Bend Drive. The project was started in 2003 and included stamped colored concrete crosswalks and a roundabout at the intersection of River Bend Drive. \$109,000 of work was completed in 2004.
- Administered contracts for inspection and construction of the River Valley Drive Restoration project, which was started in 2003. \$18,000 of work was completed in 2004.
- Administered contract for design, held public informational meeting, and began procuring easements for the second phase of reconstruction of Old Baxter Road north of Oak Post Lane.
- Reevaluated condition of approximately 1/2 of City streets to update and maintain the Department's multi-year pavement maintenance and reconstruction plan and comply with the requirements of GASB 34.

- Tracked the value of all City streets, sidewalks, right of way, bridges, and street lights that were added, deleted or replaced to meet the requirements of GASB 34.
- Obtained updated aerial photography of City and immediate vicinity, including updated elevation data in Chesterfield Valley.
- Converted GIS to new geographic reference system.
- Recommended changes to Business License Database to enable utilization by GIS and worked with IS to accomplish compatibility.
- Recommended changes to subdivision escrow process and agreements to facilitate implementation of changes proposed by City Attorney.
- Resolved outstanding balances related to inspection charges for completed developments.
- Obtained finding of no violation from unannounced audit conducted by the Nuclear Regulatory Commission.
- Obtained finding of only one category of violation from 3-day long audit of our flood plain management program conducted by the State Emergency Management Agency as agent for the Federal Emergency Management Agency. They found the paperwork on several permits was incomplete because the Elevation Certificate which is to be submitted after construction of a structure was not available.
- Received recognition of Best Management Practices for water quality which were developed by City staff, as they were used by St. Louis County for development of County-wide standards. The St. Louis County Erosion and Sedimentation Control Manual includes an acknowledgement that the City of Chesterfield standards were used as a platform for development of County standards.
- Served on the St. Louis Municipalities Phase II Storm Water Planning Committee which developed an Operation & Maintenance Manual to be used by all municipalities within the MSD service area. The O&M Manual met all of the requirements of the area wide Phase II permit on file with the State of Missouri.
- Director of Public Works contributions to City and the Public Works profession recognized by the American Public Works Association St. Louis Metro Branch as he was selected as the Engineer of the Year.
- Administered and inspected the Residential Sanitary Sewer Lateral Repair Program, involving repairs to 65 laterals.

- Distributed notices to area residents prior to initiating area wide improvements such as slab replacement, sidewalk repairs, and tree trimming.
- Distributed crew letters to residents after completion of area improvements, advising residents as to what work was done and who completed the work. These notices included the names of workers involved in the project and encouraged residents to contact specific personnel regarding any concerns.
- Bid and administered contract for select hazardous sidewalk replacement throughout the city.
- Bid and administered contract for repairs of storm sewers using epoxy joint repair method. This method makes minimal disturbance to area being repaired, and is used on repairs that are too deep in the ground for the city's maintenance crews to repair.
- Bid and administered contract for the placement of new furnaces in the Public Works Facility repair shop. New furnaces use recycled oil, to save on energy cost, and are an efficient way to dispose of used waste oil.
- Bid and administered the contract for the installation of new vehicle lifts in the Public Works Facility repair shop.
- Sidewalk grinding continued to be utilized to eliminate trip hazards on sidewalks that were less than two inches in height. Using this method, the Street Maintenance Division eliminated over 77 trip hazards, in 2004.
- Identified streets that needed joint repair that could be completed with the Partial Depth Concrete method as opposed to patching with asphalt. Twenty two streets were addressed this way, maintaining the total concrete look. Twenty three work orders were generated for partial depth patching in 2004 and twenty two were completed, expending 2,609 man hours on this task.
- Removed all identified dead or unrecoverable trees, minimizing threats to motorists or pedestrians.
- Continued systematically trimming trees in the R.O.W. by starting the fourth cycle of the four-year tree-trimming plan.
- Inventoried and prioritized work order requests. Achieved the lowest number of outstanding work orders since the City's incorporation. The following table shows the status of work orders completed by the Maintenance Division in 2004:

Problem Identification	Reported in 2004	Completed of Reported in 2004	Total of Completed in 2004	Total Man-hours	Total Open
<i>Property restoration</i>	72	64	64	291	8
<i>Curbs</i>	13	10	11	1214	4
<i>Sidewalks</i>	445	418	418	597	27
<i>Signs</i>	244	241	245	1060	5
<i>Storm Sewers</i>	63	53	58	1399	10
<i>Street Repair</i>	128	102	106	5974	28
<i>Tree Trimming</i>	738	689	724	6731	49
<i>Undermines</i>	31	25	26	244	6
<i>Slab Replacement</i>	21	21	22	7674	1
<i>Partial depth repairs</i>	23	22	23	2609	1
Totals	1,778	1,645	1,697	27,793	139

- The **Fleet Maintenance Division** is responsible for maintaining and repairing all city owned vehicles and equipment. This division, of the Public Works Department, completed 1,770 repair orders on Police, Public Works, and Administration vehicles and equipment.
- Administered contracts for the maintenance of the HVAC system at City Hall.
- Hosted 36 functions/events held at City Hall on the weekends, expending 92 man-hours.
- Expended over 9000 man-hours on various maintenance and janitorial tasks at City Hall.
- Expended over 1000 man-hours on various maintenance and janitorial tasks at the Public Works Facility.
- Participated in cooperative ventures with area organizations and agencies including the west County Family YMCA, Chamber of Commerce, St. Louis County Parks & Recreation, Missouri Department of Natural Resources, NFL Gatorade Punt, Pass and Kick, Chesterfield Arts, Drug Abuse Task Force, Beautification Committee, Pitch, Hit and Run, Dribble, Pass and Score, Lafayette Older Adult Program, City of Ellisville and the City of Ballwin.
- Provided over sixteen individual programs to the Community. The Turkey Trot program brought in a record amount of 1,750 participants.
- Utilized volunteers and in-kind contributions from schools, businesses, committees,

and the general public.

- Designed, bid, inspected and administered contract for the replacement of dead, diseased and dying trees in City Parks, City Rights-of-Ways and Beautification areas.
- Facilitated the work and goals of the Beautification Committee.
- Applied to Missouri Department of Conservation for the Branch Out Missouri, Treescape, Communitree, and TRIM grants.
- Administered the Beautification grant program for plantings within the right-of-ways of major public streets.
- Developed an on-going beautification maintenance plan, which includes weeding, watering, and spraying of flower and tree beds.
- Established and continued to implement maintenance operation plan for the Parks System that enables the division to institute a high standard of maintenance and operation in the delivery of parks, recreation and arts services to Chesterfield residents and the visiting public.
- Re-bid the Soda Exclusivity Contract, which enable us to increase the revenues substantially.
- Received \$200,000 grant from the St. Louis County Municipal Parks Grant Commission to develop a Splash Sprayground at the Aquatic Park.
- Designed, bid, inspected and administered contract for the construction of the Splash Spray Ground at the Aquatic Park.
- The CVAC was the host of the AAYBA National World Series, which held three weeks of national championship baseball tournaments for four different age brackets.
- The CVAC was the host to several leagues for soccer and baseball (CBSA, Ascension Soccer, SCYSA, YMCA, American Legion). All of these leagues recorded record number of participants.
- Held and sponsored in-house leagues and tournaments to fill open times not utilized by outside associations.
- Over 300,000 participants and/or spectators visited the CVAC.
- Entered into an agreement with the Chesterfield American Legion to bring their Freshman, Junior Varsity and Varsity Baseball Teams to the CVAC.
- Designed, bid, inspected and administered contract for the construction of the

expansion of the dugouts on Field 2, which provides more opportunities to attract older age groups.

- Through a donation, a batting cage was constructed at the CVAC.
- Developed a trail master plan for the City and worked with the Great Rivers Greenway District and the Levee District to develop agreements to establish a trail on the Chesterfield-Monarch Levee.
- In bringing the maintenance of the rights-of-ways and City Hall in-house, we were able to reorganize and streamline duties and responsibilities of the maintenance staff, which enabled us to be more efficient.
- Designed, bid, inspected and administered contract for the sprigging of Quickstand Bermuda grass on soccer fields G and H at the CVAC.
- Recertified a “Tree City USA”.
- Monitored and updated the City’s Tree Inventory.

BREAKDOWN OF LABOR FOR PARK MAINTENANCE

TASKS	MAN HOURS
Athletic Field Preparation	7,791
Cleaning Restrooms	713.5
Playground Inspections	303.5
Trash	1,460
Cleaning Pavilions	111
Maintaining Flower Beds	1,066.5
Building Maintenance	729
Trees and Shrubs	290
Irrigation Repairs	582
Mowing/Trimming	3,270
Turf Maintenance	398
Other	3,393
TOTAL	20,107.5

BREAKDOWN OF HOURS OF USAGE AT CVAC

MONTH	BASEBALL/SOFTBALL	SOCCER
January	0	0
February	0	0
March	348	53.5
April	1,511.5	148
May	1,644.5	146.5
June	1,801	38
July	762	28
August	408.5	507.5
September	447.5	832
October	135	863.5
November	15	315.5
December	0	2
TOTAL	7,073	2,934.5

BREAKDOWN OF POOL ATTENDANCE

DESCRIPTION	PARTICIPANTS
Resident Child	6,304
Resident Adult	3,972
Resident Senior	322
General Child	2,412
General Adult	1,703
General Senior	88
Family Passes	12,524
Adult Passes	70
Child Passes	12
General Family Passes	1,145
Employee Passes	8
TOTAL	28,270



2005 GOALS PUBLIC WORKS

Goal: Facilitate planning functions by continuing to organize data and facilitate access to information

Strategy: Begin planning of system to interrelate tracking systems.

Develop long-range plan for GIS.

Deploy GIS on web-based platform.

Goal: Plan and develop infrastructure to support orderly development in the City.

Strategy: Prioritize required infrastructure improvements in Chesterfield Valley and implement those improvements necessary to facilitate regional service concept.

Develop streamlined enforcement process to maximize effectiveness of resources directed toward this effort.

Goal: Assure compliance with state and federal regulations.

Strategy: Identify and procure radiation training for personnel.

Perform audit of radiation safety procedures by December 1, 2005.

Continue to pursue approval of City's erosion control guidelines relating to federal clean water regulations administered by the Missouri Department of Natural Resources.

Develop training session for consultant's and/or superintendents regarding erosion control practices.

Research and recommend updates to Flood Damage Prevention Ordinance.

Goal: Provide facility maintenance services to City Hall and the Public Works Facility so that the buildings and grounds are safe, attractive and functional for the general public, public officials and staff.

Strategy: Develop and implement work standards and schedules. Develop preventive maintenance programs and manage preventive maintenance contracts for all building equipment. Provide training to all Building Attendants so that they can

efficiently and effectively perform their duties.

Goal: **Assure safe and smooth riding streets, that will serve the residents and visitors to the City of Chesterfield.**

Strategy: Every street in the City of Chesterfield is to be viewed by a Public Works employee not less than once a month. Any potholes will be temporarily repaired, until a more permanent repair can be made. Maintain the streets to assure a smooth driving surface, and to protect the integrity of the street structure.

Goal: **Improve organization efficiency of Public Works Maintenance personnel.**

Strategy: Provide training and opportunity for advancement by allowing maintenance employees to become certified by professional organizations for their expertise in specific trades and operations.

Establish crew assignments to facilitate maximum flexibility and productivity. Provide for regular personnel transfers between operations throughout the year, to cross-train employees and to allow for completion of training and level of experience.

Goal: **Improve public awareness of Department operations and strive to improve contractor relations with area residents.**

Strategy: Continue to meet with area residents prior to initiating area improvements such as slab replacement, sidewalks repairs, and tree trimming. Meetings to occur prior to initiating area slab replacement and sidewalk repairs.

Distribute crew letters to residents at the completion of area improvements. Letters will advise residents as to what work was done and who completed the work.

Respond to citizen concerns within two weeks. Maintain a tracking system for these concerns.

Goal: **Provide continuous and safe sidewalks for pedestrian traffic within the City.**

Strategies: Continue to inventory and prioritize all sidewalk related "requests for action" from citizens that are currently on record.

Initiate a comprehensive sidewalk survey, City-wide to ascertain the location and condition of the publicly maintained sidewalks.

Investigate new requests for service, as they are received, so they can be scheduled and prioritized.

Encourage Public Works employees to note and record sidewalk deficiencies and

subsequently enter those records into the work order system.

Sidewalks will be prioritized as to the danger they represent and according to their overall condition. Those which pose tripping hazards will be addressed as a priority repair. Others which may need to be repaired because of condition {cracking or undermining} and or grade {low spots which hold water} will be scheduled according to their severity and our operations in the area.

Goal: **To repair storm water sewers which present a safety hazard to the citizens or cause flooding.**

Strategy: Continue to inventory and prioritize "requests for action" from citizens related to settlement on or around storm water structures, or storm water threatening homes.

Repair structures which represent an immediate threats in an expeditious manner. Those repairs which are beyond the Department's abilities will be brought to the Council's attention for contracting purposes or further direction.

Prioritize and schedule all other sewer repairs according to severity and our ability to complete them in conjunction with other repairs in the vicinity. Continue to systematically view and inventory each storm sewer structure in the City, repairing and conducting maintenance on those requiring immediate action. Schedule future repairs to other structures which require more attention and/or repairs through contractual means.

Goal: **Provide safe clearance for pedestrians and motorists on City maintained right-of-ways.**

Strategies: Remove trees which are dead or are beyond recovery, such that they don't pose a threat to motorists or pedestrians. Larger trees or difficult removals will be accomplished by outside contractors.

Trees or dead limbs, which are manageable for city crews to remove, will be addressed on a daily and/or an as-needed basis.

Maintenance crews will continue systematically trimming trees in accord with the "Four-Year Tree Trimming Plan", to assure that each public street has its trees trimmed at least once, every four years. This program provides clearing the passage on the sidewalks to a height of 10 feet, and passage on the street to 12 feet. This program is performed yearly from November until April, when asphalt and concrete projects are not in full production.

Goal: **Assure top quality service to the all Departments which use the City owned equipment and vehicles.**

Strategies: Develop the Fleet Maintenance Division into a modern, first class service center

by providing training and professional development for the employees, by providing state of the art tools and equipment, and by joining professional organizations that promote quality performance.

Goal: **Beautification; Strive to improve the overall urban design of the City of Chesterfield through tree planting and landscaping.**

Strategy: Assist in facilitating the work and goals of the Beautification Committee, provide staff liaison to this group.

Implement elements of the Chesterfield Highway Beautification Plan by maintaining current projects.

Apply to Missouri Department of Conservation for the TRIM grant.

Administer the Beautification grant program for plantings within the right-of-ways of major public streets.

Develop an on-going beautification maintenance plan, which includes weeding, watering, and spraying of flower and tree beds.

Goal: **Continue implementation of the Parks Maintenance Standards and Operations Plan.**

Strategy: Continue to update the maintenance operation plan for the Parks System that enables the division to institute a high standard of maintenance and operation in the delivery of parks, recreation and arts services to Chesterfield residents and the visiting public.

Goal: **Closely monitor the Pool and Concessions Management and Operations Contracts.**

Strategy: Continue to supervise these contracts closely and establish better communications with these groups.

Goal: **Continue to plan and implement a comprehensive community recreation program, which is cost effective, and maximizes existing community resources.**

Strategy: Provide better marketing and promotion efforts and promote cooperative programs and events with other providers.

Goal: **Hold and Sponsor at least two major championship tournaments for baseball at the Chesterfield Valley Athletic Complex.**

Strategy: By working with other organizations (CBSA, USSSA, AAYBA, NSA, Super

Series etc) the City can go after tournament bids.

Goal: Provide more athletic league opportunities at the CVAC by maximizing usage.

Strategy: By working with outside organizations (American Legion, SLABA, AAYBA, YMCA, JCC etc), we will strive to fill any open times in the schedule.

Hold and sponsor in-house leagues and tournaments to fill open times not utilized by outside groups.

Goal: Initiate development of a trail system.

Strategy: Work with other entities and apply for grants to establish a trail system throughout the City.

Goal: Improve organizational efficiency within the division.

Strategy: Investigate alternative organization schemes, streamline duties and responsibilities of staff.

Goal: Develop a "Miracle Field" at the CVAC for disabled citizens.

Strategy: Work with partners such as the Matheny Catch 22 Foundation, Municipal Parks Grant Commission of St. Louis County, and Civic Leaders.

Fund	Department	Division	Account Number
General	Public Works/Parks	Engineering	070.071
Division Summary			
Activity		Remarks	
Development & Plan Review		This activity involves ensuring proper compliance with development standards and other applicable standards and codes, and administration of escrows held to guarantee construction of public improvements.	
Project Engineering		This activity involves planning capital improvements, design of plans and specifications, and contract administration.	
Drafting & Mapping		This activity involves the preparation of plans for capital improvements, development of a City-wide GIS and preparation of various sketches, drawings and maps for City use.	
Construction Inspection		This activity involves inspection of capital improvement projects and various developments and improvements to ensure proper code and contract compliance.	
Floodplain Administration		This activity involves review of plans and issuance of permits for work in the floodway/floodplain designated by FEMA, pursuit of violations, and maintenance of records per FEMA requirements.	
Record Maintenance		This activity involves development and maintenance of records to be used as tools for planning in addition to archival record maintenance of public facilities.	
Department Administration		This activity involves budget preparation and control, personnel management, clerical and record keeping functions, and planning and evaluation of department programs.	
Public Service		This activity involves the handling of public service requests and public contact.	
Traffic Surveys		This activity involves taking traffic counts for evaluation of current conditions for future planning, and performance of minor traffic studies.	

Fund	Department	Division			Account Number	
General	Public Works/Parks	Engineering			070.071	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		969,468	1,054,736	547,224	1,030,774	1,061,460
Contractual		78,204	153,041	36,691	104,084	139,180
Commodities		14,777	23,600	6,912	22,600	22,600
Capital		0	74,500	48,078	73,078	18,000
Totals		1,062,449	1,305,877	638,905	1,230,536	1,241,240

Personnel Schedule	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Position Title			
Director/City Engineer	1.00	1.00	1.00
Deputy Director/Asst. City Engineer	1.00	1.00	1.00
Superintendent of Engineering	1.00	1.00	1.00
Civil Engineer	3.00	3.00	3.00
Sr. Engineering Construction Inspector	3.00	3.00	3.00
GIS Specialist	1.00	1.00	1.00
Sr. Engineering Technician	2.00	2.00	2.00
Executive Secretary	2.00	2.00	2.00
Administrative Secretary	1.00	1.00	1.00
Engineering Intern (2)	0.90	0.90	0.90
Totals	15.90	15.90	15.90

Fund		Department		Division			Account Number	
General		Public Works/Parks		Engineering			070.071	
Personnel Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			760,370	813,763	426,085	802,574	811,156
510.112	Salaries - Part-Time			19,139	22,000	9,094	14,100	22,000
510.113	Salaries - Overtime			4,617	4,500	635	2,000	4,500
510.120	Social Security			57,873	62,253	27,828	62,629	64,080
510.122	Worker's Compensation			5,718	9,411	5,741	9,400	9,842
510.124	Insurance - Health			61,579	70,019	38,920	66,636	74,355
510.125	Insurance - Life			1,738	1,804	1,041	1,670	1,858
510.126	Insurance - Dental			2,680	3,255	1,796	3,046	3,499
510.127	Insurance - Disability			3,904	4,015	2,375	4,585	4,543
510.130	Pension			51,849	63,716	33,709	64,134	65,627
	Totals			<u>969,468</u>	<u>1,054,736</u>	<u>547,224</u>	<u>1,030,774</u>	<u>1,061,460</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Engineering			070.071	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.210	Advertising			487	500	0	0	300
520.221	Data Processing			15,161	22,290	2,605	18,000	21,000
520.247	Maintenance & Repair - Equipment			3,668	3,645	3,150	3,600	3,800
520.249	Memberships & Subscriptions			2,768	4,106	3,369	3,370	4,080
520.251	Miscellaneous Contractual			31,786	75,000	11,245	41,000	70,000
520.260	Printing & Binding			0	250	0	214	250
520.261	Professional Services			3,824	15,000	0	7,500	10,000
520.268	Rental - Equipment			16,577	19,900	11,604	19,900	19,900
520.277	Training & Continuing Education			3,934	12,350	4,719	10,500	9,850
	Totals			<u>78,204</u>	<u>153,041</u>	<u>36,691</u>	<u>104,084</u>	<u>139,180</u>

Fund	Department	Division	Account Number
General	Public Works/Parks	Engineering	070.071
Memberships and Subscriptions			
Organization	Member	Amount	
American Society of Civil Engineers	Director, Deputy, Superin't, Sr. Civil	840	
Professional Society	Salaried Civil Engineers(4) - 1 each	800	
American Public Works Association - National	City	600	
National Society of Professional Engineers	Director, Superintendent	500	
Magazines/Periodicals	N/A	350	
Institute of Transportation Engineers	Director	250	
American Concrete Institute	Director	200	
Engineers Club	Sr. Civil	140	
American Public Works Association - Local	Director, Deputy, Super't, Sr. Civil	80	
American Society of Cert. Eng. Tech.	Construction Inspectors	80	
Missouri Association of Floodplain Managers	Director, Sup't, Floodplain Engr	75	
Traffic Engineering Association of Metro St.	All Engineers	75	
American Concrete Institute - Local	Director, Superintendent	60	
National Institute for Cert. Eng. Tech.	Construction Inspectors	30	
	Total	<u>4,080</u>	

Fund	Department	Division	Account Number
General	Public Works/Parks	Engineering	070.071
Training and Continuing Education			
Seminar	Location		Amount
Miscellaneous Local Training and Meetings	Metro Area		2,000
Radiation Safety Training	To be determined		1,800
APWA State Chapter Meeting - Fall and Spring	Lake of the Ozarks/Columbia, MO		1,300
Erosion Prevention/Siltation Control Training	Various		750
MSDIS GIS Conference	Osage Beach, MO		750
Fldpln Analysis/Hydrology/Hydraulics	Various		750
Survey Training	To be determined		500
Concrete/Asphalt Training	To be determined		500
Traffic Engineering	To be determined		500
APWA Training Seminars	To be determined		500
American Concrete Institute Insp. Certification	Local		500
	Total		9,850



Fund		Department	Division			Account Number	
General		Public Works/Parks	Engineering			070.071	
Commodities			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
530.313	Departmental Supplies		11,840	20,000	5,018	19,000	19,000
530.343	Uniforms		2,937	3,600	1,894	3,600	3,600
	Totals		<u>14,777</u>	<u>23,600</u>	<u>6,912</u>	<u>22,600</u>	<u>22,600</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Engineering			070.071	
<i>Capital Expenditures</i>				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
540.410	Capital Computer Equipment			0	25,000	0	25,000	18,000
540.460	Automobiles & Trucks			0	49,500	48,078	48,078	0
	Totals			0	74,500	48,078	73,078	18,000

Fund General	Department Public Works/Parks	Division Engineering	Account Number 070.071			
Capital Outlay Request						
Full Account Number 001-070-071-540.410						
Description Plotter			No# Requested 1	Unit Cost \$18,000	Total Cost \$18,000	
Explain reason for request (describe use and workload) Scheduled Upgrade - New plotter will allow us to produce larger plots				No# of similar units on hand 1	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General	3000	3000	4000	4000	5000	5000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Vendor						
Other remarks Existing plotter to be kept as backup						

Fund	Department	Division	Account Number
General	Public Works/Parks	Engineering	070.071
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
520.210	Advertising	300	Public Hearing and Public Works Board of Variance Notices
520.221	Data Processing	21,000	Upgrades/Support Agreements - (Autocadd, Microstation, ArcInfo, Arcview, CorelDraw, PondPack, Project, ICPR, TraxPro, Terrasync, Trimble) ARCIMS
520.247	Maintenance & Repair - Equipment	3,800	Traffic counters, radios, survey/testing equipment, plotter, repeater, engineering copier
520.249	Memberships & Subscriptions	4,080	Various memberships and subscriptions
520.251	Miscellaneous Contractual	70,000	Construction testing/inspection, vector control, blueprints/copies, NRC license, Doubletree lease, film development, NRC film, badges/leak tests, mobile phones, microfilm services, St. Louis County data upgrades, recording fees 14,770 AS OF 9/13 EST. 26K MORE. DID NOT GET SILT CONTROL MANAGEMENT AND INSPECTION SERVICES SET UP THIS YEAR.
520.260	Printing & Binding	250	Necessary printing and binding by outside vendors. 214 AS OF 9/13.
520.261	Professional Services	10,000	Surveys, aerial reprints, supplemental plan review
520.268	Rental - Equipment	19,900	Microfilm machine and engineering copier contracts
520.277	Training & Continuing Education	9,850	Various seminars and meetings
530.313	Departmental Supplies	19,000	Archival record supplies, engineering copier supplies, plotter supplies, radios, meeting supplies, inspection supplies, drafting equipment, traffic counter supplies, County/State/MSD spec's, other design manuals, miscellaneous hardware, non-capital equipment
530.343	Uniforms	3,600	Insulated coveralls, hooded sweatshirts, coats, boots, shirts, pants
540.410	Capital Computer Equipment	18,000	

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Division Summary			
Activity	Remarks		
Sidewalk Maintenance	This activity involves the repair and replacement of damaged sections of sidewalk to provide safe walkways for pedestrians		
Street Maintenance & Repair	This activity involves repairing potholes, crack sealing of pavement and replacement of asphalt and concrete. Also includes the removal and replacement of broken and displaced sections of sidewalks. This activity also involves cleaning of City maintained streets which reduces storm sewer blockages.		
Storm Sewer Maintenance & Repair	This activity involves the systematic cleaning of catch basins, storm sewers and culverts to insure proper drainage and minimize flooding problems. Includes the reconstruction of deteriorating basins, inlets, storm sewers, and pipes.		
Snow & Ice Control	This activity involves chemical application of de-icing & anti-icing materials and plowing of City maintained streets to provide safe routes for the motoring public.		
Mowing & Tree Trimming	This activity involves mowing of grass shoulders along certain City rights-of-ways. Includes the trimming of trees along all City maintained streets.		

Fund	Department	Division			Account Number	
General	Public Works/Parks	Street/Sewer Maintenance			070.072	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		1,194,459	1,133,871	691,598	1,241,579	1,284,596
Contractual		289,875	419,643	164,555	401,447	423,393
Commodities		320,539	412,135	167,737	330,635	412,135
Capital		76,763	48,982	33,786	33,786	408,480
Totals		1,881,636	2,014,631	1,057,676	2,007,447	2,528,604

Personnel Schedule		Number of Employees		
Position Title		2003 Actual	2004 Authorized	2005 Requested
Secretary		1.00	1.00	1.00
Seasonal Maintenance Workers		4.03	4.03	4.03
Maintenance Workers		22.00	22.00	22.00
Maintenance Supervisor		3.00	3.00	3.00
Superintendent		1.00	1.00	1.00
	Totals	31.03	31.03	31.03

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Personnel Services				2003	2004	2004	2004	2005
Account Number	Account Title			Actual	Amended Budget	Year to Date	Projected	Request
510.111	Salaries - Regular/Full-Time			853,964	793,998	474,467	872,202	890,668
510.112	Salaries - Part-Time			19,110	10,000	17,005	24,400	20,000
510.113	Salaries - Overtime			30,007	27,000	21,644	27,000	27,000
510.120	Social Security			67,041	63,151	38,347	70,656	73,797
510.122	Worker's Compensation			52,105	60,906	43,351	65,654	66,121
510.124	Insurance - Health			100,473	101,286	54,472	95,865	117,272
510.125	Insurance - Life			1,742	1,620	996	1,884	1,872
510.126	Insurance - Dental			4,782	5,556	2,798	4,833	6,504
510.127	Insurance - Disability			4,329	4,049	2,511	5,172	5,139
510.130	Pension			60,907	66,305	36,008	73,913	76,223
	Totals			<u>1,194,459</u>	<u>1,133,871</u>	<u>691,598</u>	<u>1,241,579</u>	<u>1,284,596</u>



Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.221	Data Processing			530	3,000	0	3,000	3,000
520.241	Landscaping			0	2,500	0	2,500	2,500
520.246	Maintenance & Repair-Building			609	0	0		
520.249	Memberships & Subscriptions			215	320	20	407	420
520.251	Miscellaneous Contractual			61,706	248,000	28,472	220,000	248,000
520.254	Snow Removal Reimbursement			141,773	85,000	107,430	107,440	87,550
520.268	Rental - Equipment			32,348	21,875	6,002	17,000	21,875
520.275	Taxes			8,374	9,000	0	9,000	9,000
520.276	Telephone			5,715	4,500	3,277	5,600	5,600
520.277	Training & Continuing Education			5,278	5,238	1,883	4,000	5,238
520.285	Utilities - Electric			19,455	23,000	9,473	19,000	23,000
520.286	Utilities - Gas			10,706	14,000	6,308	10,000	14,000
520.287	Utilities - Water			1,962	2,000	947	2,000	2,000
520.288	Utilities - Sewer			1,203	1,210	744	1,500	1,210
	Totals			<u>289,875</u>	<u>419,643</u>	<u>164,555</u>	<u>401,447</u>	<u>423,393</u>

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Memberships and Subscriptions			
Organization		Member	Amount
Concrete Association		Superintendent	200
International Society of Arboriculture		Superintedent	200
American Public Works Association		Superintendent of Maintenance Op- erations	20
		Total	<u>420</u>

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Training and Continuing Education			
Seminar	Location		Amount
Concrete Certifications Test & Study Materials	Public Works Facility		1,300
Confined Spaces Training	Public Works Facility		1,300
Supervisors Training	St. Louis		500
Snow Rodeo	Public Works Facility		500
Asphalt Training	Public Works Facility		500
Various employee and Super seminars	St. Louis		313
APWA Meetings	St. Louis		250
APWA State Chapter Meeting (Fall)	Lake of the Ozarks, MO		200
APWA State Chapter Meeting (Spring)	Lake of the Ozarks, MO		200
Traffic Control and Flagging Seminar	Public Works Facility		175
	Total		5,238



Fund		Department		Division			Account Number	
General		Public Works/Parks		Street/Sewer Maintenance			070.072	
Commodities				2003	2004	2004	2004	2005
Account Number	Account Title			Actual	Amended Budget	Year to Date	Projected	Request
530.313	Departmental Supplies			126,001	280,000	82,005	200,000	280,000
530.340	Salt & Abrasives			177,033	107,635	76,813	107,635	107,635
530.342	Tools			2,464	7,000	2,622	5,500	7,000
530.343	Uniforms			15,041	17,500	6,297	17,500	17,500
530.350	Non-capital Computer Equipment			0	0	0		
	Totals			<u>320,539</u>	<u>412,135</u>	<u>167,737</u>	<u>330,635</u>	<u>412,135</u>



Fund		Department	Division			Account Number	
General		Public Works/Parks	Street/Sewer Maintenance			070.072	
Capital Expenditures			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
540.440	Machinery & Equipment		76,763	48,982	33,786	33,786	148,200
540.460	Automobiles & Trucks		0	0	0	0	260,280
540.470	Improvements to Buildings & Ground		0	0	0		0
	Totals		<u>76,763</u>	<u>48,982</u>	<u>33,786</u>	<u>33,786</u>	<u>408,480</u>

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Wheeled Loader				No# Requested 1	Unit Cost \$120,000	Total Cost \$120,000
Explain reason for request (describe use and workload) Loader for loading rock salt, dirt, sand, and rock into dump trucks.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General	7000	8500	1000	2000	3500	5000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Loader	John Deere	9 yrs.	Sell at Auto Auction			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Skid steer				No# Requested 1	Unit Cost \$19,000	Total Cost \$19,000
Explain reason for request (describe use and workload) Used for grading excavations, milling street for maintenance repairs, and loading materials on trucks.				No# of similar units on hand 4	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General	7000	8500	2750	3500	4500	5000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Skid steer	Bobcat	5 yrs	Trade in.			
What source was used for unit cost? Dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.440						
Description Planer attachment for skid steer				No# Requested 1	Unit Cost \$9,200	Total Cost \$9,200
Explain reason for request (describe use and workload) Used for milling out deteriorated spots in pavement to be patched.				No# of similar units on hand 5	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General	2500	3800	300	700	1300	1800
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
planer attachment	Bobcat	5 yrs.	Scrap for parts.			
What source was used for unit cost? dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.460						
Description 2.5 ton dump trucks				No# Requested 2	Unit Cost \$82,400	Total Cost \$164,800
Explain reason for request (describe use and workload)				No# of similar units on hand 12	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General	19000	21000	2000	5000	9000	13000
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
2.5 ton dump truck	Chev.	7 yrs	sell at auction			
What source was used for unit cost? dealer						
Other remarks						

Fund General	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 001-070-072-540.460						
Description HD dump truck				No# Requested 2	Unit Cost \$47,740	Total Cost \$95,480
Explain reason for request (describe use and workload) Used to deliver workers and materials to job site, and to plow snow and salt streets in winter.				No# of similar units on hand 4	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General	17500	19710	2000	5000	9000	13000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
HD dump truck	Chev.	5 yrs.	Sell at auto auction			
What source was used for unit cost? Dealer						
Other remarks						

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.221	Data Processing	3,000	Software upgrades, sign shop
520.241	Landscaping	2,500	Landscaping for Public Works Facility
520.249	Memberships & Subscriptions	420	Various memberships and subscriptions
520.251	Miscellaneous Contractual	248,000	Landfill/dumping fees, Street striping, Contractual Street Sweeping, Outside contractual labor, Mobile phones, Contractual Hauling, "Special Waste" disposal, Tree Trimming/Removal, Stump Grinding, Animal Disposal, GPS Services, Weather service, Sewer cleaning, Joint Sealing Contract
520.254	Snow Removal Reimbursement	87,550	Reimbursements to private subdivisions for snow removal
520.268	Rental - Equipment	21,875	Office copy machine rental, Portable bathrooms, Pagers, Rental of special equipment such as : Backhoe, Skid Steer, and Chipper Animal Freezer rental
520.275	Taxes	9,000	Monarch-Chesterfield Levee District assessment on Public Works Facility
520.276	Telephone	5,600	Line charges - 5,500 Long distance - 100
520.277	Training & Continuing Education	5,238	Various seminars and meetings
520.285	Utilities - Electric	23,000	Electric for Public Works facility
520.286	Utilities - Gas	14,000	Gas for Public Works facility
520.287	Utilities - Water	2,000	Water for Public Works facility
520.288	Utilities - Sewer	1,210	Sewer for Public Works facility
530.313	Departmental Supplies	280,000	Redi-mix concrete, rock, cold-mix P.P.M., CRS-2, RS-21 1m crackfiller, hot-mix asphalt, soil, Gatorade, concrete forms, sign, hardware & signs, sign post, sheet vinyl for signs, mobile radios, fill sand, Portland/bagged cement, asphalt primer, irrigation parts, mailboxes &

Fund	Department	Division	Account Number
General	Public Works/Parks	Street/Sewer Maintenance	070.072
Line Item Details (continued)		2005	
Account Number	Account Title	Request	Details
			mailbox posts, water coolers, drinking cups, expansion joints, striping paint, keyway, marking paint, lumber, form oil, curing compound, diamond tip blades, points/Bits, clear plastic, guard rail, electric supplies, warning lights/spot/worklights, trash bags, form stakes, cleaning aids, sod, grass seed/straw/fertilizer, weed killer, mulch, sewer pipe, inlets, cast curb box, A.D.S. pipe, 55 gal. Drums, steel, furnace filters, camera film, first aid supplies, fire extinguishers, barricades, orange cones, filter/fabric cloth, rebar, sewer dye, safety barrels, channel stakes, geo block, chainsaw bars and chains, bar oil, skid tanks, truck tool box, batteries, flagging tape, safety fence, tarp straps, tool boxes, tape measures, hand held 2-way radios, electrical generator, trailer for skid steer, leaf blowers
530.340	Salt & Abrasives	107,635	Salt - 98,500 (Includes hauling charges) Liquid de-icer - 9,000
530.342	Tools	7,000	Grease Guns , Electric Drills, Power pruner, Pole Trimmers, Levels, Asphalt Lutes, Chain Saws, Bull Floats, Mags, Edgers, Finishing brooms, Prime brushes, False Jointer, Stiff rakes, Leaf rakes, hammers, Picks, Short handle square, Short handle round, Sharp shooters, Short #2 scoop, Long handle square shovels, Long handle round shovels, Snow shovel, Chute cleaners, Come-a-longs, Cordless drills, Bull float handles, 3 gal. spray cans, Post hole diggers, Sewer spoons, Hand tampers, Hand saws, Electric hand saws, Chisels, Trowels, Sewer hooks, Pitch forks, Stake pullers, Pruning shears, Bow saws, Truck wash brushes, Jitter bug, Cracksealing squeeze, Ladder, Pry bars, Hack saws
530.343	Uniforms	17,500	Boots, Gloves/rain gear, Safety Vest, Safety Glasses, Hard Hats, Ear Plugs, Shirts, Pants, Coveralls, Jackets, Thermal sweatshirts, T-Shirts, Caps, Prescription safety glasses
540.440	Machinery & Equipment	148,200	See attached detail
540.460	Automobiles & Trucks	260,280	

Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
<i>Division Summary</i>			
Activity		Remarks	
Vehicle & Equipment Maint.		This activity involves the timely and efficient repair of City owned vehicles and equipment to insure they are safe and operable. This activity involves preparation and application of preventive maintenance. Activities are to be coordinated with other City Departments to insure vehicles and equipment are serviced on a regular basis.	
Equipment Maint. Records		This activity involves documenting maintenance repair activities on each vehicle and piece of equipment.	
Parts Inventory		This activity involves maintaining adequate spare parts in order to facilitate repairs.	



Fund	Department	Division			Account Number	
General	Public Works/Parks	Vehicle Maintenance			070.073	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		261,093	290,023	128,834	253,136	289,163
Contractual		168,555	183,865	90,566	170,850	188,365
Commodities		163,497	174,490	101,764	224,000	223,000
Capital		0	0	0	0	0
Totals		593,146	648,378	321,164	647,986	700,528

<i>Personnel Schedule</i>	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Equip Mtn Mechanics	4.00	4.00	4.00
Equip Maint Supervisor	1.00	1.00	1.00
Totals	5.00	5.00	5.00



Fund		Department		Division			Account Number	
General		Public Works/Parks		Vehicle Maintenance			070.073	
<i>Personnel Services</i>				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			190,785	210,577	94,837	184,241	209,044
510.113	Salaries - Overtime			8,938	10,500	3,900	9,000	10,000
510.120	Social Security			15,051	16,912	7,136	14,783	16,756
510.122	Worker's Compensation			5,270	7,126	4,998	6,107	6,923
510.124	Insurance - Health			20,777	24,282	10,335	20,745	25,786
510.125	Insurance - Life			396	430	196	394	426
510.126	Insurance - Dental			1,066	1,311	468	1,200	1,409
510.127	Insurance - Disability			990	1,074	498	1,082	1,171
510.130	Pension			17,820	17,811	6,466	15,584	17,648
	Totals			<u>261,093</u>	<u>290,023</u>	<u>128,834</u>	<u>253,136</u>	<u>289,163</u>



Fund		Department		Division			Account Number	
General		Public Works/Parks		Vehicle Maintenance			070.073	
Contractual Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
520.247	Maintenance & Repair - Equipment			59,887	62,000	41,035	75,000	70,000
520.248	Maintenance & Repair - Vehicles			105,547	115,000	46,432	90,000	110,000
520.249	Memberships & Subscriptions			89	1,020	0	800	1,020
520.251	Miscellaneous Contractual			530	1,200	247	850	1,200
520.268	Rental - Equipment			2,160	2,100	1,109	2,000	2,100
520.277	Training & Continuing Education			342	2,545	1,743	2,200	4,045
	Totals			<u>168,555</u>	<u>183,865</u>	<u>90,566</u>	<u>170,850</u>	<u>188,365</u>

Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
Memberships and Subscriptions			
Organization		Member	Amount
National Assoc. Fleet Administrators		Superintendent and Supervisor	520
Repair Manuals		Vehicle Maintenance Supervisor	500
		Total	<u>1,020</u>



Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
APWA Fleet Maintenance Training		To be determined	1,500
Fleet Program Training		Varies	1,500
ASE Certification Tests		Metro area	600
Diagnostic Training		Metro area	445
		Total	4,045



Fund		Department	Division			Account Number	
General		Public Works/Parks	Vehicle Maintenance			070.073	
Commodities			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
530.313	Departmental Supplies		25,419	21,500	7,623	21,500	21,500
530.318	Gasoline & Oil		135,756	146,490	90,739	195,000	195,000
530.342	Tools		1,289	4,000	2,644	5,000	4,000
530.343	Uniforms		1,032	2,500	758	2,500	2,500
530.350	Non-capital Computer Equipment		0	0	0		
	Totals		<u>163,497</u>	<u>174,490</u>	<u>101,764</u>	<u>224,000</u>	<u>223,000</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Vehicle Maintenance			070.073	
Capital Expenditures			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
540.440	Machinery & Equipment		0	0	0	0	0
	Totals		0	0	0	0	0



Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.247	Maintenance & Repair - Equipment	70,000	Repair of equipment, tires, Gasboy maintenance agreement, air compressor service, wheel balancer, update OTC cartridges, Tech 2 updates, alignment machine updates
520.248	Maintenance & Repair - Vehicles	110,000	Service, parts and repair of all city vehicles
520.249	Memberships & Subscriptions	1,020	Various memberships, subscriptions and equipment manuals
520.251	Miscellaneous Contractual	1,200	Towing, used tire disposal
520.268	Rental - Equipment	2,100	Oxygen & acetylene tanks, pagers
520.277	Training & Continuing Education	4,045	Various seminars and meetings
530.313	Departmental Supplies	21,500	Fabrication steel, pipe, brass, & hydraulic fittings, hydraulic hose, solvents (brake clean, penetrating oil, chain lube), welding supplies, nuts & bolts, electrical supplies, oxy/acetylene, paint, primer, thinner, sandpaper, chains, links, hooks, rust inhibitor (salt and auger chains), shop towels, floor squeegees, parts, cleaning solvent, sand (for sandblasting), bandsaw blades, grinding wheels & wire brushes, oil dry, brooms, mops, buckets, disposable seat covers & floor mats, vehicle condition report forms, mirror tag forms, air hose reels, air hoses, ladder, extension cord, wheel weights, bookshelves, floor creepers, gas cylinder cabinets, flammable storage cabinet, respirators for paint masks, floor scrubber soap, lube grease, droplights and bulbs, air brake fittings
530.318	Gasoline & Oil	195,000	Gas and oil for all city vehicles
530.342	Tools	4,000	Allen wrenches, snap ring pliers, pipe wrenches, 1/2" and 3/8" impacts, 1-1/8" to 2 1/2" inch wrench set, 1/4" impact guns, 3/8" and 1/2" drive sockets, 1/2" impacts, 3/8" air rachets, drill press, welder for service truck, cordless drill for service truck, trailer test box, mechanics tool box, air jack for service truck



Fund	Department	Division	Account Number
General	Public Works/Parks	Vehicle Maintenance	070.073
<i>Line Item Details (continued)</i>		2005	
Account Number	Account Title	Request	Details
530.343	Uniforms	2,500	Uniforms, jackets, coveralls, work boots, rain gear, t-shirts, sweatshirts, gloves, prescription safety glasses

Fund	Department	Division			Account Number
Parks Sales Tax	Public Works/Parks	Parks & Recreation			070.074
Division Request					
Type of Expenditure	2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Personnel Services	0	0	0	0	989,530
Contractual Services	0	0	0	0	502,185
Commodities	0	0	0	0	130,300
Capital Outlay	0	0	0	0	161,687
TOTAL	0	0	0	0	1,783,702



Fund		Department	Division			Account Number	
Parks Sales Tax		Public Works/Parks	Parks & Recreation			070.074	
Personnel Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		0	0	0	0	693,838
510.112	Salaries - Part-Time		0	0	0	0	50,000
510.113	Salaries - Overtime		0	0	0	0	10,000
510.120	Social Security		0	0	0	0	59,198
510.122	Worker's Compensation		0	0	0	0	36,091
510.124	Insurance - Health		0	0	0	0	79,475
510.125	Insurance - Life		0	0	0	0	1,456
510.126	Insurance - Dental		0	0	0	0	4,180
510.127	Insurance - Disability		0	0	0	0	3,997
510.130	Pension		0	0	0	0	51,295
	Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>989,530</u>



Fund		Department	Division			Account Number	
Parks Sales Tax		Public Works/Parks	Parks & Recreation			070.074	
Contractual Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
520.210	Advertising		0	0	0	0	0
520.221	Data Processing		0	0	0	0	5,000
520.247	Maintenance & Repair - Equipment		0	0	0	0	48,000
520.249	Memberships & Subscriptions		0	0	0	0	900
520.251	Miscellaneous Contractual		0	0	0	0	123,135
520.260	Printing & Binding		0	0	0	0	15,000
520.261	Professional Services		0	0	0	0	201,890
520.263	Subdivision Beautification Program		0	0	0	0	5,000
520.268	Rental - Equipment		0	0	0	0	3,835
520.275	Taxes		0	0	0	0	7,000
520.276	Telephone		0	0	0	0	3,500
520.277	Training & Continuing Education		0	0	0	0	2,310
520.285	Utilities - Electric		0	0	0	0	55,000
520.286	Utilities - Gas		0	0	0	0	325
520.287	Utilities - Water		0	0	0	0	23,330
520.288	Utilities - Sewer		0	0	0	0	7,960
	Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>502,185</u>



Fund	Department	Division	Account Number
Parks Sales Tax	Public Works/Parks	Parks & Recreation	070.074
Memberships and Subscriptions			
Organization		Member	Amount
Missouri Parks & Recreation Assn. (MPRA)		Parks Division Staff	375
National Recreation & Parks Assn. (NRPA)		Parks Division Staff	300
International Society of Arborist		Parks Resource Specialist	150
Sports Turf Management		Parks Division Staff	75
		Total	900



Fund	Department	Division	Account Number
Parks Sales Tax	Public Works/Parks	Parks & Recreation	070.074
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
Workshops, Meetings & CEU's		Local and State	2,000
Chamber and local meetings		Local	310
		Total	2,310



Fund		Department	Division			Account Number
Parks Sales Tax		Public Works/Parks	Parks & Recreation			070.074
Commodities		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
530.313	Departmental Supplies	0	0	0	0	101,900
530.325	Miscellaneous Supplies	0	0	0	0	20,820
530.342	Tools	0	0	0	0	3,580
530.343	Uniforms	0	0	0	0	4,000
530.350	Non-capital Computer Equipment	0	0	0	0	
	Totals	0	0	0	0	130,300

Fund		Department	Division			Account Number
Parks Sales Tax		Public Works/Parks	Parks & Recreation			070.074
Capital Expenditures		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
540.440	Machinery & Equipment	0	0	0	0	107,378
540.460	Automobiles & Trucks	0	0	0	0	46,309
540.480	Improvements Other Than Buildings	0	0	0	0	8,000
	Totals	0	0	0	0	161,687

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.440						
Description Metal Bleachers		No# Requested 1	Unit Cost \$23,952	Total Cost \$23,952		
Explain reason for request (describe use and workload) To add capacity and meet ADA standards			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Bleacerd		15-20yrs	Trash			
What source was used for unit cost?						
Other remarks						



Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074- 540.440						
Description City Limit Signs				No# Requested 1	Unit Cost \$23,180	Total Cost \$23,180
Explain reason for request (describe use and workload) To replace signs due to age				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Signs		7yrs				
What source was used for unit cost?						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.440						
Description Utility Cart		No# Requested 1	Unit Cost \$11,546	Total Cost \$11,546		
Explain reason for request (describe use and workload) Needed for field maintenance, already deferred one year			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Utility Cart		4yrs	trade-in			
What source was used for unit cost?						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.440						
Description Slit Seeder				No# Requested 1	Unit Cost \$11,171	Total Cost \$11,171
Explain reason for request (describe use and workload) More efficient method to maintain athletic fields				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.440						
Description Zero Turn Mower				No# Requested 1	Unit Cost \$10,921	Total Cost \$10,921
Explain reason for request (describe use and workload) Used for the mowing of Rights-of-ways				No# of similar units on hand 4	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Zero Turn Mower	Scag	4	Salvage			
What source was used for unit cost? Dealer						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.440						
Description Top Dresser				No# Requested 1	Unit Cost \$10,558	Total Cost \$10,558
Explain reason for request (describe use and workload) Versatile equipment needed to keep fields level, groomed, and treated with chemicals				No# of similar units on hand 0	<input type="radio"/> Replacement <input checked="" type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Dealer						
Other remarks						



Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074- 540.440						
Description Field Groomer		No# Requested 1	Unit Cost \$9,050	Total Cost \$9,050		
Explain reason for request (describe use and workload) Replacement of the 2001 John Deere Field Groomer used in the daily maintenance of the CVAC			No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
Field Groomer	John Deere	3	Salvage			
What source was used for unit cost? Dealer						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.440						
Description Aerator			No# Requested 1	Unit Cost \$7,000	Total Cost \$7,000	
Explain reason for request (describe use and workload) New equipment to more quickly maintain fields - old model is walk behind model				No# of similar units on hand 1	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
<u>Item</u>	<u>Make</u>	<u>Age</u>	<u>Recommended Disposition</u>			
Aerator		15-20 yrs	trade-in/dispose			
What source was used for unit cost?						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074-540.460						
Description 1 Ton Pickup		No# Requested 1	Unit Cost \$46,309	Total Cost \$46,309		
Explain reason for request (describe use and workload) Replacement of the 1999 1 ton truck			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
1 Ton Pickup		5	Auction			
What source was used for unit cost? Dealer						
Other remarks						

Fund Parks Sales Tax	Department Public Works/Parks	Division Parks & Recreation	Account Number 070.074			
Capital Outlay Request						
Full Account Number 019-070-074- 540.480						
Description Painting of Pool Play Units				No# Requested 1	Unit Cost \$8,000	Total Cost \$8,000
Explain reason for request (describe use and workload) Appearance is poor. Necessary and routine maintenance.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						



Fund	Department	Division	Account Number
Parks Sales Tax	Public Works/Parks	Parks & Recreation	070.074
Line Item Details		2005	
Account Number	Account Title	Request	Details
520.221	Data Processing	5,000	Registration Software Contract and Service Agreement
520.247	Maintenance & Repair - Equipment	48,000	Maintenance and repair of site based utilities (plumbing, electric, HVAC); pool and lights
520.249	Memberships & Subscriptions	900	Various memberships and subscriptions
520.251	Miscellaneous Contractual	123,135	Recreation Programs & Events: Recreation Programs & Events - 21,731 Landscaping (Parks) - 5,305 Fireworks (Chamber) - 12,000 Mobile Phones - 2,000 Banner Placement - 7,960 Backflow Insp. - 5,090 Tub Grinding - 3,000 Irrigation - 4,955 Playground Surfacing - 6,075 Fire Ext. Testing - 340 MDR Permit - 150 Mulching (Parks) - 15,577 Mulching (CH/ROW) 24,397 Chesterfield Arts - 5,000 Replacement Trees (Parks)- 5,500 Fertilization of Trees - 4,055
520.260	Printing & Binding	15,000	Spring Brochure - 8,500 Fall Brochure - 6,000 Flyers, Posters - 500
520.261	Professional Services	201,890	Pool Management - 161,890 Lessons, Programs - 40,000
520.263	Subdivision Beautification Program	5,000	Matching Grant Program
520.268	Rental - Equipment	3,835	Programs - 500 Maintenance - 2,938 Pagers - 397
520.275	Taxes	7,000	Levee District Tax
520.276	Telephone	3,500	Cental City Park Chesterfield Valley Athletic Complex
520.277	Training & Continuing Education	2,310	Various seminars and meetings
520.285	Utilities - Electric	55,000	Electric for the Central City Park Electric for the Athletic Complex



Fund	Department	Division	Account Number
Parks Sales Tax	Public Works/Parks	Parks & Recreation	070.074
<i>Line Item Details (continued)</i>		2005	
Account Number	Account Title	Request	Details
520.286	Utilities - Gas	325	Central City Park
520.287	Utilities - Water	23,330	Central City Park - 10,300 Athletic Complex - 5,000 Beautification Irrigation - 8,030
520.288	Utilities - Sewer	7,960	Sewer for Central City Park - 6,026 Sewer for Athletic Complex - 1,934
530.313	Departmental Supplies	101,900	Banner Parts - 500, Seed - 12,720 Fertilizer/Chemicals - 19,327, Hardware - 5,000, Janitorial - 6,000, Irrigation - 6,000, Top Soil - 5,560, Paint - 2,500, Plant Material (Parks) - 1,250, Signs - 2,000, Lumber - 1,000, Rock/Sand/Concrete - 3,000, Field Soil Conditioner - 10,500, Field Marking Chalk - 2,500, Field Paint - 5,675, Park Amenities - 5,500, Pool Amenities - 6,250, CVAC Amenities - 6,250, Non-Capital Equipment - 3,968
530.325	Miscellaneous Supplies	20,820	Boo Fest, Diamond Skills, Dribble, Pass, Score, Employee Sports, Hershey T&F, NYSCA, Punt, Pass, Kick, Sports Tickets, Sports Leagues, Start Smart, Story Telling, Swim/Dive Team, Teen Takeovers, Turkey Trot, Volunteer Beautifaction, Winter Festival,
530.342	Tools	3,580	String Trimmers - 834, Hedge Trimmers - 1,236, Backpack Blowers - 1,010, Misc. Tools - 500
530.343	Uniforms	4,000	Boots, T-Shirts, Staff Shirts, Jackets
540.440	Machinery & Equipment	107,378	See attached detail
540.460	Automobiles & Trucks	46,309	
540.480	Improvements Other Than Buildings	8,000	See attached detail



Fund General	Department Public Works/Parks	Division Street Lighting	Account Number 070.075
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Division Summary

Activity	Remarks
Street Lighting	Charges for street lights which were installed at specific locations for safety purposes.

Fund	Department	Division			Account Number	
General	Public Works/Parks	Street Lighting			070.075	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Contractual		4,096	12,500	1,093	2,350	12,500
Commodities		0	2,500	0	0	2,500
Totals		4,096	15,000	1,093	2,350	15,000



Fund		Department	Division			Account Number	
General		Public Works/Parks	Street Lighting			070.075	
<i>Contractual Services</i>			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
520.251	Miscellaneous Contractual		1,904	5,000	0	0	5,000
520.274	Street Lighting		2,192	7,500	1,093	2,350	7,500
	Totals		<u>4,096</u>	<u>12,500</u>	<u>1,093</u>	<u>2,350</u>	<u>12,500</u>

Fund		Department		Division			Account Number	
General		Public Works/Parks		Street Lighting			070.075	
Commodities				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
530.313	Departmental Supplies			0	2,500	0	0	2,500
	Totals			0	2,500	0	0	2,500



Fund General	Department Public Works/Parks	Division Street Lighting	Account Number 070.075
Line Item Details		2005 Request	Details
Account Number	Account Title		
520.251	Miscellaneous Contractual	5,000	Repair/replacement of damaged lights and poles.
520.274	Street Lighting	7,500	Monthly charges for street lights
530.313	Departmental Supplies	2,500	Stock fixtures, poles, lamps, etc.



Fund General	Department Public Works/Parks	Division Building/Grounds Maintenance	Account Number 070.076
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Division Summary

Activity	Remarks
Buildings and Grounds	This activity involves maintenance of the Chesterfield City Hall. Making repairs as necessary so that the building and grounds are safe, attractive and functional; meeting the needs of the public, public officials and staff.

Fund	Department	Division			Account Number	
General	Public Works/Parks	Building/Grounds Maintenance			070.076	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		227,775	263,419	140,122	248,882	265,655
Contractual		243,518	227,500	111,972	225,679	232,300
Commodities		36,720	45,500	18,582	38,500	41,500
Capital		138,658	16,000	0	21,500	0
Totals		646,671	552,419	270,677	534,561	539,455

<i>Personnel Schedule</i>	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Building Attendant	5.00	5.00	5.00
Building Maintenance Supervisor	1.00	1.00	1.00
Totals	6.00	6.00	6.00



Fund		Department	Division			Account Number	
General		Public Works/Parks	Building/Grounds Maintenance			070.076	
Personnel Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		176,635	195,957	105,811	187,764	196,838
510.113	Salaries - Overtime		4,821	3,500	1,623	3,200	3,500
510.120	Social Security		13,574	15,369	7,845	14,609	15,326
510.122	Worker's Compensation		4,015	7,911	4,613	7,559	7,930
510.124	Insurance - Health		14,122	21,787	10,633	17,859	23,136
510.125	Insurance - Life		374	400	211	390	402
510.126	Insurance - Dental		976	1,248	717	1,100	1,342
510.127	Insurance - Disability		934	999	535	974	1,004
510.130	Pension		12,323	16,248	8,133	15,427	16,177
	Totals		<u>227,775</u>	<u>263,419</u>	<u>140,122</u>	<u>248,882</u>	<u>265,655</u>



Fund	Department	Division			Account Number	
General	Public Works/Parks	Building/Grounds Maintenance			070.076	
Contractual Services		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
520.246	Maintenance & Repair-Building	15,723	19,000	5,730	18,000	19,000
520.247	Maintenance & Repair - Equipment	5,484	5,000	1,867	5,000	5,000
520.249	Memberships & Subscriptions	179	500	129	129	500
520.251	Miscellaneous Contractual	67,433	45,300	25,363	45,300	45,300
520.268	Rental - Equipment	105	200	350	1,500	1,000
520.277	Training & Continuing Education	634	500	468	750	500
520.285	Utilities - Electric	105,200	105,000	51,487	101,000	105,000
520.286	Utilities - Gas	37,397	40,000	21,642	40,000	40,000
520.287	Utilities - Water	6,810	10,000	3,650	8,000	10,000
520.288	Utilities - Sewer	4,553	2,000	1,287	6,000	6,000
	Totals	<u>243,518</u>	<u>227,500</u>	<u>111,972</u>	<u>225,679</u>	<u>232,300</u>

Fund	Department	Division	Account Number
General	Public Works/Parks	Building/Grounds Maintenance	070.076
Memberships and Subscriptions			
Organization		Member	Amount
Misc. Facilities Maintenance		Building Maintenance Supervisor	500
		Total	500



Fund	Department	Division	Account Number
General	Public Works/Parks	Building/Grounds Maintenance	070.076
<i>Training and Continuing Education</i>			
Seminar		Location	Amount
Various Bldg. Equipt. Maint. Seminars		To be determined	500
		Total	<u>500</u>

Fund		Department	Division			Account Number	
General		Public Works/Parks	Building/Grounds Maintenance			070.076	
<i>Commodities</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request	
Account Number	Account Title						
530.313	Departmental Supplies	32,213	41,000	17,288	35,000	37,000	
530.340	Salt & Abrasives	967	1,000	0	0	1,000	
530.342	Tools	1,075	1,000	246	1,000	1,000	
530.343	Uniforms	2,464	2,500	1,048	2,500	2,500	
	Totals	<u>36,720</u>	<u>45,500</u>	<u>18,582</u>	<u>38,500</u>	<u>41,500</u>	



Fund	Department	Division	Account Number			
General	Public Works/Parks	Building/Grounds Maintenance	070.076			
Capital Expenditures		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
540.405	Buildings	0	0	0	0	0
540.440	Machinery & Equipment	0	5,500	0	5,500	0
540.460	Automobiles & Trucks	0	0	0	0	0
540.470	Improvements to Buildings & Ground	138,658	10,500	0	16,000	0
540.480	Improvements Other Than Buildings	0	0	0	0	0
	Totals	<u>138,658</u>	<u>16,000</u>	<u>0</u>	<u>21,500</u>	<u>0</u>

Fund		Department	Division	Account Number
General		Public Works/Parks	Building/Grounds Maintenance	070.076
Line Item Details			2005	
Account Number	Account Title	Request	Details	
520.246	Maintenance & Repair-Building	19,000	Minor building repairs, Responsibility for the public works facility expenses has been added to this year's expenditures, from the 072 division where it was previously budgeted. All MR expenses for PW facilities are budgeted in this division.	
520.247	Maintenance & Repair - Equipment	5,000	Repair and maintenance of building support systems	
520.249	Memberships & Subscriptions	500	Various memberships and subscriptions	
520.251	Miscellaneous Contractual	45,300	Pest control, fire extinguishers, recharge and maintenance, building system maintenance contracts, backflow preventer, testing and certification, mat service, floor care, irrigation start-up and maintenance, generator service, HVAC repairs, electrical repairs, window cleaning service, landscape maintenance, mowing. Expenses related to contractual care of the Public Works Facility have been transferred from the 072 division budget to this division to unify cost centers.	
520.268	Rental - Equipment	1,000	Rental of special tools/equipment such as aerial lifts.	
520.277	Training & Continuing Education	500	Various Bldg. Equip. Maint. Seminars	
520.285	Utilities - Electric	105,000	Electric utility charges	
520.286	Utilities - Gas	40,000	Natural gas utility charges	
520.287	Utilities - Water	10,000	Potable water utility charges	
520.288	Utilities - Sewer	6,000	Sanitary sewer district charges	
530.313	Departmental Supplies	37,000	Chemicals, janitorial supplies, soaps and cleansers, cleaning supplies, paper products, lighting supplies, floor machine, vacuum, filters	
530.340	Salt & Abrasives	1,000	De-icing products for walks and related areas	
530.342	Tools	1,000	Small tools, ladders, hoses	



Fund	Department	Division	Account Number
General	Public Works/Parks	Building/Grounds Maintenance	070.076
Line Item Details (continued)		2005 Request	Details
Account Number	Account Title		
530.343	Uniforms	2,500	Hats, shirts, pants, boots, coats, coveralls, sweatshirts, T-shirts, gloves



CAPITAL EQUIPMENT AND IMPROVEMENT PROJECTS SUMMARY

The following is a listing of major capital projects for the City of Chesterfield. The projects are listed out in detail on the following pages. Also shown, is the impact that the project will have on operating funds once the project is completed. The amount of the impact is referred to in the following terms: Positive, Negligible, Slight, Moderate and High. Examples of what might have an impact on the operating budget due to a capital project are new staff needed, maintenance, and daily operations (utilities, supplies). Depreciation expense is not considered in the impact. This is consistent with the City's budgeting procedures.

- Positive – The project will either generate some revenue to offset expenses or will actually reduce overall operating costs.
- Negligible – The impact will be very small. It will generate less than \$10,000 per year in increased operating expenditures.
- Slight – The impact will be between \$10,001 and \$50,000 in increase operating expenditures.
- Moderate – The impact will be between \$50,001 and \$100,000 in increased operating expenditures.
- High – The project will increase operating expenditures by \$100,001 or more annually.

Some projects are difficult to define in terms of the impact on the operating budget. The numbers in the chart that follows are based on the best estimates available.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The Capital Projects Fund budget for Fiscal Year 2004 includes the following projects:

Old Baxter Road Reconstruction, Phase II
Total project cost – \$450,000
Impact on FY2005 budget – None

Stormwater improvements
Total project cost – \$171,000
Impact on FY2005 budget – None

Street Reconstruction
Total project cost – \$2,000,000
Impact on FY2005 budget – None

Trench Grate Replacements
Total project cost – \$30,000
Impact on FY2005 budget – None

Beautification project
Total project cost – \$30,000
Impact on FY2005 budget – Negligible

Sidewalk improvements
Total project cost – \$200,000
Impact on FY2005 budget – None

Impact of Capital Equipment and Projects on Budget
Capital Projects Fund

Division	Description	Total Cost	Funding Source	Actual Cost Prior Year	Estimated Current Year	Budget Year	Future Years		
							2003	2004	2005
Street/Sewer Maintenance									
	Concrete Street Reconstruction	2,000,000	1/2% sales tax	0	0	0	0	0	0
	Old Baxter Road, Phase 2	450,000	1/2% sales tax	0	0	0	0	0	0
	Sidewalk Replacement/Construction	200,000		0	0	0	0	0	0
	Stormwater Improvements	171,000	General Fund	0	0	0	0	0	0
	Trench Grate Replacement	30,000	General Fund	0	0	0	0	0	0
	Beautification Program	30,000	General Fund	5,000	5,000	5,000	5,000	5,000	5,000
Total Capital Projects Fund		2,881,000		5,000	5,000	5,000	5,000	5,000	5,000

Combined Statement of Budgeted Revenues and Expenditures - Capital Projects Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	5,696,847	4,285,497	3,184,873
TRANSFERS TO / FROM OTHER FUNDS	5,696,847	4,285,497	3,184,873
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Capital Projects	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel		74,697	88,603	44,565	88,607	91,873
Contractual		452,113	280,000	62,907	225,000	212,000
Capital		5,170,036	4,599,800	420,869	3,971,890	2,881,000
Totals		5,696,847	4,968,403	528,341	4,285,497	3,184,873

<i>Personnel Schedule</i>	Number of Employees		
	2003 Actual	2004 Authorized	2005 Requested
Senior Civil Engineer	1.00	1.00	1.00
Engineering Intern (1 - part-time)	0.45	0.45	0.45
Totals	1.45	1.45	1.45

Fund		Department		Division			Account Number	
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072	
Personnel Services				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
510.111	Salaries - Regular/Full-Time			61,371	62,249	34,614	63,890	64,831
510.112	Salaries - Part-Time			4,452	11,000	4,457	10,300	11,000
510.120	Social Security			5,067	5,604	2,995	4,960	5,801
510.122	Worker's Compensation			330	967	366	630	991
510.124	Insurance - Health			2,885	3,160	1,775	3,160	3,356
510.125	Insurance - Life			124	127	73	162	132
510.126	Insurance - Dental			158	174	99	180	187
510.127	Insurance - Disability			309	317	185	320	363
510.130	Pension			0	5,005	0	5,005	5,212
	Totals			<u>74,697</u>	<u>88,603</u>	<u>44,565</u>	<u>88,607</u>	<u>91,873</u>



Fund		Department	Division			Account Number	
Capital Projects		Public Works/Parks	Street/Sewer Maintenance			070.072	
Contractual Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
520.251	Miscellaneous Contractual		5,915	10,000	2,411	7,000	9,000
520.261	Professional Services		446,198	270,000	60,497	218,000	203,000
	Totals		<u>452,113</u>	<u>280,000</u>	<u>62,907</u>	<u>225,000</u>	<u>212,000</u>

Fund		Department		Division			Account Number	
Capital Projects		Public Works/Parks		Street/Sewer Maintenance			070.072	
Capital Expenditures				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
540.440	Machinery & Equipment			54,234	0	17,190	17,190	0
540.490	Street Improvements			4,154,978	2,218,800	352,024	1,585,200	2,450,000
540.495	Storm Sewer Improvements			176,548	201,000	31,183	201,000	201,000
540.497	Sidewalk Improvements			685,859	2,150,000	20,472	2,168,500	200,000
540.499	Highway Beautification			98,416	30,000	0	0	30,000
	Totals			5,170,036	4,599,800	420,869	3,971,890	2,881,000

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Concrete Street Reconstruction		No# Requested 1	Unit Cost \$2,000,000	Total Cost \$2,000,000		
Explain reason for request (describe use and workload) Annual concrete street reconstruction program			No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition		
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks one-time transfer of 500K from General Fund in 2005						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.490						
Description Old Baxter Road, Phase 2				No# Requested 1	Unit Cost \$450,000	Total Cost \$450,000
Explain reason for request (describe use and workload) Provide consistent width driving lanes, improve sight distance, improve drainage, and replace deteriorated driving surface.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
1/2% sales tax	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Engineer's Probable Opinion of Cost						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.495						
Description Stormwater Improvements				No# Requested 1	Unit Cost \$171,000	Total Cost \$171,000
Explain reason for request (describe use and workload) Unspecified stormwater projects for maintenance and minor capital improvements				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.495						
Description Trench Grate Replacement			No# Requested 2	Unit Cost \$15,000	Total Cost \$30,000	
Explain reason for request (describe use and workload) Reconstruction of deteriorated storm sewer structures				No# of similar units on hand 50	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General Fund	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost? Engineer's Opinion of Probable Cost						
Other remarks						



Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.497						
Description Sidewalk Replacement/Construction				No# Requested 1	Unit Cost \$200,000	Total Cost \$200,000
Explain reason for request (describe use and workload) Annual Program to reconstruct deteriorated and dislocated sidewalks at various locations throughout the City.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
	0	0	0	0	0	0
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						



Fund Capital Projects	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072			
Capital Outlay Request						
Full Account Number 009-070-072-540.499						
Description Beautification Program				No# Requested 1	Unit Cost \$30,000	Total Cost \$30,000
Explain reason for request (describe use and workload) Annual program to landscape and add amenities to public spaces.				No# of similar units on hand 0	<input checked="" type="radio"/> Replacement <input type="radio"/> Addition	
Estimated Annual Operating Costs (Including Debt Repayment)						
Funding Source	Actual Cost Prior Year 2003	Estimated Current Year 2004	Budget Year 2005	Future Years		
				2006	2007	2008
General Fund	5000	5000	5000	5000	5000	5000
Specify Items to be Replaced						
Item	Make	Age	Recommended Disposition			
What source was used for unit cost?						
Other remarks						

Fund	Department	Division	Account Number
Capital Projects	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
520.251	Miscellaneous Contractual	9,000	Material Testing 4,701 AS OF 9/13
520.261	Professional Services	203,000	Construction Inspection, Design/Surveying Services Expect approx. \$20,000 additional for 2004-PW03 Contract. No \$ expected for Pathway this year. 98K AS OF 9/13 2005 Allowance: Pathway Inspection \$100,000 Slabs Inspection \$75,000 Old Baxter Inspection \$22,500 Old Baxter Design - Kuhlmann 5,100 left- use 5,500 Meadowbrook and Pathway design charged to storm and sidewalk accts.
540.490	Street Improvements	2,450,000	See attached detail
540.495	Storm Sewer Improvements	201,000	See attached detail
540.497	Sidewalk Improvements	200,000	OVEREXPENDITURE IS FROM 2002 PO See attached detail
540.499	Highway Beautification	30,000	See attached detail



Combined Statement of Budgeted Revenues and Expenditures - TIF Projects Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	4,572,143	1,851,176	1,316,176
REVENUES			
Other Revenues	70,027	50,000	25,000
EXPENDITURES			
Public Works/Parks	2,790,993	2,085,000	50,000
TRANSFERS TO / FROM OTHER FUNDS	0	1,500,000	1,500,000
FUND BALANCE, DECEMBER 31	1,851,176	1,316,176	2,791,176



Revenue Budget - TIF Projects Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Other Revenues:			
490.100 Interest on Investments	70,027	50,000	25,000
498.000 Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Revenues	70,027	50,000	25,000
Totals	<u><u>70,027</u></u>	<u><u>50,000</u></u>	<u><u>25,000</u></u>

Fund	Department	Division	Account Number
TIF Projects Fund	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Division Summary</i>			
Activity	Remarks		
TIF Construction Projects	This fund is used to account for the construction of major projects in the Chesterfield Valley Tax Increment Financing District.		



Fund	Department	Division			Account Number	
TIF Projects Fund	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Contractual Services		626,948	0	72,281	85,000	50,000
Capital Outlay		2,164,045	0	0	2,000,000	0
TOTAL		2,790,993	0	72,281	2,085,000	50,000



Fund	Department	Division	Account Number			
TIF Projects Fund	Public Works/Parks	Street/Sewer Maintenance	070:072			
Contractual Services		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
520.261	Professional Services	626,948	0	72,281	85,000	50,000
	Totals	<u>626,948</u>	<u>0</u>	<u>72,281</u>	<u>85,000</u>	<u>50,000</u>



Fund		Department	Division			Account Number	
TIF Projects Fund		Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Capital Expenditures</i>			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
540.475	Land		0	0	0	2,000,000	0
540.490	Street Improvements		2,164,045	0	0	0	0
	Totals		2,164,045	0	0	2,000,000	0



Fund	Department	Division	Account Number
TIF Projects Fund	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
520.261	Professional Services	50,000	Chesterfield Valley master storm water plan

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BONDED DEBT SCHEDULE

The City of Chesterfield, Missouri's general long-term debt includes general obligation bonds, Certificates of Participation, and Notes Payable. This overview describes each type of debt, provides a picture of the City's indebtedness, and discusses policies for new debt. The total debt to maturity outstanding as of December 31, 2004 is as shown below:

<u>Year</u>	<u>General Obligation Bonds</u>		<u>Certificates of Participation</u>		<u>TIF Debt</u>		<u>Totals</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2004	1,525,000	1,470,648	555,000	72,115	2,814,549	1,923,215	8,360,527
2005	1,590,000	1,402,263	395,000	789,203	2,909,549	1,829,106	8,915,121
2006	1,660,000	1,329,700	475,000	777,543	2,999,549	1,735,485	8,977,277
2007	1,735,000	1,252,610	485,000	763,885	3,104,549	1,631,891	8,972,935
2008	1,815,000	1,171,420	520,000	748,695	3,214,549	1,517,615	8,987,279
2009	1,905,000	1,085,861	565,000	730,913	3,339,549	1,393,002	9,017,316
2010	1,995,000	994,503	915,000	705,363	3,474,549	1,258,396	9,342,811
2011	2,095,000	896,975	970,000	670,410	3,614,549	1,113,968	9,360,902
2012	2,195,000	793,054	1,045,000	630,958	3,774,549	954,153	9,393,714
2013	2,300,000	682,446	1,110,000	588,348	3,949,549	780,059	9,410,402
2014	2,420,000	565,305	1,185,000	542,648	4,129,549	597,978	9,440,480
2015	2,545,000	441,465	1,245,000	487,106	4,319,549	407,573	9,445,693
2016	1,760,000	333,046	1,100,000	422,400	6,854,549	155,854	10,625,849
2017	1,850,000	241,055	1,210,000	361,763	19,549	886	3,683,253
2018	1,940,000	146,760	1,300,000	297,500	-	-	3,684,260
2019	2,035,000	49,858	1,400,000	230,000	-	-	3,714,858
2020	-	-	1,500,000	157,500	-	-	1,657,500
2021	-	-	1,400,000	85,000	-	-	1,485,000
2022	-	-	1,000,000	25,000	-	-	1,025,000

General Obligation Bonds

Definition - General obligation bonds are backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Debt Limitations - Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

Existing Debt - The City's outstanding general obligation debt as of December 31, 2004 was \$8,030,000 for parks bonds dated May 19, 1998, \$9,765,000 for street and sidewalk improvement bonds dated February 15, 1997 and \$13,570,000 for street and sidewalk improvement bonds dated May 1, 1999, for a total of \$31,365,000. The debt service schedules are shown below.

Debt Burden - Chesterfield's outstanding general obligation debt is well within statutory limits. Based on the City's 2003 assessed valuation of \$1,369,933,175 the City's legal debt

margin is \$136,993,317. The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

Bond Rating – Chesterfield’s general obligation bonds have an Aa1 rating from Moody’s Investors Services.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1998 (Parks)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2004	510,000.00	4.350000	190,701.25	700,701.25	
8/15/2004			179,608.75	179,608.75	880,310.00
2/15/2005	530,000.00	4.450000	179,608.75	709,608.75	
8/15/2005			167,816.25	167,816.25	877,425.00
2/15/2006	555,000.00	4.500000	167,816.25	722,816.25	
8/15/2006			155,328.75	155,328.75	878,145.00
2/15/2007	580,000.00	4.550000	155,328.75	735,328.75	
8/15/2007			142,133.75	142,133.75	877,462.50
2/15/2008	610,000.00	4.550000	142,133.75	752,133.75	
8/15/2008			128,256.25	128,256.25	880,390.00
2/15/2009	640,000.00	4.650000	128,256.25	768,256.25	
8/15/2009			113,376.25	113,376.25	881,632.50
2/15/2010	675,000.00	4.750000	113,376.25	788,376.25	
8/15/2010			97,345.00	97,345.00	885,721.25
2/15/2011	710,000.00	4.850000	97,345.00	807,345.00	
8/15/2011			80,127.50	80,127.50	887,472.50
2/15/2012	745,000.00	4.900000	80,127.50	825,127.50	
8/15/2012			61,875.00	61,875.00	887,002.50
2/15/2013	780,000.00	5.000000	61,875.00	841,875.00	
8/15/2013			42,375.00	42,375.00	884,250.00
2/15/2014	825,000.00	5.000000	42,375.00	867,375.00	
8/15/2014			21,750.00	21,750.00	889,125.00
2/15/2015	870,000.00	5.000000	21,750.00	891,750.00	
8/15/2015					891,750.00
	8,030,000		2,570,686.25	10,600,686.25	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1997 (R&S I)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2004	500,000.00	4.500000	248,591.25	748,591.25	
8/15/2004			237,341.25	237,341.25	985,932.50
2/15/2005	520,000.00	4.600000	237,341.25	757,341.25	
8/15/2005			225,381.25	225,381.25	982,722.50
2/15/2006	545,000.00	4.700000	225,381.25	770,381.25	
8/15/2006			212,573.75	212,573.75	982,955.00
2/15/2007	575,000.00	4.800000	212,573.75	787,573.75	
8/15/2007			198,773.75	198,773.75	986,347.50
2/15/2008	600,000.00	4.850000	198,773.75	798,773.75	
8/15/2008			184,223.75	184,223.75	982,997.50
2/15/2009	630,000.00	5.000000	184,223.75	814,223.75	
8/15/2009			168,473.75	168,473.75	982,697.50
2/15/2010	665,000.00	5.100000	168,473.75	833,473.75	
8/15/2010			151,516.25	151,516.25	984,990.00
2/15/2011	695,000.00	5.100000	151,516.25	846,516.25	
8/15/2011			133,793.75	133,793.75	980,310.00
2/15/2012	735,000.00	5.200000	133,793.75	868,793.75	
8/15/2012			114,683.75	114,683.75	983,477.50
2/15/2013	775,000.00	5.250000	114,683.75	889,683.75	
8/15/2013			94,340.00	94,340.00	984,023.75
2/15/2014	815,000.00	5.300000	94,340.00	909,340.00	
8/15/2014			72,742.50	72,742.50	982,082.50
2/15/2015	855,000.00	5.300000	72,742.50	927,742.50	
8/15/2015			50,085.00	50,085.00	977,827.50
2/15/2016	905,000.00	5.400000	50,085.00	955,085.00	
8/15/2016			25,650.00	25,650.00	980,735.00
2/15/2017	950,000.00	5.400000	25,650.00	975,650.00	
8/15/2017					975,650.00
	9,765,000		3,987,748.75	13,752,748.75	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
General Obligation Bonds, Series 1999 (R&S II)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2004	515,000.00	4.200%	312,610.00	827,610.00	
8/15/2004			301,795.00	301,795.00	1,129,405.00
2/15/2005	540,000.00	4.250%	301,795.00	841,795.00	
8/15/2005			290,320.00	290,320.00	1,132,115.00
2/15/2006	560,000.00	4.300%	290,320.00	850,320.00	
8/15/2006			278,280.00	278,280.00	1,128,600.00
2/15/2007	580,000.00	4.400%	278,280.00	858,280.00	
8/15/2007			265,520.00	265,520.00	1,123,800.00
2/15/2008	605,000.00	4.300%	265,520.00	870,520.00	
8/15/2008			252,512.50	252,512.50	1,123,032.50
2/15/2009	635,000.00	4.250%	252,512.50	887,512.50	
8/15/2009			239,018.75	239,018.75	1,126,531.25
2/15/2010	655,000.00	4.350%	239,018.75	894,018.75	
8/15/2010			224,772.50	224,772.50	1,118,791.25
2/15/2011	690,000.00	4.450%	224,772.50	914,772.50	
8/15/2011			209,420.00	209,420.00	1,124,192.50
2/15/2012	715,000.00	4.550%	209,420.00	924,420.00	
8/15/2012			193,153.75	193,153.75	1,117,573.75
2/15/2013	745,000.00	4.600%	193,153.75	938,153.75	
8/15/2013			176,018.75	176,018.75	1,114,172.50
2/15/2014	780,000.00	4.600%	176,018.75	956,018.75	
8/15/2014			158,078.75	158,078.75	1,114,097.50
2/15/2015	820,000.00	4.700%	158,078.75	978,078.75	
8/15/2015			138,808.75	138,808.75	1,116,887.50
2/15/2016	855,000.00	4.750%	138,808.75	993,808.75	
8/15/2016			118,502.50	118,502.50	1,112,311.25
2/15/2017	900,000.00	4.800%	118,502.50	1,018,502.50	
8/15/2017			96,902.50	96,902.50	1,115,405.00
2/15/2018	1,940,000.00	4.850%	96,902.50	2,036,902.50	
8/15/2018			49,857.50	49,857.50	2,086,760.00
2/15/2019	2,035,000.00	4.900%	49,857.50	2,084,857.50	
					2,084,857.50
	13,570,000		6,298,532.5	19,868,532.5	

Certificates of Participation

Definition - Certificates of Participation are securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Debt Limitations - There are no statutory limits on Certificates of Participation. These obligations are not considered debt under State law and are subject to annual appropriations by the Mayor and City Council.

Existing Debt - The City began a Master Lease Program funded through the sale of Certificates of Participation for the construction of a Public Works Facility. On August 1, 1995, the City issued \$2,950,000 in Certificates of Participation. The City did a current refunding of this debt on November 19, 2002 in order to take advantage of the low interest rate environment. The City's outstanding debt as of December 31, 2003 was \$2,155,000 for Certificates of Participation dated November 19, 2002. The City issued \$17,565,000 in Certificates of Participation to fund the acquisition of land and the construction of the City's City Hall on April 15, 2000. The City's outstanding debt as of December 31, 2002 was \$16,895,000. The debt service schedule is shown below.

Debt Burden - As noted above, there is no statutory limitations for Certificates of Participation. As is the case with general obligation bonds, the City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

Bond Rating – Chesterfield's certificates of participation have an Aa2 rating from Moody's Investors Services.

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Certificates of Participation, Series 2002 (PW Facility)
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2004			36,057.50	36,057.50	
8/15/2004	155,000.00	2.000%	36,057.50	191,057.50	227,115.00
2/15/2005			34,507.50	34,507.50	
8/15/2005	155,000.00	2.200%	34,507.50	189,507.50	224,015.00
2/15/2006			32,802.50	32,802.50	
8/15/2006	165,000.00	2.550%	32,802.50	197,802.50	230,605.00
2/15/2007			30,698.75	30,698.75	
8/15/2007	165,000.00	2.850%	30,698.75	195,698.75	226,397.50
2/15/2008			28,347.50	28,347.50	
8/15/2008	170,000.00	3.100%	28,347.50	198,347.50	226,695.00
2/15/2009			25,712.50	25,712.50	
8/15/2009	175,000.00	3.350%	25,712.50	200,712.50	226,425.00
2/15/2010			22,781.25	22,781.25	
8/15/2010	180,000.00	3.550%	22,781.25	202,781.25	225,562.50
2/15/2011			19,586.25	19,586.25	
8/15/2011	185,000.00	3.650%	19,586.25	204,586.25	224,172.50
2/15/2012			16,210.00	16,210.00	
8/15/2012	195,000.00	3.800%	16,210.00	211,210.00	227,420.00
2/15/2013			12,505.00	12,505.00	
8/15/2013	200,000.00	4.000%	12,505.00	212,505.00	225,010.00
2/15/2014			8,505.00	8,505.00	
8/15/2014	210,000.00	4.100%	8,505.00	218,505.00	227,010.00
2/15/2015			4,200.00	4,200.00	
8/15/2015	200,000.00	4.200%	4,200.00	204,200.00	208,400.00
	<u>2,155,000.00</u>		<u>543,827.5</u>	<u>2,698,827.5</u>	

CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Certificates of Participation, Series 2004
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2005	240,000.00	3.000%	361,893.75	601,893.75	
8/15/2005			358,293.75	358,293.75	960,187.50
2/15/2006	310,000.00	3.000%	358,293.75	668,293.75	
8/15/2006			353,643.75	353,643.75	1,021,937.50
2/15/2007	320,000.00	3.000%	353,643.75	673,643.75	
8/15/2007			348,843.75	348,843.75	1,022,487.50
2/15/2008	350,000.00	3.250%	348,843.75	698,843.75	
8/15/2008			343,156.25	343,156.25	1,042,000.00
2/15/2009	390,000.00	3.500%	343,156.25	733,156.25	
8/15/2009			336,331.25	336,331.25	1,069,487.50
2/15/2010	735,000.00	3.500%	336,331.25	1,071,331.25	
8/15/2010			323,468.75	323,468.75	1,394,800.00
2/15/2011	785,000.00	4.000%	323,468.75	1,108,468.75	
8/15/2011			307,768.75	307,768.75	1,416,237.50
2/15/2012	850,000.00	4.000%	307,768.75	1,157,768.75	
8/15/2012			290,768.75	290,768.75	1,448,537.50
2/15/2013	910,000.00	4.000%	290,768.75	1,200,768.75	
8/15/2013			272,568.75	272,568.75	1,473,337.50
2/15/2014	975,000.00	4.000%	272,568.75	1,247,568.75	
8/15/2014			253,068.75	253,068.75	1,500,637.50
2/15/2015	1,045,000.00	5.250%	253,068.75	1,298,068.75	
8/15/2015			225,637.50	225,637.50	1,523,706.25
2/15/2016	1,100,000.00	5.250%	225,637.50	1,325,637.50	
8/15/2016			196,762.50	196,762.50	1,522,400.00
2/15/2017	1,210,000.00	5.250%	196,762.50	1,406,762.50	
8/15/2017			165,000.00	165,000.00	1,571,762.50
2/15/2018	1,300,000.00	5.000%	165,000.00	1,465,000.00	
8/15/2018			132,500.00	132,500.00	1,597,500.00
2/15/2019	1,400,000.00	5.000%	132,500.00	1,532,500.00	
8/15/2019			97,500.00	97,500.00	1,630,000.00
2/15/2020	1,500,000.00	5.000%	97,500.00	1,597,500.00	
8/15/2020			60,000.00	60,000.00	1,657,500.00
2/15/2021	1,400,000.00	5.000%	60,000.00	1,460,000.00	
8/15/2021			25,000.00	25,000.00	1,485,000.00
2/15/2022	1,000,000.00	5.000%	25,000.00	1,025,000.00	
8/15/2022			0.00	0.00	1,025,000.00
	15,820,000.00		8,542,518.75	24,362,518.75	24,362,518.75

TIF Refunding and Revenue Improvement Bonds/TIF Notes Payable

Definitions:

Revenue Bond – Revenue bonds are used to finance facilities that have a definable user or revenue base. Revenue bonds are secured by a specific source of funds, either from the operations of the project being financed or from a dedicated revenue street, rather than the general taxing powers of a jurisdiction.

Note – In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Debt Limitations - There are no statutory limits on revenue bonds or notes payable. The bonds do not constitute a general obligation of the City and do not constitute an indebtedness of the City or the State of Missouri or any political subdivision thereof within the meaning of any constitutional or statutory provision or limitation.

Existing Debt - The City issued \$50,945,000 in Tax Increment Financing (TIF) Refunding and Revenue Improvement Bonds in April 2002 which represents the balance outstanding as of December 31, 2002. These bonds refunded all prior outstanding TIF notes. However, the City issued another note payable to the Monarch-Chesterfield Levee District in the amount of \$303,016 for levee improvements on August 15, 2002. The amount outstanding on this note as of December 31, 2002 was \$293,241. The debt service schedules for all of these notes are shown below.

Bond Rating – Standard & Poor’s Ratings Services (S&P) has assigned a rating of AAA to the TIF Refunding and Revenue Improvement Bonds Series 2002 Bonds maturing on April 15, 2005 and the Series 2002 Bonds maturing on April 15 in the years 2006 through 2011, because of a Bond Insurance Policy issued by AMBAC. In addition, S&P assigned its municipal bond rating of A- to the Series 2002 Bonds other than the Insured Bonds. There is no rating process involved in the City’s outstanding notes.

Debt Burden - As noted above, there is no statutory limitations for either revenue bonds or notes payable. As is the case with general obligation bonds or certificates of participation, the City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Tax Increment Refunding & Improvement Revenue Bonds
Series 2002 (Chesterfield Valley Projects)
DEBT SERVICE SCHEDULE**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
4/30/2002					
10/15/2002			939,762.08	939,762.08	939,762.08

4/15/2003	2,700,000.00	3.500%	1,025,195.00	3,725,195.00	
10/15/2003			977,945.00	977,945.00	4,703,140.00
4/15/2004	2,795,000.00	3.500%	977,945.00	3,772,945.00	
10/15/2004			929,032.50	929,032.50	4,701,977.50
4/15/2005	2,890,000.00	**	929,032.50	3,819,032.50	
10/15/2005			885,016.88	885,016.88	4,704,049.38
4/15/2006	2,980,000.00	3.250%	885,016.88	3,865,016.88	
10/15/2006			836,591.88	836,591.88	4,701,608.76
4/15/2007	3,085,000.00	3.500%	836,591.88	3,921,591.88	
10/15/2007			782,604.38	782,604.38	4,704,196.26
4/15/2008	3,195,000.00	3.700%	782,604.38	3,977,604.38	
10/15/2008			723,496.88	723,496.88	4,701,101.26
4/15/2009	3,320,000.00	3.875%	723,496.88	4,043,496.88	
10/15/2009			659,171.88	659,171.88	4,702,668.76
4/15/2010	3,455,000.00	4.000%	659,171.88	4,114,171.88	
10/15/2010			590,071.88	590,071.88	4,704,243.76
4/15/2011	3,595,000.00	4.125%	590,071.88	4,185,071.88	
10/15/2011			515,925.00	515,925.00	4,700,996.88
4/15/2012	3,755,000.00	4.500%	515,925.00	4,270,925.00	
10/15/2012			431,437.50	431,437.50	4,702,362.50
4/15/2013	3,930,000.00	4.500%	431,437.50	4,361,437.50	
10/15/2013			343,012.50	343,012.50	4,704,450.00
4/15/2014	4,110,000.00	4.500%	343,012.50	4,453,012.50	
10/15/2014			250,537.50	250,537.50	4,703,550.00
4/15/2015	4,300,000.00	4.500%	250,537.50	4,550,537.50	
10/15/2015			153,787.50	153,787.50	4,704,325.00
4/15/2016	6,835,000.00	4.500%	153,787.50	6,988,787.50	
					6,988,787.50
	50,945,000.00		18,122,219.64	69,067,219.64	69,067,219.64

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI
Combined Levee District TIF Notes**

DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/7/2004					
8/15/2004	227,808.31	6.017%	147,163.99	374,972.30	374,972.30
2/15/2005	228,880.91	6.017%	177,196.46	406,077.36	
8/15/2005	228,880.91	6.017%	170,303.55	399,184.46	805,261.82
2/15/2006	228,880.91	6.017%	163,410.64	392,291.55	
8/15/2006	228,880.91	6.017%	156,517.73	385,398.64	777,690.18
2/15/2007	228,880.91	6.017%	149,624.83	378,505.73	
8/15/2007	228,880.91	6.017%	142,731.93	371,612.83	750,118.57
2/15/2008	228,880.91	6.017%	135,839.01	364,719.91	
8/15/2008	228,880.91	6.017%	128,946.10	357,827.00	722,546.91
2/15/2009	228,880.91	6.017%	122,053.19	350,934.10	
8/15/2009	228,880.91	6.017%	115,160.27	344,041.18	694,975.28
2/15/2010	228,880.91	6.017%	108,267.37	337,148.28	
8/15/2010	228,880.91	6.017%	101,374.47	330,255.37	667,403.65
2/15/2011	228,880.91	6.017%	94,481.56	323,362.46	
8/15/2011	228,880.91	6.017%	87,588.65	316,469.55	639,832.02
2/15/2012	228,880.91	6.017%	80,695.75	309,576.65	
8/15/2012	228,880.91	6.017%	73,802.84	302,683.75	612,260.40
2/15/2013	228,880.90	6.017%	66,909.93	295,790.83	

8/15/2013	228,880.90	6.017%	60,017.02	288,897.92	584,688.74
2/15/2014	228,880.90	6.017%	53,124.12	282,005.01	
8/15/2014	228,880.90	6.017%	46,231.21	275,112.10	557,117.12
2/15/2015	228,880.90	6.017%	39,338.30	268,219.19	
8/15/2015	228,880.90	6.017%	32,445.39	261,326.28	529,545.47
2/15/2016	228,880.90	6.017%	25,552.47	254,433.37	
8/15/2016	228,880.90	6.017%	18,659.57	247,540.47	501,973.84
2/15/2017	228,880.81	6.017%	11,766.67	240,647.48	
8/15/2017	183,462.27	6.017%	4,873.75	188,336.01	428,983.49
	<hr/>		<hr/>	<hr/>	<hr/>
	6,133,293.02		2,514,076.77	8,647,369.79	8,647,369.79

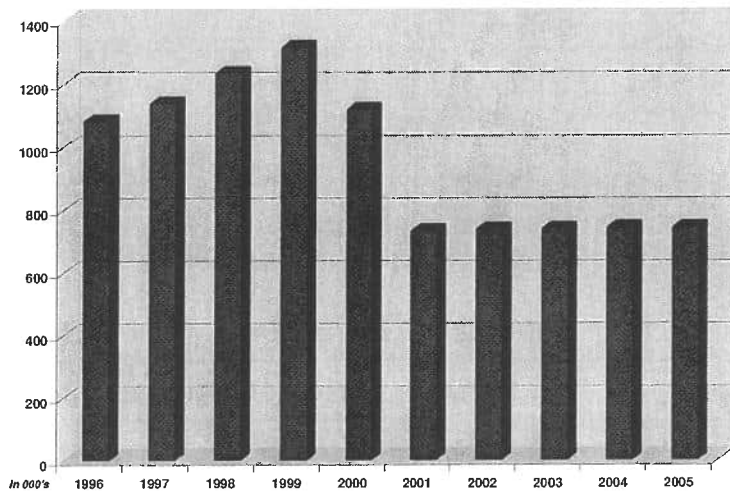
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Combined Statement of Budgeted Revenues and Expenditures - Debt Service-Parks Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	1,766,375	1,612,189	1,481,241
REVENUES			
Property Taxes	703,757	743,862	744,025
Other Revenues	8,828	8,000	8,000
TOTAL REVENUE	712,585	751,862	752,025
TOTAL AVAILABLE FUNDS	2,478,961	2,364,051	2,233,266
EXPENDITURES			
Public Works/Parks	866,772	882,810	879,925
TRANSFERS TO / FROM OTHER FUNDS	0	0	0
FUND BALANCE, DECEMBER 31	1,612,189	1,481,241	1,353,341



**DEBT SERVICE (PARKS)
REVENUE ASSUMPTIONS**

Property Tax



The City of Chesterfield levies a \$.06 property tax on all real and personal properties in the City of Chesterfield. Voters approved a property tax in 1994 to pay debt service for \$11 million of general obligation bonds for parks. Property tax revenues for Fiscal Year 2005 are anticipated to be \$744,025.

There has been significant growth in property taxes, resulting from a growing assessed valuation, with the exception of planned reductions in the property tax rate. Assessed valuations have grown as shown below:

<u>Year</u>	<u>Assessed Valuation*</u>
1995	\$ 811,446,433
1996	\$ 853,477,245
1997	\$ 923,964,304
1998	\$ 957,731,212
1999	\$ 1,047,070,392
2000	\$ 1,137,971,730
2001	\$ 1,275,903,642
2002	\$ 1,308,820,798
2003	\$ 1,369,933,175
2004	\$ 1,377,927,540

* Actual property tax receipts are adjusted by the amount of incremental revenues captured by the Chesterfield Valley TIF District.

Property tax rates, since the original approval of the bonds in 1994, have been set as shown below:

<u>Year</u>	<u>Property Tax Rate</u>
1995	\$ 0.13
1996	\$ 0.13
1997	\$ 0.13
1998	\$ 0.13
1999	\$ 0.13
2000	\$ 0.10
2001	\$ 0.06
2002	\$ 0.06
2003	\$ 0.06
2004	\$ 0.06

The historical trend for property tax is as shown below.

<u>Year</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
Amount	1,084,788	1,138,710	1,235,903	1,318,334	1,121,366	732,743	739,206	740,000	743,862	744,025
% Increase	9.1%	5.0%	8.5%	6.7%	-14.9%	-34.7%	0.9%	0.11%	0.52%	0.0%

Other Revenue

The City of Chesterfield anticipates receipt of interest earnings on the property tax receipts. Interest earnings is projected at \$8,000 for Fiscal Year 2005 based on the available balance after the payment of debt service on the general obligation bonds for parks.

The historical trend for interest earnings is as shown below. Interest earnings have decreased due to the refinancing of the 1995 bonds in 1998 and the use of fund reserves to refinance the bonds, as well as a lower interest rate environment.

<u>Year</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>1995</u>
Amount	-	48,336	19,060	18,310	49,132	42,742	14,689	8,828	8,000	8,000
% Increase	n/a	n/a	60.6%	-3.9%	168.3%	-13.0%	-65.6%	2.2%	-9.4%	0.0%



Revenue Budget - Debt Service-Parks Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Property Taxes:			
405.000 Property Taxes	703,757	743,862	744,025
Totals	<u>703,757</u>	<u>743,862</u>	<u>744,025</u>
Other Revenues:			
490.100 Interest on Investments	8,828	8,000	8,000
Total Other Revenues	<u>8,828</u>	<u>8,000</u>	<u>8,000</u>
Totals	<u><u>712,585</u></u>	<u><u>751,862</u></u>	<u><u>752,025</u></u>

Fund	Department	Division			Account Number	
Debt Service-Parks	Public Works/Parks	Parks/Beautification			070.074	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Debt Service		866,772	882,810	700,701	882,810	879,925
TOTAL		866,772	882,810	700,701	882,810	879,925

Fund		Department	Division			Account Number	
Debt Service-Parks		Public Works/Parks	Parks/Beautification			070.074	
Debt Service			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
560.100	Principal Payment		475,000	510,000	510,000	510,000	530,000
560.101	Interest Expense		391,772	372,810	190,701	372,810	349,925
	Totals		<u>866,772</u>	<u>882,810</u>	<u>700,701</u>	<u>882,810</u>	<u>879,925</u>



Fund	Department	Division	Account Number
Debt Service-Parks	Public Works/Parks	Parks/Beautification	070.074
<i>Line Item Details</i>		2005 Request	Details
Account Number	Account Title		
560.100	Principal Payment	530,000	Principal payment Series 1998
560.101	Interest Expense	349,925	Interest payment Series 1998 - 347,425 Paying Agent Fees - 2,500

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<i>Combined Statement of Budgeted Revenues and Expenditures - Cert Payment-PWF Fund</i>	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	267,708	264,079	283,897
REVENUES			
Other Revenues	0	0	0
EXPENDITURES			
Public Works/Parks	225,797	228,615	247,063
TRANSFERS TO / FROM OTHER FUNDS	222,168	248,433	247,063
FUND BALANCE, DECEMBER 31	264,079	283,897	283,897



Revenue Budget - Cert Payment-PWF Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Other Revenues:			
490.100 Interest on Investments	100	100	100
Total Other Revenues	100	100	100
Totals	<u>100</u>	<u>100</u>	<u>100</u>

Fund	Department	Division	Account Number
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance	070.072

Division Summary

Activity	Remarks
Certificate Payment	The Certificate Payment Fund is used to account for all principal and interest payments for the Certificates of Participation Series 1995 for funds used to construct a Public Works Facility.



Fund	Department	Division			Account Number	
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance			070.072	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Debt Service		225,797	228,615	228,615	228,615	247,063
TOTAL		225,797	228,615	228,615	228,615	247,063

Fund		Department	Division			Account Number	
Cert Payment-PWF		Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Debt Service</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request	
Account Number	Account Title						
560.100	Principal Payment	170,000	155,000	155,000	155,000	170,000	
560.101	Interest Expense	55,797	73,615	73,615	73,615	77,063	
	Totals	<u>225,797</u>	<u>228,615</u>	<u>228,615</u>	<u>228,615</u>	<u>247,063</u>	



Fund	Department	Division	Account Number
Cert Payment-PWF	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
560.100	Principal Payment	170,000	Principal on Certificates of Participation Series 2002
560.101	Interest Expense	77,063	Interest on Certificates of Participation Series 2002 - 74,563 Fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Debt Service-R&S I Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	982,842	988,433	985,223
TRANSFERS TO / FROM OTHER FUNDS	982,842	988,433	985,223
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Debt Service-R&S I	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Debt Service		982,842	988,433	748,591	988,433	985,223
TOTAL		982,842	988,433	748,591	988,433	985,223

Fund		Department		Division		Account Number		
Debt Service-R&S I		Public Works/Parks		Street/Sewer Maintenance		070.072		
Debt Service				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
560.100	Principal Payment			475,000	500,000	500,000	500,000	520,000
560.101	Interest Expense			507,842	488,433	248,591	488,433	465,223
	Totals			<u>982,842</u>	<u>988,433</u>	<u>748,591</u>	<u>988,433</u>	<u>985,223</u>

Fund	Department	Division	Account Number
Debt Service-R&S I	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
560.100	Principal Payment	520,000	Principal payment on Series 1997
560.101	Interest Expense	465,223	Interest payment on Series 1997 - 462,723 Paying Agent fees - 2,500

Combined Statement of Budgeted Revenues and Expenditures - Debt Service-R&S II Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
EXPENDITURES			
Public Works/Parks	1,128,659	1,131,905	1,134,615
TRANSFERS TO / FROM OTHER FUNDS	1,128,659	1,131,905	1,134,615
FUND BALANCE, DECEMBER 31	0	0	0

Fund	Department	Division			Account Number	
Debt Service-R&S II	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Debt Service		1,128,659	1,131,905	827,610	1,131,905	1,134,615
TOTAL		1,128,659	1,131,905	827,610	1,131,905	1,134,615



Fund		Department	Division			Account Number	
Debt Service-R&S II		Public Works/Parks	Street/Sewer Maintenance			070.072	
Debt Service			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
560.100	Principal Payment		490,000	515,000	515,000	515,000	540,000
560.101	Interest Expense		638,659	616,905	312,610	616,905	594,615
	Totals		<u>1,128,659</u>	<u>1,131,905</u>	<u>827,610</u>	<u>1,131,905</u>	<u>1,134,615</u>



Fund	Department	Division	Account Number
Debt Service-R&S II	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2005 Request	Details
Account Number	Account Title		
560.100	Principal Payment	540,000	Principal payment on Series 1999
560.101	Interest Expense	594,615	Interest payment on Series 1999 - 592,115 Paying agent fees - 2,500



Combined Statement of Budgeted Revenues and Expenditures - Debt Service-CH Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	1,837,909	1,813,219	1,717,039
REVENUES			
Other Revenues	368	1,900	500
EXPENDITURES			
Finance/Administration	1,280,250	1,307,785	821,090
TRANSFERS TO / FROM OTHER FUNDS	1,255,192	1,209,705	821,090
FUND BALANCE, DECEMBER 31	1,813,219	1,717,039	1,717,539



CERTIFICATE PAYMENT FUND (CITY HALL) REVENUE ASSUMPTIONS

Other Revenues

The City of Chesterfield's City Hall was funded with Certificates of Participation which were issued in April 2000. The Certificate Payment Fund has been used for the repayment of that debt.

The only source of revenue for the Certificate Payment Fund has been interest earnings on the capitalized interest from the original bond issue and the reserve balance remaining in that fund. As such, this source of revenue has been fairly low. The historical earnings, which have been affected by interest rates, are shown below. In 2004, the Bond Issue was refinanced creating some one-time earnings, but will return to a more normal rate in 2005.

Year	2000	2001	2002	2003	2004	2005
Amount	81,580	136,272	952	368	1,900	500
% Increase		67.0%	-99.3%	-38.7%	516%	-74.7



Revenue Budget - Debt Service-CH Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Other Revenues:			
490.100 Interest on Investments	368	1,900	500
Total Other Revenues	368	1,900	500
Totals	<u>368</u>	<u>1,900</u>	<u>500</u>

Fund	Department	Division	Account Number
Debt Service-CH	Finance/Administration	Administration	030.036

Division Summary

Activity	Remarks
Certificate Payment	The Certificate Payment Fund is used to account for all principal and interest payments for the Certificates of Participation Refunding Series 2004 which refianced the 2000 Series issued to construct City Hall.



Fund	Department	Division			Account Number
Debt Service-CH	Finance/Administration	Administration			030.036
Division Request					
Type of Expenditure	2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Debt Service	1,280,250	1,307,785	857,443	1,307,785	821,090
TOTAL	1,280,250	1,307,785	857,443	1,307,785	821,090



Fund		Department	Division			Account Number	
Debt Service-CH		Finance/Administration	Administration			030.036	
Debt Service			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
560.100	Principal Payment		355,000	400,000	400,000	400,000	250,000
560.101	Interest Expense		925,250	907,785	457,443	907,785	571,090
	Totals		<u>1,280,250</u>	<u>1,307,785</u>	<u>857,443</u>	<u>1,307,785</u>	<u>821,090</u>



Fund		Department	Division			Account Number	
Debt Service-CH		Finance/Administration	Administration			030.036	
Debt Service			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
560.100	Principal Payment		355,000	400,000	400,000	400,000	250,000
560.101	Interest Expense		925,250	907,785	457,443	907,785	571,090
	Totals		<u>1,280,250</u>	<u>1,307,785</u>	<u>857,443</u>	<u>1,307,785</u>	<u>821,090</u>



Fund	Department	Division	Account Number
Debt Service-CH	Finance/Administration	Administration	030.036
Line Item Details		2005	
Account Number	Account Title	Request	Details
560.100	Principal Payment	250,000	Principal payment on Series 2004
560.101	Interest Expense	571,090	Interest payment on Series 2004 - 568,590 Trustee's fee - 2,500

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Combined Statement of Budgeted Revenues and Expenditures - Debt Service-TIF Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	0	582,225	587,811
REVENUES			
Other Revenues	6,872	5,000	6,000
EXPENDITURES			
Public Works/Parks	4,630,578	4,920,975	5,511,812
TRANSFERS TO / FROM OTHER FUNDS	5,205,931	4,921,561	4,918,001
FUND BALANCE, DECEMBER 31	582,225	587,811	0

Fund	Department	Division	Account Number
Debt Service-TIF	Public Works/Parks	Street/Sewer Maintenance	070.072

Division Summary

Activity	Remarks
TIF Debt Service	<p>This fund is used to account for the repayment of principal and interest on the Series 2002 Tax Increment Financing Refunding and Revenue Improvement Bonds and various Monarch-Chesterfield Levee District notes.</p>

Fund	Department	Division			Account Number	
Debt Service-TIF	Public Works/Parks	Street/Sewer Maintenance			070.072	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Debt Service		4,630,578	4,921,561	3,700,383	4,920,975	5,511,812
TOTAL		4,630,578	4,921,561	3,700,383	4,920,975	5,511,812



Fund		Department	Division			Account Number	
Debt Service-TIF		Public Works/Parks	Street/Sewer Maintenance			070.072	
Debt Service			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
560.100	Principal Payment		2,700,000	2,913,586	2,795,000	2,913,000	3,347,762
560.101	Interest Expense		1,930,578	2,007,975	905,383	2,007,975	2,164,050
	Totals		<u>4,630,578</u>	<u>4,921,561</u>	<u>3,700,383</u>	<u>4,920,975</u>	<u>5,511,812</u>



Fund	Department	Division	Account Number
Debt Service-TIF	Public Works/Parks	Street/Sewer Maintenance	070.072
<i>Line Item Details</i>		2005	
Account Number	Account Title	Request	Details
560.100	Principal Payment	3,347,762	Principal payment on Series 2002 TIF Bonds - 2,890,000 Principal payment on various Levee District TIF Notes - 457,762
560.101	Interest Expense	2,164,050	Interest payment on Series 2002 TIF Bonds - 1,814,050 Trustees' fees - 2,500 Levee District notes - 347,500

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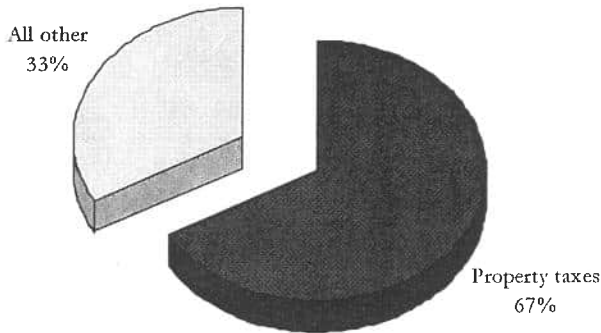
Combined Statement of Budgeted Revenues and Expenditures - CV TIF Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	9,941,234	11,587,065	12,337,541
REVENUES			
Property Taxes	7,648,644	7,650,000	8,250,000
Utility Taxes	219,530	222,250	229,000
Sales Tax	3,623,110	3,650,000	3,800,000
Other Revenues	230,204	50,000	65,000
TOTAL REVENUE	11,721,488	11,572,250	12,344,000
TOTAL AVAILABLE FUNDS	21,662,722	23,159,315	24,681,541
EXPENDITURES			
Public Works/Parks	295,454	1,083,634	1,223,167
TRANSFERS TO / FROM OTHER FUNDS	-9,780,202	-9,738,140	-6,418,001
FUND BALANCE, DECEMBER 31	11,587,065	12,337,541	17,040,373



CHESTERFIELD VALLEY TIF FUND REVENUE ASSUMPTIONS

A redevelopment area, known as the Chesterfield Valley Tax Increment Financing (TIF) District, was established in 1994 and began receiving revenues based on the growth in incremental revenues in 1995.

Property Tax



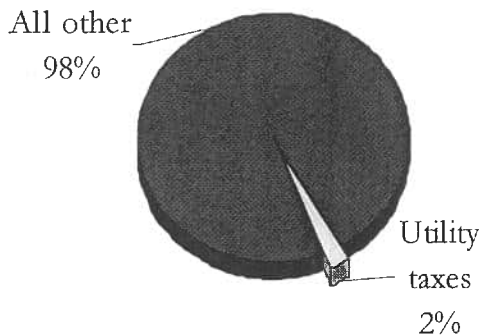
The City of Chesterfield levies a \$.06 property tax per \$100 of assessed valuation on all real and person al property within the City. This property tax, plus the growth in property taxes from other taxing jurisdictions, is captured by the Chesterfield Valley TIF Fund. Revenues from property taxes for Fiscal Year 2005 are projected to be \$8,250,000.

The historical revenue trend for property tax is shown below.

Property taxes have grown dramatically, along with the assessed valuation of the TIF District. The initial assessed valuation for the Chesterfield Valley TIF District was \$18,487,580. The 2005 assessed valuation is \$88,798,260, reflecting a 380.3% growth in assessed valuation due to major infrastructure improvements in Chesterfield Valley.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	475,848	709,794	842,252	1,631,496	4,183,909	3,938,223	5,813,966	7,648,644	7,650,000	8,250,000
% Increase	43.7%	49.2%	18.7%	93.7%	156.4%	-5.9%	46.5%	31.6%	0.01%	7.8%

Utility Gross Receipts Tax



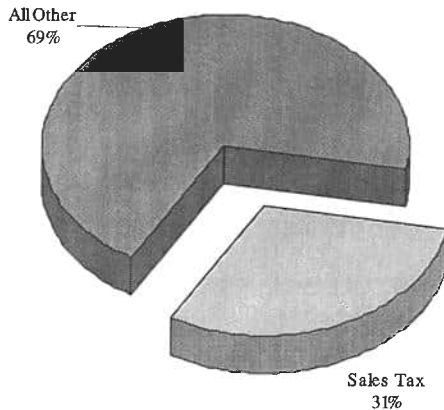
The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. One-half of the utility taxes generated in the redevelopment area is captured by the Chesterfield Valley TIF Fund. Revenues from utility taxes for Fiscal Year 2005

are projected to be \$229,000.

The historical revenue trend for utility tax is shown below. Utility tax revenues are greatly impacted by weather. Utility taxes have grown significantly due to the growth of businesses since the inception of the TIF District as well.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	51,039	70,130	81,797	92,718	169,351	166,364	204,831	219,530	222,250	229,000
% Increase	4.0%	37.4%	16.6%	13.4%	82.7%	-1.8%	23.1%	7.2%	1.3%	3.04%

Sales Tax



One-half of the sales taxes generated in the redevelopment area are captured by the Chesterfield Valley TIF Fund. Sales tax grew dramatically during the period 1996 to 1998 because of favorable court rulings regarding the various types of sales tax (for example, the county-wide ½ cent sales tax for transportation) that can be captured by TIF districts. The success of the Chesterfield Valley TIF District has also contributed to dramatically improved sales tax receipts. Revenues from sales taxes for Fiscal

Year 2005 are projected to be \$3,800,000.

The historical revenue trend for sales tax is shown below.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	153,264	426,643	864,904	619,815	1,597,217	510,130	3,068,751	3,623,100	3,650,000	3,800,000
% Increase	135.6%	178.4%	102.7%	-28.3%	157.7%	-68.1%	501.6%	18%	0.7%	4.1%

Other Sources

Other revenues include interest on investments. Revenue from this source has increased over the years as the Chesterfield TIF Fund's fund balance has increased. Interest earnings projected for Fiscal Year 2005 are estimated at \$65,000, a slight reduction over past years due to decreasing fund reserves as various notes are refunded, as well as lower interest rates.

The historical trend for interest earnings is as shown below.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount	11,650	22,542	71,266	74,574	259,157	404,038	175,546	230,204	50,000	65,000
% Increase		93.5%	216.2%	4.6%	247.5%	55.9%	-56.6%	31.1%	-78.3%	30%

Revenue Budget - CV TIF Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Property Taxes:			
405.000 Property Taxes	7,648,644	7,650,000	8,250,000
Totals	<u>7,648,644</u>	<u>7,650,000</u>	<u>8,250,000</u>
Utility Taxes:			
410.100 Utility Taxes - Electric	171,250	173,000	178,000
410.200 Utility Taxes - Gas	30,587	31,000	30,000
410.300 Utility Taxes - Telephone	7,443	7,250	8,000
410.400 Utility Taxes - Water	10,250	11,000	13,000
Total Utility Taxes	<u>219,530</u>	<u>222,250</u>	<u>229,000</u>
Sales Tax:			
420.000 Sales Tax	3,623,110	3,650,000	3,800,000
Total Sales Tax	<u>3,623,110</u>	<u>3,650,000</u>	<u>3,800,000</u>
Other Revenues:			
490.100 Interest on Investments	52,154	25,000	40,000
495.000 Miscellaneous	178,050	25,000	25,000
Total Other Revenues	<u>230,204</u>	<u>50,000</u>	<u>65,000</u>
Totals	<u><u>11,721,488</u></u>	<u><u>11,572,250</u></u>	<u><u>12,344,000</u></u>

Fund	Department	Division			Account Number	
CV TIF	Public Works/Parks	Street/Sewer Maintenance			070.072	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Contractual Services		111,137	1,133,634	80,296	1,083,634	1,223,167
Capital Outlay		165,685	0	64,736	0	0
Debt Service		18,632	0	154	0	0
TOTAL		295,454	1,133,634	145,186	1,083,634	1,223,167

Fund		Department		Division			Account Number	
CV TIF		Public Works/Parks		Street/Sewer Maintenance			070.072	
Contractual Services				2003	2004	2004	2004	2005
Account Number	Account Title			Actual	Amended Budget	Year to Date	Projected	Request
520.255	Pass-Through Payments			0	883,634	0	883,634	981,167
520.261	Professional Services			111,137	250,000	80,296	200,000	242,000
	Totals			<u>111,137</u>	<u>1,133,634</u>	<u>80,296</u>	<u>1,083,634</u>	<u>1,223,167</u>



Fund		Department	Division			Account Number
CV TIF		Public Works/Parks	Street/Sewer Maintenance			070.072
Capital Expenditures		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title					
540.475	Land	31,807	0	0	0	0
540.490	Street Improvements	0	0	49	0	0
540.495	Storm Sewer Improvements	133,878	0	64,687		0
	Totals	<u>165,685</u>	<u>0</u>	<u>64,736</u>	<u>0</u>	<u>0</u>



Fund CV TIF	Department Public Works/Parks	Division Street/Sewer Maintenance	Account Number 070.072
Line Item Details		2005 Request	Details
Account Number	Account Title		
520.255	Pass-Through Payments	981,167	Payments to various taxing jurisdictions
520.261	Professional Services	242,000	Lee McKinney - 42,000 Legal - 200,000

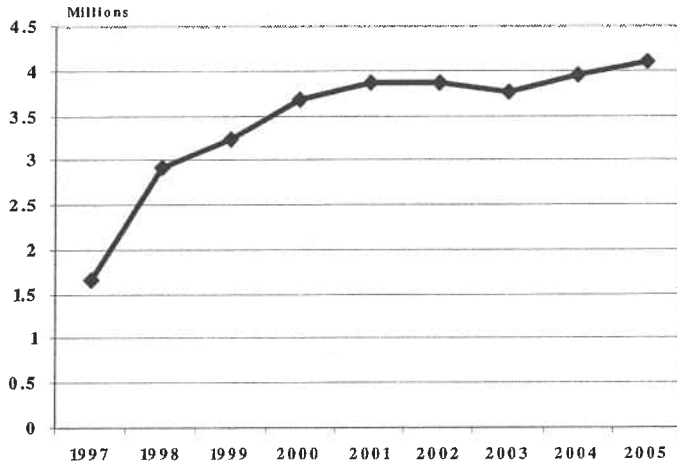


Combined Statement of Budgeted Revenues and Expenditures - Cap Imp Sales Tax Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	4,056,286	1,772,714	0
REVENUES			
Sales Tax	3,761,895	3,950,000	4,100,000
Intergovernmental Taxes	1,633,209	658,121	1,011,161
Other Revenues	129,671	25,000	25,000
TOTAL REVENUE	5,524,776	4,633,121	5,136,161
TOTAL AVAILABLE FUNDS	9,581,062	6,405,835	5,136,161
TRANSFERS TO / FROM OTHER FUNDS	-7,808,348	-6,405,835	-4,524,711
FUND BALANCE, DECEMBER 31	1,772,714	0	611,450



**CAPITAL IMPROVEMENT SALES TAX TRUST FUND
REVENUE ASSUMPTIONS**

Sales Tax



The City of Chesterfield levies a ½ cent sales tax for capital improvements. Voters approved this ½ cent sales tax, along with a \$29,355,000 general obligation bond issue for street and sidewalk improvements in November 1996 (Propositions R&S). In April 1997, the City of Chesterfield began receiving sales tax revenues.

Revenues for Fiscal Year 2005 from sales tax are estimated at \$4,100,000.

The historical trend for sales tax is as shown below.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount		1,665,240	2,931,797	3,235,730	3,690,037	3,855,101	3,860,073	3,761,895	3,950,000	4,100,000
% Increase			76.1%	10.4%	14.0%	4.5%	0.1%	-2.5%	5.0%	3.8%

Intergovernmental Revenue

The “Pathway around the Parkway” is a one-time federal grant provided under the Transportation Efficiency Act to assist in the construction phase of a pathway to be constructed around Chesterfield Parkway. Revenues for Fiscal Year 2005 are estimated at \$1,011,161.

The historical trend for intergovernmental revenues is as shown below.

Year	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount					21,391	142,478	22,348	1,663,209	658,121	1,011,161
% Increase						566.1%	-84.3%	730%	-60.4	53.6%

Other Revenue

The City of Chesterfield anticipates receipt of interest earnings on the sales tax receipts. Interest earnings are projected at \$25,000 for Fiscal Year 2005.

The historical trend for interest earnings is as shown below.

Year	1997	1997	1998	1999	2000	2001	2002	2003	2004	2005
Amount		21,453	82,648	122,520	263,856	239,039	72,259	35,000	25,000	25,000
% Increase			285.3%	48.2%	115.4%	-9.4%	-69.8%	-51.6%	-28.6%	0.0%



Revenue Budget - Cap Imp Sales Tax Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Sales Tax:			
420.000 Sales Tax	3,761,895	3,950,000	4,100,000
Total Sales Tax	<u>3,761,895</u>	<u>3,950,000</u>	<u>4,100,000</u>
Intergovernmental Taxes:			
435.600 Pathway on the Parkway Grant	0	588,839	1,011,161
435.700 Highway 340 Enhancement Grant	1,633,209	69,282	0
Total Intergovernmental Taxes	<u>1,633,209</u>	<u>658,121</u>	<u>1,011,161</u>
Other Revenues:			
490.100 Interest on Investments	129,671	25,000	25,000
Total Other Revenues	<u>129,671</u>	<u>25,000</u>	<u>25,000</u>
Totals	<u><u>5,524,776</u></u>	<u><u>4,633,121</u></u>	<u><u>5,136,161</u></u>



Fund	Department	Division			Account Number	
Cap Imp Sales Tax	Contingency/Transfers	Operating Transfers Out			090.099	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Other		7,808,348	6,718,000	1,532,645	6,405,835	4,524,711
TOTAL		7,808,348	6,718,000	1,532,645	6,405,835	4,524,711



Fund	Department	Division	Account Number
Cap Imp Sales Tax	Contingency/Transfers	Operating Transfers Out	090.099
<i>Line Item Details</i>		2005 Request	Details
Account Number	Account Title		
599.000	Operating Transfers Out	4,524,711	Transfer to Debt Service Fund (R&S I & II) - 2,119,838 Transfers to Capital Projects Fund - 2,404,873



Combined Statement of Budgeted Revenues and Expenditures - Parks Sales Tax Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	0	0	0
REVENUES			
Sales Tax	0	0	2,332,000
Parks and Recreation	0	0	701,993
TOTAL REVENUE	0	0	3,033,993
TOTAL AVAILABLE FUNDS	0	0	3,033,993
EXPENDITURES			
Public Works/Parks	0	0	2,028,080
TRANSFERS TO / FROM OTHER FUNDS	0	0	0
FUND BALANCE, DECEMBER 31	0	0	1,005,913



PARK SALES TAX FUND REVENUE ASSUMPTIONS

Sales Tax

The City of Chesterfield passed a ½ cent sales tax for parks in November of 2004. This new tax will be levied beginning April 1, 2005. Therefore, the revenues budgeted for sales tax represent an estimated eight months of activity. Revenues for Fiscal Year 2005 from sales tax are estimated at \$2,332,000.

Parks and Recreation

The City charges user fees in the Parks department for both the Chesterfield Valley Athletic Complex and the Family Aquatic Center. Those fees were moved from the General Fund to the Parks Sales Tax Fund to match revenues from operations to the expenditures related to those revenues.

In addition, this year the City has taken over operations of concession stands at both facilities due to no bids being received to run those operations. The revenue budget reflects the estimated revenues derived from concession stand activities and are located in revenue accounts 463.xxx and 466.xxx.



Revenue Budget - Parks Sales Tax Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
Sales Tax:			
420.000 Sales Tax	0	0	2,332,000
Total Sales Tax	0	0	2,332,000
Parks and Recreation:			
461.000 Parks Charges & Fees	0	0	53,968
462.000 Pool Programs	0	0	36,000
463.000 General Revenue Concession-C	0	0	32,488
463.100 Soda Exclusivity-CP	0	0	2,700
463.200 Soda Rebates-CP	0	0	1,500
464.000 Pool Revenue	0	0	150,000
465.000 Parks Contributions	0	0	15,000
466.000 General Revenue Concession-C	0	0	182,537
466.100 Soda Exclusivity-CVAC	0	0	17,300
466.200 Soda Rebates-CVAC	0	0	10,500
468.000 CCA Rentals	0	0	200,000
Total Parks and Recreation	0	0	701,993
Totals	<u>0</u>	<u>0</u>	<u>3,033,993</u>

Fund	Department	Division			Account Number	
Parks Sales Tax	Public Works/Parks	Concession-CVAC			070.077	
<i>Division Request</i>		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel Services		0	0	0	0	111,468
Contractual Services		0	0	0	0	5,320
Commodities		0	0	0	0	100,085
TOTAL		0	0	0	0	216,873



Fund		Department	Division			Account Number	
Parks Sales Tax		Public Works/Parks	Concession-CVAC			070.077	
Personnel Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
510.111	Salaries - Regular/Full-Time		0	0	0	0	39,810
510.112	Salaries - Part-Time		0	0	0	0	71,658
	Totals		0	0	0	0	111,468

Fund		Department	Division			Account Number	
Parks Sales Tax		Public Works/Parks	Concession-CVAC			070.077	
Contractual Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
520.251	Miscellaneous Contractual		0	0	0	0	2,820
520.261	Professional Services		0	0	0	0	2,500
	Totals		0	0	0	0	5,320



Fund		Department	Division			Account Number
Parks Sales Tax		Public Works/Parks	Concession-CVAC			070.077
Commodities						
Account Number	Account Title	2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
530.313	Departmental Supplies	0	0	0	0	99,285
530.343	Uniforms	0	0	0	0	800
	Totals	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,085</u>

Fund	Department	Division	Account Number
Parks Sales Tax	Public Works/Parks	Concession-CVAC	070.077
Line Item Details		2005	Details
Account Number	Account Title	Request	
520.251	Miscellaneous Contractual	2,820	Permits - 1,660 Hepatitis a shot (20 employees) - 1,160
520.261	Professional Services	2,500	Auditing
530.313	Departmental Supplies	99,285	Janitorial- 1,500 Coke - 36,363 Food Vendors - 30,114 Non-Capital equipment - 27,808 Miscellaneous - 3,500
530.343	Uniforms	800	

Fund	Department	Division			Account Number	
Parks Sales Tax	Public Works/Parks	Concession-POOL			070.078	
Division Request		2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Type of Expenditure						
Personnel Services		0	0	0	0	23,885
Contractual Services		0	0	0	0	3,420
Commodities		0	0	0	0	200
TOTAL		0	0	0	0	27,505



Fund		Department	Division			Account Number	
Parks Sales Tax		Public Works/Parks	Concession-POOL			070.078	
Personnel Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
510.112	Salaries - Part-Time		0	0	0	0	23,885
	Totals		0	0	0	0	23,885

Fund		Department	Division				Account Number
Parks Sales Tax		Public Works/Parks	Concession-POOL				070.078
Contractual Services			2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title						
520.251	Miscellaneous Contractual		0	0	0	0	920
520.261	Professional Services		0	0	0	0	2,500
	Totals		0	0	0	0	3,420



Fund		Department		Division			Account Number	
Parks Sales Tax		Public Works/Parks		Concession-POOL			070.078	
Commodities				2003 Actual	2004 Amended Budget	2004 Year to Date	2004 Projected	2005 Request
Account Number	Account Title							
530.343	Uniforms			0	0	0	0	200
	Totals			0	0	0	0	200



Fund	Department	Division	Account Number
Parks Sales Tax	Public Works/Parks	Concession-POOL	070.078
Line Item Details		2005 Request	Details
Account Number	Account Title		
520.251	Miscellaneous Contractual	920	Permits - 340 Hepatitis - 580
520.261	Professional Services	2,500	Auditing
530.343	Uniforms	200	

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PRESS RELEASE
FOR IMMEDIATE RELEASE – DECEMBER, 6, 2004
PROPOSED FISCAL YEAR 2005 BUDGET HIGHLIGHTS

Introduction

As provided by City ordinances, the City Administrator will submit the proposed budget for Fiscal Year 2005 to City Council at a public hearing scheduled for 6:30 p.m. on Monday, December 6, 2004. This proposed budget reflects extensive input from the City's staff. The Mayor and City Council have reviewed this budget at special budget workshops held on November 15th and 29th, which were called specifically to discuss and finalize the proposed budget.

Revenues

General Fund revenues are estimated to total \$17,300,782 for Fiscal Year 2005. Revenues from sales tax and utility gross receipts taxes represent 35 % and 27%, respectively, on the City's total revenue. Intergovernmental revenues, including motor fuel taxes, motor vehicle sales taxes, cigarette taxes, road and bridge taxes, and other grant sources represent 23% of the City's total revenues. The remaining 15% is made up of licenses and permits (7%), and other miscellaneous sources (8%).

Revenue projections for next year reflect a 2.1% increase over the current year. While 35% of the City's revenues are derived from retail sales taxes, it is important to point out that Chesterfield is not a "point-of-sale" city and, therefore, does not realize a direct sales tax benefit from the tremendous growth in retail development in Chesterfield. Instead, the sales tax from Chesterfield retail establishments is "pooled" with other cities and unincorporated areas of St. Louis County into a county-wide sales tax pool and then divided among those areas on the basis of population. Although Chesterfield has experienced tremendous growth in retail sales within its borders, the overall sales tax "pool" has not kept pace.

If Chesterfield were a "point-of-sale" city rather than a "pool" city, its revenues would currently be approximately \$4.3 million more than is reflected in the proposed budget.

A portion of the City's revenues is based on its assessed valuation. Chesterfield has experienced dramatic growth in assessed valuation over its fourteen years of existence. For the fifth year, the City's assessed valuation is over one billion dollars at \$1,377,000,000. This assessed valuation is the highest of all cities in St. Louis County. The City of Chesterfield has more than doubled its assessed valuation since the City was founded in 1988.

It is surprising to many people to realize that this assessed valuation, while clearly reflecting all of the growth in the value of property in Chesterfield, really contributes very little to the City's General Fund revenue. In 1994, with the passage of the City's bond issue for parks and recreation, a property tax of \$.13/\$100 of assessed valuation was approved by the voters. Due to overall growth in total assessed valuation, that tax has been reduced by the Mayor and City Council to its current level of \$.06/\$100 of assessed valuation. Funds generated by that property tax can only be used for debt service on that original bond issue. None of that revenue can be used to cover the costs of operation and maintenance of the City's many recreation facilities.

Further, Chesterfield, unlike other cities, is not financed by a general revenue property tax. The only portion of the tax levied on property within the City of Chesterfield and paid by its

residents, which goes directly to the City of Chesterfield, is the \$.06/\$100, which is used exclusively to pay the parks and recreation bond issue debt. This represents less than one percent (1%) of the average property tax bill in Chesterfield.

Expenditures

The general fund budget for fiscal year 2005, excluding operating transfers out, reflects total estimated expenditures of \$15,441,800. This number is comprised of operating expenses and capital equipment purchases for the various departments of the City. Including operating transfers out of \$1,348,153, expenditures total \$16,759,953.

Capital equipment purchases in the General Fund total \$651,480 for the various departments of the City.

The City's two largest areas of operation, Police and Public Works, comprise the majority of all operating expenditures, totaling a combined 79% of the proposed budget (excluding transfers out). The Police budget, at \$7,189,351, represents 47% of the budget and the Public Works budget at \$5,024,827, represents 32% of the budget. In descending order, other expenditures are as follows:

Finance & Administration	\$ 2,469,342	16%
Planning	\$ 689,317	4.5%
Executive/Legislative	\$ 68,963	0.5%

Current revenues exceed expenditures and transfers out, creating a projected surplus of \$510,829.

In order to reduce the demand on expenditures as much as possible, the proposed budget continues a hiring freeze for seven positions, including four Public Works Maintenance Workers, one Public Works Maintenance Supervisor, and two Police Officers. The budget includes the normal replacement of one-half of the Police Department's patrol vehicles. In all instances, the goal by City Council was to maintain all current service levels and this proposed budget meets that goal.

Proposed capital improvement expenditures of \$2,460,000 for Fiscal Year 2005 are significant. The various projects to be funded by this allocation include the following:

General Fund

Storm Water Improvements	\$ 240,000	
Highway Beautification	\$ 40,000	

Capital Projects Fund

Various street construction projects	\$ 1,500,000	
Old Baxter, Phase II	\$ 450,000	
Sidewalk improvements	\$ 200,000	
Trench grate replacement	\$ 30,000	

In conjunction with the \$30 million bond issue, approved by the voters of Chesterfield in 1996, for improvements to public rights-of-way, voters also approved a ½ cent sales tax for capital improvements. The tremendous growth in retail sales in Chesterfield Valley and at Chesterfield Mall directly impacts upon this particular sales tax, which is not pooled. These funds, however, cannot be used for any other purpose and cannot supplement the City's General

Fund. This ½ cent sales tax funds most projects noted above, as well as a \$2.1 million annual debt service payment on that \$30 million bond issue.

Parks Fund

The passage of Proposition P, in November 2004, will result in the dedication of the sales tax proceeds to a fully-funded Parks operation. All current Parks-related revenues and expenditures will be transferred to a "Parks Fund". For FY2005 only, revenues will not be received until the middle of June, 2005. During FY2005, we are projecting total revenues of \$2,790,968 and total expenditures of \$1,773,144, leaving a projected fund balance of \$1,017,824, as of December 31, 2005. It should be noted that projections for expenditures do not include debt service payments on bonds that the City anticipates issuing in FY2005. Those bonds will be used to finance the cost of constructing additional facilities and improvements to existing parks, as well as the acquisition and preservation of additional park land.

Fund Balance

Total General Fund reserves are expected to equal \$11,108,014 by December 31, 2005. Representing 66% of total expenditures, this amount more than meets the City Council goal of total fund reserves of at least 40%. Fund reserves, while higher than normal at the present, are needed during challenging economic times to ensure that the City can continue to meet its commitment to provide quality services to residents. These funds can only be spent as approved by City Council.

Summary

The financial condition of the City of Chesterfield is strong. This is directly attributable to the fiscally conservative leadership provided by the City's Mayor and City Council. The decision to place a ½ cent sales tax for "Parks" on the November 2nd ballot, and its subsequent approval by our residents, will have a significant, positive impact upon Chesterfield's overall fiscal health. The challenges of the past three years have been well-documented. As a result of the leadership demonstrated by our Mayor and City Council regarding "Proposition P – for Parks", the City is now able to acquire and preserve additional park land, construct new and improved recreational facilities AND fully-fund the operation and maintenance of the many amenities we already have. Just as importantly, the City is, once again, able to continue to balance its General Fund Operating Budget, but without the use of our Fund Reserves. It should be noted that, even though challenged financially during these past three years, the City of Chesterfield has continued to successfully meet all of the demands of our rapidly growing community.

For additional information, contact Jeremy Craig, Director of Finance & Administration, at (636) 537-4714.

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RECORD OF PROCEEDING

MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

December 6, 2004

The meeting was called to order at 7 p.m.

Mayor Nations led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

PRESENT

Mayor John Nations
Councilmember Barry Flachsbart
Councilmember Jane Durrell
Councilmember Bruce Geiger
Councilmember Dan Hurt
Councilmember Mike Casey
Councilmember Mary K. Brown
Councilmember Connie Fults

ABSENT

Councilmember Barry Streeter

APPROVAL OF MINUTES

The minutes of the November 15, 2004, City Council meeting were submitted for approval. Councilmember Casey made a motion, seconded by Councilmember Geiger, to approve the City Council minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

INTRODUCTORY REMARKS

Mayor Nations recognized Councilmember Mary Brown, who announced that Chesterfield Arts was sponsoring ArtFeast on January 21 at the Doubletree Hotel and

Conference Center. She also urged everyone to attend the performance of the Nutcracker Suite and the Bach Society of St. Louis concert all sponsored by Chesterfield Arts. Councilmember Brown also reminded everyone that this organization sponsors many different types of art classes, designed specifically for children.

Mayor Nations announced that City hall would be closed on December 23 for ½ day and all day on both December 24 and December 31.

At this point in time, Mayor Nations recognized Boy Scout Drew Williams to the City Council meeting.

Mayor Nations announced that candidate filing would begin on December 14 at 8 a.m. in the Office of the City Clerk.

Finally, Mayor Nations announced that the next meeting of City Council has been scheduled for January 3 at 7 p.m.

COMMUNICATIONS AND PETITIONS

Mary McCarthy, representing Valley Farmers Market, located at 128 Long Road, supported Bill No. 2320, P.Z. 20-2004, Farmers Valley Market.

Royce Engel, who resides at 135 Ridgecrest Drive, represented Chesterfield Citizens for Responsible Government and supported the proposed Conditional Use Permit, submitted to the City of Maryland Heights by the Creve Coeur Baseball Association, to relocate their baseball fields to the site of the former Arrowhead Airport, in Maryland Heights.

Alan Politte, who resides at 14972 Manor Ridge, spoke as a member of the Chesterfield Community Development Corporation (CCDC), and requested City Council to transfer \$100,000, within the proposed FY2005 Budget, to a "line item" for the CCDC/Economic Development. He further requested that Council authorize disbursement of this appropriation, on a quarterly basis, beginning January 1, 2005.

Mark Leidy, who resides at 17683 Bridgeway Circle, supported Bill No. 2322, the Boundary Adjustment Plat in Wildhorse Subdivision. He and his wife, Diane, are the owners of the property.

Paul Kopsky, 16020 Swingley Ridge Road, attorney for the petitioners, supported Bill No. 2322, the Boundary Adjustment Plat in Wildhorse Subdivision.

Phil Nocholson, Trustee for the Wildhorse Subdivision, supported Bill No. 2322, the Boundary Adjustment Plat in Wildhorse Subdivision.

Bert Gates, attorney for the landowners, supported Bill No. 2322, the Boundary Adjustment Plat in Wildhorse Subdivision.

Mike Doster, attorney for the petitioner, supported Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms).

Barry Simon, developer for Fox Hill Farms, supported Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms).

Mark Hale, who resides on Eagle Bluff Court, opposed Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms).

Pam Handman, who resides on Eagle Bluff Court, opposed Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms).

Belinda Boyer, who resides on Riverdale Drive, opposed Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms).

Steve Kling opposed Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms). In response to some questions/comments from Mr. Kling, City Attorney Doug Beach reaffirmed the position of the City of Chesterfield, regarding this proposed development.

Jim Whalen opposed Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms).

John Hammond, who resides at 1203 Walnut Hill Farm, supported Bill No. 2319, P.Z. 10-2004, Barry Simon Development (Fox Hill Farms). Mr. Hammond also supported the relocation of baseball fields in Maryland Heights, as well as accelerating the Highway 141 relocation/expansion project.

Brian Calderwood, who resides at 2024 Meadowbrook Way Drive, requested that the rules and regulations regarding the April municipal election be posted on the City's website. In addition, he stated he was in opposition to the proposed changes in the structure of the Chesterfield Community Development Corporation and the cut in their budget. He suggested that the CCDC budget be put under a specific CCDC line item. Mr. Calderwood requested that the \$5000 budget allocation for Chesterfield Arts be increased. Mr. Calderwood stated he had no position on the proposed relocation of the Maryland Heights baseball fields, but expressed concern over the traffic problems in the Hog Hollow area.

COUNCIL COMMITTEE REPORTS

Public Health and Safety Committee

Councilmember Barry Flachsbart, Chairperson of the Public Health and Safety Committee, announced that the next meeting of this Committee has been scheduled for December 20 at 5:30 p.m.

Planning and Zoning Committee

Councilmember Bruce Geiger, Chairperson of the Planning and Zoning Committee, reported that Bill No. 2314 (Stoneridge Office Building – Tristar), Bill No. 2319 (P.Z. 10-2004 – Barry Simon Development – Fox Hill Farms) and Bill No. 2320 (P.Z. 20-2004 – McCarthy, L.L.C. (Farmers Valley Market) would be read for the first time and Bill No. 2322 (Boundary Adjustment Plat – Wildhorse Subdivision) would be considered for adoption under the “Legislation – Planning Commission” portion of the agenda.

Councilmember Geiger announced that the next meeting of this Committee scheduled for December 9 at 5:30 p.m. has been cancelled by the Chairperson. As a result, the next meeting of this Committee has been rescheduled for January 6, 2005, at 5:30 p.m.

Public Works/Parks Committee

Councilmember Dan Hurt, Chairperson of the Public Works/parks Committee, reported that Bill No. 2321 (Approves the installation of a fire hydrant on Chesterfield Airport Road) will be considered for adoption under the “Legislation” portion of the agenda.

Councilmember Hurt announced that the next meeting of this Committee has been scheduled for December 16 at 5:45 p.m.

Finance and Administration Committee

Councilmember Mary Brown, Chairperson of the Finance and Administration Committee, introduced Resolution No. 312, which adopts the FY2005 Budget. Councilmember Brown expressed her gratitude to the residents of Chesterfield for passing Proposition “P”, which has alleviated some of the budget constraints that the City has experienced over the past 2-3 years. Councilmember Brown made a motion to adopt Resolution No. 312, which will adopt the 2005 FY Budget. The motion was seconded by Councilmember Casey. Mayor Nations stated that it would be his recommendation to appropriate \$500,000 of the projected surplus, for FY2005, to Capital Street Improvements. Councilmember Hurt stated that Fund Reserves are currently projected to equal 59%, of the City’s proposed operating budget, which is well above the City policy of 40%. As a result, he suggested adding another \$500,000, from Fund Reserves, to the \$500,000 proposed by the Mayor, as noted above. Discussion ensued. It was noted that the proposed FY2005 Budget, as funded by the ½ cent sales tax for Capital Improvements, already contains \$1.5 million for capital street improvement projects. The \$500,000, from projected surplus, as recommended by Mayor Nations, would increase that number to \$2 million.

Following additional discussion, Councilmember Hurt made a motion, seconded by Councilmember Casey, to amend the FY2005 Budget to transfer an additional \$500,000 from Fund Reserves, during 2005, in addition to the \$500,000 surplus suggested by Mayor Nations, to the \$1.5 million allocated for capital street improvements, bringing the total to \$2.5 million for street repairs in 2005. Councilmember Fults suggested that the

possible use of Fund Reserves, to supplement the capital street improvements budget, be placed on both the Public Works/Parks and Finance and Administration Committee agendas. Mayor Nations then called for a roll call vote, regarding Councilmember Hurt's motion, with the following results: Ayes – Casey, Flachsbart and Hurt. Nays – Fults, Geiger, Durrell, Brown. Mayor Nations declared the motion defeated. The proposal to transfer additional funds, from Fund Reserves to the FY2005 Budget, for capital street improvement projects, was referred to both the Finance and Administration and Public Works/Parks Committees, for further discussion.

Councilmember Hurt then made a motion to specifically allocate the \$500,000 from projected "surplus", with the proposed FY2005 Budget, for capital street improvement projects, during 2005. The motion was seconded by Councilmember Fults. A roll call vote was taken, with the following results: AYES – Flachsbart, Durrell, Hurt, Casey, Brown and Fults; NAYS – Geiger. The proposed FY2005 Budget was amended.

Councilmember Geiger noted that he was certainly willing to allocate additional funds, for capital street improvement projects, but felt that ANY transfer of funds, whether from Fund Reserves or from projected "surplus", should be studied further, as to potential impacts on the City's financial condition, by appropriate Committees of City Council.

Councilmember Brown next made an additional amendment to the proposed FY2005 Budget, regarding the City of Chesterfield taking over the operation of the concession stands at both Chesterfield Valley Athletic Complex and at the Family Aquatic Center, which is located within Central Park. Councilmember Brown stated that Staff had been unable to secure bids from any concessionaires. As a result, if this proposal is approved by City Council, and the proposed FY2005 Budget is amended, City employees will take over this operation. Councilmember Brown made a motion, seconded by Councilmember Casey, to amend the proposed "Parks Fund" of the FY2005 Budget, by approving the move of the concession sales, in house. This would add \$211,025 in revenue and \$263,513 to expenses. She stated that the actual shortfall would be only \$20,488 because the City acquires about \$32,000 from a rebate resulting from the exclusive sale of "Coca Cola" products. It was noted that, during FY2006, Staff had projected a slight profit, of approximately \$20,000, regarding concession sales. A roll call vote was taken with the following results: Ayes – Fults, Flachsbart, Geiger, Durrell, Brown and Casey. Nays – Hurt. Mayor Nations declared the motion passed.

Councilmember Brown made a motion, seconded by Councilmember Geiger, to amend the Budget to delete the \$45,000 revenue that had been previously paid to the City by the concessionaire, who provided services to both the CVAC and the City pool. City Administrator Herring noted that this was a "house-keeping" matter. A roll call vote was taken with the following results: Ayes – Flachsbart, Hurt, Geiger, Fults, Durrell, Brown, Casey. Mayor Nations declared the motion passed.

Councilmember Geiger then made a motion, seconded by Councilmember Durrell, to amend the proposed FY2005 Budget, by transferring \$100,000, from various "personnel" and "operational" categories, within the "City Administrator" budget, to a line item, to be

designated as "Economic Development", within the Central Services budget of the Finance and Administration. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Geiger next made a motion, seconded by Councilmember Hurt, that no money for Economic Development will be expended from the \$100,000 line item for Economic Development, prior to March 15, unless authorized by the City Council. Prior to March 15, City Council will address and attempt to resolve the question of whether or not "economic development", in the form of the two remaining CCDC employees, shall be brought "in house", to City Hall and, if so, under whose supervision. If City Council does not resolve this issue, by March 15, Staff will be authorized to make the first quarterly payment to CCDC, on March 16. A roll call vote was taken with the following results: Ayes – Hurt, Geiger, Durrell and Flachsbart. Nays – Casey, Brown and Fults. Mayor Nation declared the motion passed.

Mayor Nations called for a vote to adopt Resolution No. 312, which will approve the proposed FY2005 Budget, as amended above. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Brown announced that the next meeting of this Committee has been scheduled for December 20 at 7 p.m.

REPORT OF THE CITY ADMINISTATOR

City Administrator Mike Herring reported that as the last step in the process to ensure receipt of revenues from the passage of Proposition P, City Council needs to adopt Resolution No. 311 to implement the ½ cent sales tax for parks as of April 1, 2005. Revenues from this source will be received as of the middle of June, 2005. Councilmember Casey made a motion, seconded by Councilmember Durrell, to adopt Resolution No. 311. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Herring next reported that bids were recently sought for the "Pathway on the Parkway" project. The City had previously secured grant funding for sixty-percent (60%) of the total cost. Additionally, both Westfield Corporation and St. Louis County had committed a total of \$180,000 towards the "local match". As a result, the City's share for this project will only be \$470,000. Based upon all these factors, Mr. Herring joined with Assistant Director of Public Works/Parks Brian McGownd in recommending award of a contract to R.V. Wagner, Inc., in an amount not to exceed \$1,626,000.00. The entire amount of the City's share of the "local match" is contained within the F.Y. 2004 Budget, as funded by the ½ cent sales tax for Capital Improvements. Councilmember Flachsbart made a motion, seconded by Councilmember Brown, to award a contract to R.V. Wagner, Inc., in an amount not to exceed \$1,626,000.00 for the "Pathway on the Parkway" project. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Herring next reported that bids were recently sought for the management/operation of the City's Family Aquatic Center, located in Central Park. Having reviewed the information contained therein, Mr. Herring joined with Director of Public Works/City Engineer Mike Geisel, in recommending an award of a one-year contract, to Lifeguards Unlimited, at a total projected annual cost of \$173,992. This recommendation also includes options for an extension of the said contract for up to two (2) additional years (2006 and 2007). Councilmember Casey made a motion, seconded by Councilmember Brown, to award of an initial one-year contract to Lifeguards Unlimited, at a total projected annual cost of \$173,992, for services at the Family Aquatic Center. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Herring next reported that the City has received a liquor license request from Applebee's, to be located at 17392 Chesterfield Airport Road, to serve all kinds of liquor by the drink and Sunday sales. The application for this request has been reviewed by both the Departments of Planning and Police. A motion was made by Councilmember Casey, seconded by Councilmember Durrell, to approve issuance of the liquor license to Applebee's. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Mr. Herring next reported that Joe's Crab Shack, to be located at #2 McBride and Sons Center Drive, has requested a liquor license to serve all kinds of liquor by the drink and Sunday sales. The application for this request has been reviewed by both the Departments of Planning and Police. Councilmember Casey made a motion, seconded by Councilmember Fults, to approve issuance of the liquor license. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

LEGISLATION

BILL NO. 2321

APPROVES THE INSTALLATION OF A FIRE HYDRANT ON CHESTERFIELD AIRPORT ROAD LOCATED WITHIN THE CITY OF CHESTERFIELD (FIRST AND SECOND READINGS - PUBLIC WORKS/PARKS COMMITTEE)

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, for the first reading of Bill No. 2321. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2321 was read for the first time.

Councilmember Hurt made a motion, seconded by Councilmember Flachsbart, for a second reading of Bill No. 2321. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2321 was read for the second time. A roll call vote was taken for passage and approval of Bill No. 2321, with the following results: Ayes - Flachsbart, Brown, Fults, Hurt, Geiger, Casey and Durrell. Nays - None. Whereupon, Mayor Nations declared Bill No. 2321 approved, passed it and it became **ORDINANCE NO. 2142.**

LEGISLATION - PLANNING COMMISSION

BILL NO. 2314

REPEALS CITY OF CHESTERFIELD ORDINANCE 1943 AND REPLACES IT WITH A NEW ORDINANCE ALLOWING INCREASED SURFACE PARKING IN A "PC" PLANNED COMMERCIAL DISTRICT FOR 9.3 ACRES LOCATED ON THE SOUTH SIDE OF SOUTH OUTER 40 ROAD, NORTHEAST OF YARMOUTH POINT DRIVE AND CANDISH LANE. (STONERIDGE DEVELOPMENT) **(FIRST READING - PLANNING COMMISSION RECOMMENDS APPROVAL; PLANNING AND ZONING COMMITTEE RECOMMENDS APPROVAL, BUT ONLY IF AMENDED AS DETAILED IN THE ATTACHED "GREEN SHEETS")**

Councilmember Geiger made a motion, seconded by Councilmember Casey, for the first reading of Bill No. 2314. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2314 was read for the first time. Councilmember Geiger made a motion, seconded by Councilmember Hurt, to approve the amendments on the "green sheet." Councilmember Hurt made a motion, seconded by Councilmember Geiger, to amend Section 5 E, the first sentence of the second paragraph. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Mayor Nations next called for the approval of the amendments which appear on the "green sheet." A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

BILL NO. 2319

AMENDS THE ZONING ORDINANCE OF THE CITY OF CHESTERFIELD BY CHANGING THE BOUNDARIES OF AN "NU" NON-URBAN DISTRICT TO AN "E-1/2- ACRE ESTATE" RESIDENCE DISTRICT FOR A 40.1- ACRE PARCEL LOCATED ON GRIFFITH LANE, SOUTH OF THE TERMINUS OF EAGLE BLUFF COURT, APPROXIMATELY 1500 FEET FROM WILDHORSE CREEK ROAD. LOCATOR NUMBERS 18U32-0015, 19U64-0028, 19U64-0017. (P.Z. 10-2004, BARRY SIMON DEVELOPMENT, FOX HILL FARMS) **(FIRST READING - PLANNING COMMISSION RECOMMENDS APPROVAL; PLANNING AND ZONING COMMITTEE RECOMMENDS APPROVAL, BUT ONLY IF AMENDED AS DETAILED IN THE ATTACHED "GREEN SHEET")**

Councilmember Geiger made a motion, seconded by Councilmember Casey, for the first reading of Bill No. 2319. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2319 was read for the first time. Councilmember Geiger made a motion, seconded by Councilmember Casey, to approve amendments 1 and 3 on the "green sheet". A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

BILL NO. 2320

AMENDS THE ZONING ORDINANCE OF THE CITY OF CHESTERFIELD BY CHANGING THE BOUNDARIES AN "NU" NON-URBAN DISTRICT TO "PC" PLANNED COMMERCIAL DISTRICT FOR .45 ACRE TRACT OF LAND, LOCATED EAST OF LONG ROAD AND SOUTH OF CHESTERFIELD AIRPORT ROAD (LOCATOR NUMBER 17V140043) (FIRST READING - PLANNING COMMISSION RECOMMENDS APPROVAL; PLANNING AND ZONING COMMITTEE RECOMMENDS APPROVAL, BUT ONLY IF AMENDED AS DETAILED IN THE ATTACHED "GREEN SHEET")

Councilmember Geiger made a motion, seconded by Councilmember Casey, for the first reading of Bill No. 2320. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2320 was read for the first time. Councilmember Geiger made a motion, seconded by Councilmember Casey, to approve the amendment on the "green sheet" regarding access. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Councilmember Geiger made a motion, seconded by Councilmember Fults, to amend Section 1, Page 2, A, "pp" for permitted signs, to delete C section 1003.168 Sign Regulations and Section 7 H 3 to delete #3 as written and replace it with "A sign package will be submitted to the Department of Planning in conjunction with the site development concept plan or site development plan as applicable, etc." A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

BILL NO. 2322

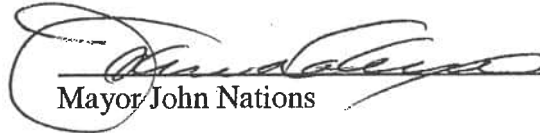
APPROVES A BOUNDARY ADJUSTMENT PLAT FOR A TRACT OF LAND BEING PART OF THE "COMMON GROUND" OF WILDHORSE VILLAGE "B" AS RECORDED IN PLAT BOOK 283, PAGES 20-22 OF THE ST. LOUIS COUNTY RECORDS IN THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI (FIRST AND SECOND READINGS - PLANNING DEPARTMENT RECOMMENDS APPROVAL)

Councilmember Geiger made a motion, seconded by Councilmember Casey, for the first reading of Bill No. 2322. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2322 was read for the first time.

Councilmember Geiger made a motion, seconded by Councilmember Brown, for a second reading of Bill No. 2322. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 2322 was read for the second time. A roll call vote was taken for passage and approval of Bill No. 2322, with the following results: Ayes – Durrell, Geiger, Brown, Fults, Casey, Flachsbart and Hurt. Nays - None. Whereupon, Mayor Nations declared Bill No. 2322 approved, passed it and it became **ORDINANCE NO. 2143**.

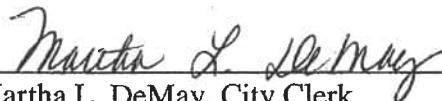
ADJOURNMENT

Mayor Nations adjourned the meeting at 9:08 p.m.



Mayor John Nations

ATTEST:



Martha L. DeMay, City Clerk

RESOLUTION 312

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2005 AND ENDING ON DECEMBER 31, 2005.


WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ends on December 31 of each year; and

WHEREAS, the City of Chesterfield, by ordinance, has directed the City Administrator to prepare a proposed budget; and


WHEREAS, the City has held a public hearing with regard to the adoption of the budget for the year beginning January 1, 2005 and ending December 31, 2005,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, MISSOURI to adopt the attached budget as its budget for the fiscal year beginning January 1, 2005 and ending December 31, 2005.

Passed and adopted this 6th day of December 2004.


Mayor

ATTEST:


City Clerk

Combined Statement of Budgeted Revenues and Expenditures - General Fund	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
FUND BALANCE, JANUARY 1	12,350,535	11,559,459	10,597,185
REVENUES			
Utility Taxes	4,181,849	4,454,482	4,591,217
Sales Tax	5,576,628	5,801,588	6,050,993
Intergovernmental Taxes	3,779,685	3,896,287	4,018,222
Licenses and Permits	1,115,271	1,159,085	1,182,350
Charges for Services	134,484	114,800	133,000
Parks and Recreation	430,886	352,200	0
Court Receipts	751,382	813,750	840,000
Other Revenues	322,358	346,650	485,000
TOTAL REVENUE	16,292,542	16,938,842	17,300,782
TOTAL AVAILABLE FUNDS	28,643,077	28,498,301	27,897,967
EXPENDITURES			
Legislative	67,900	67,329	68,963
City Clerk/CSC	0	0	0
Finance/Administration	2,239,662	2,301,066	2,260,300
Police	6,504,653	6,812,754	7,189,351
City Administrator	189,500	203,407	209,042
Planning	581,832	643,543	689,317
Public Works/Parks	5,792,542	6,373,017	5,024,827
TOTAL EXPENDITURES	15,376,089	16,401,116	15,441,800
TRANSFERS TO / FROM OTHER FUNDS	-1,707,530	-1,500,000	-1,848,153
FUND BALANCE, DECEMBER 31	11,559,459	10,597,185	10,608,014



Budgeted Expenditures By Type - General Fund

Department/Division	Personnel	Contractual	Commodities	Capital	Totals
Legislative					
Mayor & Council	64,798	3,165	1,000	0	68,963
City Clerk/CSC					
City Clerk	0	0	0	0	0
Finance/Administration					
Customer Services	213,599	31,075	2,500	0	247,174
Legal Services	0	247,400	0	0	247,400
Finance	377,617	90,579	4,000	0	472,196
Central Services	0	655,713	59,000	0	714,713
Information Systems	271,413	43,300	63,700	6,000	384,413
Municipal Court	147,878	43,026	3,500	0	194,404
	1,010,507	1,111,093	132,700	6,000	2,260,300
Police					
Police	6,455,312	342,114	172,925	219,000	7,189,351
City Administrator					
City Administrator	203,992	5,050	0	0	209,042
Planning					
Planning & Zoning	608,818	78,005	2,494	0	689,317
Public Works/Parks					
Engineering	1,061,460	139,180	22,600	18,000	1,241,240
Street/Sewer Maintenance	1,284,596	423,393	412,135	408,480	2,528,604
Vehicle Maintenance	289,163	188,365	223,000	0	700,528
Parks & Recreation	0	0	0	0	0
Street Lighting	0	12,500	2,500	0	15,000
Building/Grounds Mainten	265,655	232,300	41,500	0	539,455
	2,900,874	995,738	701,735	426,480	5,024,827
Total Expenditures	11,244,301	2,535,165	1,010,854	651,480	15,441,800

Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance - All Funds	2003 ACTUAL	2004 PROJECTED	2005 BUDGET
REVENUES			
Property Taxes	8,352,401	8,393,862	8,994,025
Utility Taxes	4,401,379	4,676,732	4,820,217
Sales Tax	12,961,633	13,401,588	16,282,993
Intergovernmental Taxes	5,412,894	4,554,408	5,029,383
Licenses and Permits	1,115,271	1,159,085	1,182,350
Charges for Services	134,484	114,800	133,000
Parks and Recreation	430,886	352,200	458,968
Court Receipts	751,382	813,750	840,000
Other Revenues	768,327	486,550	614,500
TOTAL REVENUE	34,328,656	33,952,975	38,355,436
EXPENDITURES			
Legislative	67,900	67,329	68,963
City Clerk/CSC	0	0	0
Finance/Administration	3,519,911	3,608,851	3,081,390
Police	6,504,653	6,812,754	7,189,351
City Administrator	189,500	203,407	209,042
Planning	581,832	643,543	689,317
Public Works/Parks	22,410,483	21,979,886	20,014,649
TOTAL EXPENDITURES	33,274,279	33,315,770	31,252,712
Change in Fund Balance	1,054,377	637,205	7,102,724
Fund Balance January 1	34,792,191	35,846,568	36,483,773
Fund Balance December 31	35,846,568	36,483,773	43,586,497

RESOLUTION #314

A RESOLUTION ADOPTING A REVISED FIVE-YEAR FORECAST FOR THE CITY OF CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2004 AND ENDING ON DECEMBER 31, 2008.

WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ending on December 31 of each year; and

WHEREAS, the City of Chesterfield has elected to adopt a five-year operating forecast for the period 2004 through 2008; and

WHEREAS, the City of Chesterfield adopted a five-year operating forecast in November of 2004; and

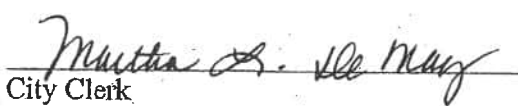
WHEREAS, the passage of a new sales tax has significantly changed the structure of the General Fund necessitating a revision of that five-year forecast;

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached revised Five-Year Operating Forecast for the period beginning January 1, 2004 and ending December 31, 2008.

Passed and adopted this 7th day of February, 2005.


Mayor

ATTEST:


City Clerk

CITY OF CHESTERFIELD
Five-Year Forecast 2004-2008
Assumptions

General:

1. No additional revenues or expenditures for annexations are included (each proposal will be considered separately).
2. Revenues and expenditures for capital projects, special revenue and debt service funds are accounted for separately and are, therefore, not included in the City of Chesterfield's five-year budget.
3. Population base is 46,802 per Census 2000.

Revenues:

1. 2003 Actual used as a basis for projections.
2. Utility taxes on electric, natural gas and water grow at 3% each year. Telephone assumes 1%.
3. Sales tax for 2004 is based on estimated per capita distribution provided by St. Louis County grown at 3% and the new Census 2000 figure of 46,802 and growth at 3% thereafter. A recovery "bump" to 5% growth is assumed in year 2005, and then a return to 3% is anticipated.
4. Motor fuel & motor vehicle sales tax grow by 3% annually, adjusted for population change.
5. Cigarette taxes grow by 2% annually, adjusted for population change.
6. Road & Bridge tax grows by 8% in reassessment years (odd) and 4% otherwise.
7. Grants are based on actual projections.
8. Licenses & permits increase by 4%. Charges increase by 3%. Court revenues grow by 4%.
9. Interest earnings are based on 3% of balances available. Other miscellaneous revenues grow at 4%.

Expenditures:

1. Expenditures for 2004 equal the budget to date, plus an adjustment for outstanding purchase orders from 2003.
2. Pay for elected officials remains the same during the five-year period.
3. Total labor dollars and fringe benefits increase by 3% annually, with the exception of health insurance which increases by 8%.
4. Salary adjustments that went into effect July 1, 2004 are factored into the salary and fringe benefit accounts in 2004.
5. The number of holidays continues to be 10.5.
6. Miscellaneous contractual, commodities and equipment increase by 3% except as otherwise noted in the exceptions listed below, based on information provided by individual departments.
7. Contingency is removed.
8. Exceptions:
 - a. Personnel:
 - (1) Five positions in public works and two positions in police remain frozen in this five-year plan. Both departments submitted for the positions to be filled in 2005.
 - b. Finance and Administration:
 - (1) Fees of \$15,000 are added in 2005 under professional services for credit card and Internet collection fees.
 - (2) 2007 funds added for replacement of financial accounting software purchased in 1996.
 - c. Public Works:
 - (1) Engineering-Data Processing increased by \$2,000 for GIS software maintenance.
 - (2) Engineering-Printing & Binding decreased due to ability to perform services in-house.
 - (3) Parks now housed in its own fund and eliminated from the five-year forecast.

CITY OF CHESTERFIELD

Five-Year Forecast - 2004 through 2008

Account Name	Account Number	ACTUAL 1998	ACTUAL 1999	ACTUAL 2000	ACTUAL 2001	ACTUAL 2002	ACTUAL 2003	BUDGET 2004	PROJECTED 2005	PROJECTED 2006	PROJECTED 2007	PROJECTED 2008
SUMMARY OF REVENUES & EXPENDITURES & IMPACT ON FUND BALANCE												
Beginning Fund Balance		6,863,270	8,968,607	10,426,021	12,553,793	14,004,595	12,350,535	11,559,460	10,597,185	10,608,014	10,550,614	10,633,427
Revenues												
Utility Taxes		3,787,097	3,907,153	4,137,611	4,392,233	4,019,000	4,181,849	4,454,482	4,591,217	4,609,965	4,736,144	4,878,228
Sales Tax		6,330,952	4,982,333	5,339,335	5,422,348	5,692,537	5,576,628	5,801,588	6,050,993	6,232,523	6,419,499	6,612,084
Intergovernmental Taxes		3,157,552	3,377,135	3,541,732	3,724,713	3,671,602	3,779,685	3,896,287	4,018,222	4,097,360	4,295,840	4,438,007
Licenses & Permits		705,325	769,219	914,452	1,021,734	1,052,885	1,115,271	1,159,085	1,182,350	1,227,946	1,272,309	1,318,303
Charges for Services		173,469	210,454	148,777	151,391	178,827	136,402	114,800	133,000	163,910	168,828	173,894
Parks Charges & Fees		211,125	178,681	338,939	348,566	420,417	430,887	352,200	0	0	0	0
Court Fines & Fees		479,621	690,546	799,468	765,774	836,305	751,382	813,750	840,000	908,274	944,605	982,390
Interest on Investments		582,789	455,654	766,653	740,135	440,259	95,060	200,000	385,000	359,166	359,490	357,768
Miscellaneous		107,674	175,165	631,037	215,736	463,548	225,379	146,650	100,000	186,576	194,039	201,800
Totals		15,535,603	14,746,340	16,618,004	16,782,629	16,775,381	16,292,543	16,938,842	17,300,782	17,785,720	18,390,754	18,962,474
							-2.88%	3.97%	2.14%	2.80%	3.40%	3.11%
Expenditures												
Executive/Legislative		70,507	69,447	67,681	70,100	90,361	67,900	67,329	68,963	69,183	69,320	69,656
City Clerk		147,387	152,021	191,005	204,478	209,691	219,495	238,218	200,000	242,496	250,641	267,131
City Administrator		147,787	166,531	180,970	160,494	189,681	189,500	203,407	209,042	217,614	224,729	232,115
Finance & Administration		1,724,753	1,774,397	2,065,037	2,145,582	2,189,216	2,020,169	2,062,848	2,060,300	2,217,568	2,330,774	2,313,482
Police		5,017,845	5,350,989	5,926,323	6,258,434	6,371,325	6,504,653	6,812,755	7,189,351	7,380,445	7,633,353	7,865,193
Planning		395,984	529,881	479,815	604,573	684,484	581,832	643,543	689,317	666,187	688,531	711,733
Public Works/Parks		3,911,089	4,571,892	5,503,790	5,777,576	6,015,703	5,792,540	6,373,017	5,024,827	5,133,581	5,191,212	5,308,267
Operating Transfers Out		2,014,914	673,766	454,988	508,226	1,737,576	1,707,529	1,500,000	1,848,153	1,916,046	1,919,382	1,955,364
Totals		13,430,266	13,288,926	14,869,610	15,729,462	17,488,037	17,083,618	17,901,117	17,289,953	17,843,120	18,307,941	18,722,941
								4.79%	-3.41%	3.20%	2.61%	2.27%
Ending Fund Balance		8,968,607	10,426,021	12,553,793	14,004,595	13,291,939	11,559,460	10,597,185	10,608,014	10,550,614	10,633,427	10,872,960
Surplus(Deficit)							(791,975)	(982,275)	10,829	(57,400)	82,813	239,533
Fund Balance Goal		5,372,107	5,315,570	5,947,844	6,291,785	6,995,215	6,833,447	7,160,447	6,915,981	7,137,248	7,323,176	7,489,176
% - total expenditures		66.8%	78.5%	84.4%	89.0%	76.0%	67.7%	59.2%	61.4%	59.1%	58.1%	58.1%

Note: All references to fund balance refer to unreserved fund balance.

CITY OF CHESTERFIELD

Five-Year Forecast - 2004 through 2008

<i>Personnel Schedule Summary</i>		1998	1999	2000	2001	2002	2004	2005	2006	2007	2008	
Department/Activity	Position Title	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request	
City Clerk	City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	CAC Clerk	2.00	2.00	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.50	
	Sub-Totals	4.00	4.00	4.00	4.00	4.50	4.50	4.50	4.50	4.50	4.50	
City Administrator	City Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Sub-Totals	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
Finance and Administration: Finance	Director of Finance & Adm.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Asst. Director of Fin. & Adm.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Accountant	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Payroll/Benefit Administrator	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Accounting Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Executive Secretary	0.50	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Accounting Intern	-	0.62	-	-	-	-	-	-	-	-	
	Sub-Totals	3.50	3.50	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	
Information Systems	Information Systems Mgr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Assistant IS Manager	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	IS Tech	2.00	2.00	1.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Webmaster	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Municipal Court	Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Asst. Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Court Assistant	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Sub-Totals	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	
Police	Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Captain	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	
	Lieutenant	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	
	Sergeant	9.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	
	Police Officer	52.00	55.00	57.00	57.00	57.00	55.00	55.00	55.00	55.00	55.00	
	Detective	7.00	7.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	
	Executive Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Crime Analyst	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Records Clerk	6.00	6.00	6.00	6.00	7.00	7.00	7.00	7.00	7.00	7.00	
	Records Clerk (part-time)	-	-	-	-	-	-	-	-	-	-	
	Detective Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
	Sub-Totals	85.00	91.00	94.00	94.00	95.00	93.00	93.00	93.00	93.00	93.00	
	Planning	Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
		Asst. Director of Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Project Planner		-	-	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	
Senior Planner		-	-	-	-	-	-	-	-	-	-	
Planner II		1.00	2.00	-	-	-	-	-	-	-	-	
Planner I		2.00	3.00	-	-	-	-	-	-	-	-	
Planning Technician		3.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Zoning Enforcement Officer		-	-	-	-	-	-	-	-	-	-	
Executive Secretary		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Exec Sec/Planning Asst.		-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Secretary		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Planning Intern		0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	0.62	
Sub-Totals	10.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62	11.62		

CITY OF CHESTERFIELD

Five-Year Forecast - 2004 through 2008

<i>Personnel Schedule Summary</i>		1998	1999	2000	2001	2002	2004	2005	2006	2007	2008
Department/Activity	Position Title	Actual	Actual	Actual	Actual	Actual	Budget	Request	Request	Request	Request
Public Works											
Administration	Dir. of Public Works	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Superintendent-Eng. Serv.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Senior Civil Engineer						1.00	1.00	1.00	1.00	1.00
	Civil Engineer	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Sr. Eng.Construction Insp.	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	GIS Specialist	-	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	GIS Analyst	-	-	-	-	-	-	-	-	-	-
	Sr. Engineering Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Executive Secretary	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Administrative Secretary	1.00	-	-	-	-	1.00	1.00	1.00	1.00	1.00
	Engineering Intern	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90
Street/Sewer Maint.	Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Street Supervisor	4.00	4.00	4.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00
	Street Maint. Workers	25.00	26.00	26.00	26.00	26.00	22.00	22.00	22.00	22.00	22.00
	Administrative Secretary	1.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00
	Temporary Workers	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03	4.03
Equipment Maintenance	Mechanic Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Mechanic	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Parks/Beautification	Parks, Rec. & Arts Sup.	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-
	Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-
	Recreation Programmer	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-
	Urban Forester/Arborist	-	-	-	-	-	-	-	-	-	-
	Facilities Supervisor	-	-	1.00	1.00	1.00	1.00	-	-	-	-
	Parks Maint. Supervisor	1.00	1.00	1.00	1.00	1.00	2.00	-	-	-	-
	Maintenance Workers	2.00	2.00	5.00	5.00	5.00	10.00	-	-	-	-
	Seasonal Part-time	1.80	1.80	1.80	2.80	2.80	2.80	-	-	-	-
	Secretary	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-
	Recreational Aides	-	-	0.60	1.00	1.00	1.00	-	-	-	-
	Intern	-	0.60	0.60	0.60	0.60	0.60	-	-	-	-
Building Maintenance	Supervisor	-	-	-	0.33	1.00	1.00	1.00	1.00	1.00	1.00
	Maintenance Workers	-	-	-	0.50	5.00	5.00	5.00	5.00	5.00	5.00
	Sub-Totals	62.73	65.83	70.93	73.16	78.33	80.33	58.93	58.93	58.93	58.93
GRAND TOTALS		174.35	185.07	195.05	197.78	204.45	204.45	183.05	183.05	183.05	183.05

CITY OF CHESTERFIELD

Five-Year Forecast - 2004 through 2008

Detail of Capital Assets		2004	2005	2006	2007	2008
Dept/Activity	Description	Request	Request	Request	Request	Request
Exec/Legis.	Computer Equipment	0	0	0	0	0
	Sub-Totals	0	0	0	0	0
City Clerk	Furniture	0	0	0	0	0
	Sub-Totals	0	0	0	0	0
City Admin.	Computer Equipment	0	0	0	0	0
	Sub-Totals	0	0	0	0	0
Finance & Administration:						
Finance	Computer Equipment	0	0	0	125,000	0
	Furniture	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0
Central Svcs.	Computer Equipment	0	0	0	0	0
	Furniture	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0
	Automobiles & Trucks	0	0	0	0	0
	Land	0	0	0	0	0
Information Systems	Computer Equipment	43,800	67,200	93,300	44,800	65,100
	Furniture	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0
Mun. Court	Computer Equipment	0	0	0	0	0
	Furniture	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0
	Sub-Totals	43,800	67,200	93,300	169,800	65,100
Police	Computer Equipment	0	0	0	0	0
	Furniture	0	0	0	0	0
	Machinery/Equipment	15,000	0	0	15,000	0
	Automobiles & Trucks	<u>264,000</u>	<u>219,000</u>	<u>276,000</u>	<u>282,000</u>	<u>288,000</u>
	Sub-Totals	279,000	219,000	276,000	297,000	288,000
Planning	Computer Equipment	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0
	Automobiles & Trucks	<u>23,525</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Sub-Totals	23,525	0	0	0	0

CITY OF CHESTERFIELD

Five-Year Forecast - 2004 through 2008

Detail of Capital Assets		2004	2005	2006	2007	2008
Dept/Activity	Description	Request	Request	Request	Request	Request
Public Works/Parks:						
Adm. & Eng.	Computer Equipment	25,000	18,000	0	90,000	57,000
	Furniture	0	0	0	0	0
	Machinery/Equipment	0	0	0	0	0
	Automobiles & Trucks	46,500	0	102,000	80,750	28,500
Street Mtn.	Computer Equipment	0	0	0	0	0
	Machinery/Equipment	57,932	148,200	205,948	98,284	202,700
	Automobiles & Trucks	0	260,280	181,056	43,700	0
	Improvements	0	0	0	0	0
Vehicle Mtn.	Machinery/Equipment	0	0	0	13,331	0
	Automobiles & Trucks	43,650	0	0	0	0
	Improvements	0	0	0	0	0
Parks/Rec.	Computer Equipment	18,220	0	0	0	0
	Furniture	15,000	0	0	0	0
	Machinery/Equipment	80,019	0	0	0	0
	Automobiles & Trucks	28,967	0	0	0	0
	Land	0	0	0	0	0
	Improvements	78,115	0	0	0	0
Building Mtn.	Machinery & equipment	5,500	0	0	0	6,200
	Buildings	0	0	0	0	30,000
	Automobiles & Trucks	<u>10,500</u>	<u>0</u>	<u>0</u>	<u>31,650</u>	<u>0</u>
	Sub-Totals	<u>409,403</u>	<u>426,480</u>	<u>489,004</u>	<u>357,715</u>	<u>324,400</u>
Grand Totals		755,728	712,680	858,304	824,515	677,500

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POSITION CLASSIFICATION PLAN

<u>Position</u>	<u>Classification and Pay Level</u>
1000 CLERICAL, SECRETARIAL, FISCAL AND GENERAL ADMINISTRATION	
1xx Clerical Group	
104 Customer Service Representative	C
106 Records Clerk	C
2xx Secretarial Group	
200 Administrative Secretary	C
201 Detective/Evidence Secretary	C
203 Executive Secretary	D
204 Customer Service Supervisor	G4
206 Administrative Assistant	E
3xx Fiscal Group	
300 Accounting Clerk	F4
301 Senior Accounting Clerk	G4
302 Assistant Court Administrator	D2
303 Court Administrator	H2
304 Accountant	H2
305 Assistant Director of Finance and Administration	L4
306 Director of Finance and Administration	P
307 Court Assistant	C2
308 Pay & Benefits Administrator	H2
4xx General Administration	
400 City Clerk	L
401 Information Systems Manager	M2
402 Webmaster	I2
403 Information Systems Technician	H2
404 Assistant Information Systems Manager	I2
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES	
1xx Emergency Communications Group	
2xx Law Enforcement Group	
200 Police Officer	I
201 Police Officer Trainee	F

Position Classification Plan (cont'd)

Page 2

<u>Position</u>	<u>Classification and Pay Level</u>
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES (cont'd)	
203 Police Sergeant	K6
206 Police Lieutenant	M4
207 Crime Analyst	C
209 Police Captain	N6
212 Police Chief	Q
3xx Planning Group	
300 Planning Technician	D4
302 Project Planner	H4
304 Senior Planner	J4
305 Assistant Director of Planning	L4
306 Director of Planning	P
307 Planning Assistant	E
3000 MAINTENANCE, ENGINEERING, AND RECREATION SERVICES	
1xx Maintenance Group	
100 Maintenance Worker	D4
101 Senior Maintenance Worker	E4
103 Equipment Maintenance Mechanic	F6
104 Maintenance Worker in Training	A4
105 Building Attendant	D
106 Maintenance Supervisor	H2
109 Equipment Maintenance Supervisor	H6
110 Building Maintenance Supervisor	H6
112 Superintendent of Maintenance Operations	M4
2xx Engineering Group	
200 Engineering Technician	D
202 Senior Engineering Technician	H
203 Engineering Construction Inspector	E
204 Senior Engineering Construction Inspector	H2
205 GIS Specialist	I
206 Senior Civil Engineer	L
207 Civil Engineer	J
208 Superintendent of Engineering Operations	M4
209 Deputy Director of Public Works/Assistant City Engineer	N4
212 Director of Public Works/City Engineer	Q

Position Classification Plan (cont'd)
Page 3

<u>Position</u>	<u>Classification and Pay Level</u>
3000 MAINTENANCE, ENGINEERING, AND RECREATION SERVICES (cont'd)	
3xx Parks/Recreation Group	
300 Superintendent of Parks, Recreation & Arts	M4
301 Resource Specialist	G
302 Parks & Recreation Specialist	E4
305 Maintenance Worker	D4
306 Maintenance Supervisor	H2
308 Facilities Supervisor	G4
310 Sr. Facilities Supervisor	I4
311 Sr. Maintenance Worker	E4

Effective as of 9/1/2004



City of
Chesterfield

MERIT PAY PLAN

<u>Level</u>	<u>Minimum Pay</u>	<u>Mid-point</u>	<u>Maximum Pay</u>	<u>Range Amount</u>	<u>Range Percent</u>
A	22,252	26,702	31,153	8,901	40%
A2	22,697	27,236	31,776	9,079	40%
A4	23,142	27,770	32,399	9,257	40%
A6	23,587	28,304	33,022	9,435	40%
B	24,032	28,838	33,645	9,613	40%
B2	24,513	29,415	34,318	9,805	40%
B4	24,993	29,992	34,991	9,997	40%
B6	25,474	30,569	35,664	10,190	40%
C	25,955	31,146	36,336	10,382	40%
C2	26,474	31,768	37,063	10,589	40%
C4	26,993	32,391	37,790	10,797	40%
C6	27,512	33,014	38,517	11,005	40%
D	28,031	33,637	39,243	11,212	40%
D2	28,592	34,310	40,028	11,437	40%
D4	29,152	34,983	40,813	11,661	40%
D6	29,713	35,655	41,598	11,885	40%
E	30,273	36,328	42,383	12,109	40%
E2	30,879	37,055	43,230	12,352	40%
E4	31,484	37,781	44,078	12,594	40%
E6	32,090	38,508	44,926	12,836	40%
F	32,695	39,234	45,773	13,078	40%
F2	33,349	40,019	46,689	13,340	40%
F4	34,003	40,804	47,604	13,601	40%
F6	34,657	41,588	48,520	13,863	40%
G	35,311	42,373	49,435	14,124	40%
G2	36,017	43,221	50,424	14,407	40%
G4	36,723	44,068	51,413	14,689	40%
G6	37,430	44,916	52,401	14,972	40%

H	38,136	45,763	53,390	15,254	40%
H2	38,899	46,678	54,458	15,559	40%
H4	39,661	47,594	55,526	15,865	40%
H6	40,424	48,509	56,594	16,170	40%
I	41,187	49,424	57,661	16,475	40%
I2	42,010	50,413	58,815	16,804	40%
I4	42,834	51,401	59,968	17,134	40%
I6	43,658	52,389	61,121	17,463	40%
J	44,482	53,378	62,274	17,793	40%
J2	45,371	54,446	63,520	18,149	40%
J4	46,261	55,513	64,765	18,504	40%
J6	47,151	56,581	66,011	18,860	40%
K	48,040	57,648	67,256	19,216	40%
K2	49,001	58,801	68,601	19,600	40%
K4	49,962	59,954	69,946	19,985	40%
K6	50,923	61,107	71,292	20,369	40%
L	51,883	62,260	72,637	20,753	40%
L2	52,921	63,505	74,089	21,168	40%
L4	53,959	64,750	75,542	21,583	40%
L6	54,996	65,996	76,995	21,999	40%
M	56,034	67,241	78,448	22,414	40%
M2	57,155	68,586	80,017	22,862	40%
M4	58,275	69,930	81,586	23,310	40%
M6	59,396	71,275	83,155	23,758	40%
N	60,517	72,620	84,723	24,207	40%
N2	61,727	74,073	86,418	24,691	40%
N4	62,937	75,525	88,112	25,175	40%
N6	64,148	76,977	89,807	25,659	40%
O	65,358	78,430	91,501	26,143	40%
O2	66,665	79,998	93,331	26,666	40%
O4	67,972	81,567	95,161	27,189	40%

O6	69,280	83,136	96,991	27,712	40%
P	70,587	84,704	98,821	28,235	40%
P2	71,998	86,398	100,798	28,799	40%
P4	73,410	88,092	102,774	29,364	40%
P6	74,822	89,786	104,751	29,929	40%
Q	76,234	91,480	106,727	30,493	40%
Q2	77,758	93,310	108,862	31,103	40%
Q4	79,283	95,140	110,996	31,713	40%
Q6	80,808	96,969	113,131	32,323	40%
R	82,332	98,799	115,265	32,933	40%
R2	83,979	100,775	117,571	33,592	40%
R4	85,626	102,751	119,876	34,250	40%
R6	87,272	104,727	122,181	34,909	40%
S	88,919	106,703	124,487	35,568	40%
S2	90,697	108,837	126,976	36,279	40%
S4	92,476	110,971	129,466	36,990	40%
S6	94,254	113,105	131,956	37,702	40%
T	96,032	115,239	134,445	38,413	40%
T2	97,953	117,544	137,134	39,181	40%
T4	99,874	119,849	139,823	39,950	40%
T6	101,794	122,153	142,512	40,718	40%
U	103,715	124,458	145,201	41,486	40%
U2	104,234	125,080	145,927	41,693	40%
U4	104,752	125,703	146,653	41,901	40%
U6	105,271	126,325	147,379	42,108	40%



GLOSSARY OF FREQUENTLY USED TERMS

Account Number - A numerical code identifying revenues and expenditures by fund, department, activity, type and object.

Accounting Period - See **Fiscal Period**.

Accrual Basis - The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Activity - One of the tasks, goals, etc., of a departmental program.

Ad Valorem Tax - A tax based on value.

Agency Fund - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

Amended Budget - Refers to the budget approved by the City Council, as most recently amended.

Annual Budget - A budget applicable to a single fiscal year. See **Budget** and **Operating Budget**.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Budget.

Assessed Valuation - A value set on real estate or other property as a basis for levying taxes. The assessed valuation is set by the County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

Asset - A comprehensive plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Beginning Fund Balance - Fund balance available in a fund from the end of the prior year, for use in the following year.

Bond - A written promise to pay a specified sum of money at a specified date in the future together with periodic interest at a specified rate.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar - The schedule for completion of the various phases in the preparation of the budget, the calendar begins with the preparation of the budget forms and ends with the implementation of the budget.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating government body.

Budget Message - The opening section of the budget which provides City Council and the public with a general summary of the most important aspects of the budget, changes from previous years and the recommendation of the City Administrator.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Capital - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$2,500. Capital items include real property, office equipment, furnishings and vehicles.

Capital Improvement Program - See **Capital Program**.

Capital Improvement Sales Tax Trust Fund - A special revenue fund used to account for the accumulation of resources from the one-half cent capital improvement sales tax , which is used to pay for principal and interest payments on the general obligation bonds (Series 1997) issued for street and sidewalk improvements.

Capital Program - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditures in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Projects Fund - A fund that is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

CDBG – Community Development Block Grant.

CCDC – Chesterfield Community Development Corporation; the City of Chesterfield’s industrial development authority.

Certificate Payment Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the Public Works Facility

Certificates of Participation Series 1995.

Certificates of Participation - Securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Contingency - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. Also used to meet revenue shortfalls. Funds are transferred to other budgetary accounts as authorized by the City Council.

Contractual Service - An expenditure for services performed by a non-employee. For Example: Legal services, Utilities, insurance.

COPS – Certificates of Participation.

Chesterfield Valley Tax Increment Financing Fund (Chesterfield Valley TIF Fund) - A capital projects fund used to account for all revenues and expenditures related to redevelopment in Chesterfield Valley.

Debt Limit - The maximum amount of outstanding gross or net debt legally permitted.

Debt Service Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the General Obligation Parks Bond Issue Series 1995.

Deferred Revenue - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Department - The Department is the primary unit in city operations. Each unit is managed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose or which perform similar duties.

Encumbrance - Commitments related to unperformed contracts for goods or services.

Expendable Trust Fund - A trust fund whose resources, including both principle and earnings, may be expended. Expendable trust funds are accounting for in essentially the same manner as governmental funds.

Expenditure - An expenditure is a decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

FEMA – Federal Emergency Management Administration.

Fiscal Period - Any period at the end of which a government determines its financial position and

the results of its operations. See **Accounting Period**.

Fiscal Year - The twelve month period on which the city operates its financial affairs. The City of Chesterfield's fiscal year is January 1 through December 31.

Franchise - A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fringe Benefits - Fringe benefits include the City's contribution to Social Security, Medicare, workers compensation, health insurance, life insurance, disability insurance, and the City's pension plan.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance - The equity of a fund. Oftentimes incorrectly referred to as "surplus". Each fund begins each year with a positive or negative fund balance.

GAAP – See Generally Accepted Accounting Principles.

GASB - Governmental Accounting Standards Board.

General Fund - A fund used to account for all financial resources, except those required to be accounted for in another fund. The operating fund of the City.

General Obligation Bonds - Debt backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GFOA – Government Finance Officers Association of the United States and Canada.

GO Bonds – General obligation bonds.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Governmental Fund Type – Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except those accounted for in proprietary funds and fiduciary funds.

Intergovernmental Revenues - Revenues from other governments, primarily Federal, State and County grants, but also includes payments from other taxing jurisdictions.

Investments - Most commonly, securities held for the production of revenues in the form of interest. The term does not include fixed assets used in government operations.

Levy - The total amount of taxes, special assessments or service charges imposed by a government.

Levee/Drainage Fund - A capital projects fund used to account for financial resources to be used for storm water capital improvements in Chesterfield Valley which are approved by the City Council.

Line Item - An individual expenditure category listing in the budget (salary, supplies, etc.).

Modified Accrual Basis - The basis of accounting adapted to the governmental fund type. This basis measures resources available to the City.

M.O.T.I.S. - Missouri Traffic Information System.

Municipal - In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Notes Payable - In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Object - The smallest unit of budgetary accountability and control. For example: Regular Salaries, Postage, Equipment Rental.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Expenses/Expenditures - The annual budget which provides a financial plan for the operation of government and the provision of services for the year. Excluded from the operating expenses are capital equipment and capital projects which are determined by a separate but interrelated process.

Ordinance - A formal legislative enactment by the governing board of a municipality.

Other Financing Sources - Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets.

Parks Sales Tax Fund - A special revenue fund used to account for the accumulation of resources from the one-half cent parks sales tax passed in 2004 and effective April 2005. All parks and recreation activity is tracked in this fund.

Parks Construction Fund - A capital projects fund used to pay for the acquisition of land for parks and capital improvements to parks funded with the Parks General Obligation Bond Issue Series 1995.

Per Capita - By or for each person.

Personnel Services - All costs associated with employee compensation. For example: salaries, pension, health insurance.

P.O.S.T. – Police Officer Standards and Training.

PRACAC – Parks, Recreation & Arts Citizens Advisory Committee.

Program - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street and Sewer Maintenance, Central Services.

Proposed Budget - The recommended City budget submitted by the City Administrator to the City Council.

Propositions R&S – Propositions placed on the November 1996 ballot for the passage of a one-half percent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See R&S.

Public Works Facility Construction Fund - A capital projects fund used to account for the construction of a Public Works Facility funded with Public Works Facility Certificates of Participation Series 1995.

R&S – Propositions placed on the November 1996 ballot for the passage of a one-half cent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See Propositions R&S.

R&S Construction Fund – A capital projects fund used to account for the capital improvements to streets and sidewalks funded under Propositions R&S.

Reporting Entity - The oversight unit and all of its component units, if any, that are combined in the comprehensive annual financial report and general purpose financial statements.

Resolution - An informal establishment of policy by the governing board of a municipality.

Revenue - An increase in fund balance caused by an inflow of assets, usually cash.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated.

Statute - A written law enacted by a duly organized and constituted legislative body.

Tax Increment Financing – Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit.

Third Class City - All cities and towns in the State of Missouri containing three thousand or more inhabitants, not having adopted its own charter form of government.

TIF – Tax increment financing.

Transfer - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

Trust Fund - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

User Charge - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Wilson Trust Fund - An expendable trust fund specifically earmarked for major improvements on Wilson Road.

Work Order - A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work. Among the items of information included on the order are the nature and location of the job, specifications of the work to be performed and a job number, which is referred to in reporting the amount of labor, materials and equipment used.



MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

Date of Incorporation as a third class city.....June 1, 1988

Form of government.....Mayor/Council/City Administrator

Area.....32 square miles

Miles of streets maintained by City.....150

Miles of sidewalks maintained by City.....100

Police protection:

 Number of full-time employees.....93

 Commissioned officers.....83

 Other full-time employees.....10

 Police Station.....1

Total employees, full-time.....200

Fire protection:
 The City's coverage is provided by two districts:
 Metro West Fire Protection District
 Monarch Fire Protection District

The City is served by the Parkway and Rockwood School Districts.

The City's electricity is supplied by Ameren UE Company; natural gas is supplied by Laclede Gas Company; water is provided by Missouri-American Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities.

The libraries serving the City of Chesterfield are the Daniel Boone, Samuel C. Sachs and the Thornhill branches of the St. Louis County Library System.

Population:

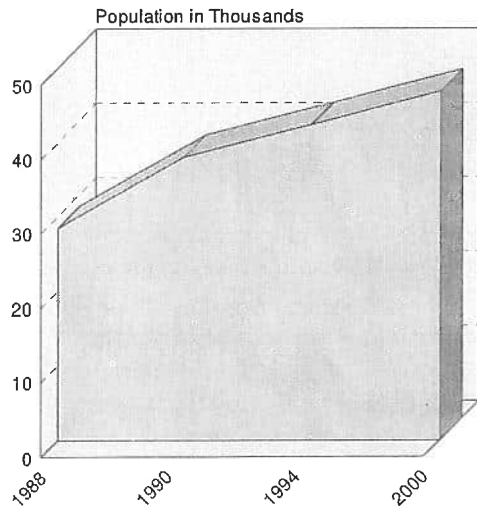
1988	28,436
1990	37,990
1994	42,325
2000	46,802

Median family income:

1986	\$ 61,800
2000	\$102,987

Per capita income:

1979	\$ 12,686
1987	\$ 21,912
2000	\$ 43,288



The principal taxpayers :

- Pfizer, Inc.
- THF Chesterfield
- JG St. Louis West LLC
- FSP Timberlake Corp.
- Ameren UE
- Realty Associates
- St. Luke's Episcopal Presbyterian Hospital
- Wildhorse JT Venture
- Missouri American Water Company
- Chesterfield Ridge Center

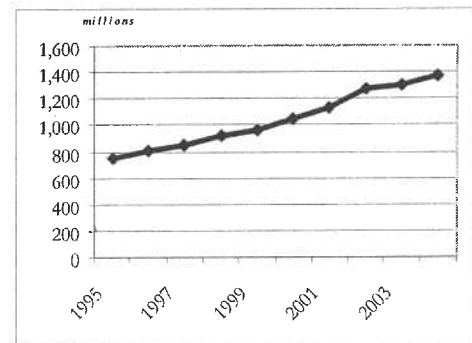
Major employers within the City of Chesterfield:

<u>Company</u>	<u>Type of Business</u>
St. Luke's Hospital	Non-Profit Healthcare Provider
Pfizer, Inc.	Research Development/Pharmaceuticals
McBride & Son Management Co.	Homebuilder/Developer/Contractor
Parkway School District*	School District
Taylor Morley, Inc.	Home Builder
Mark Andy Inc.	Printing Press Manufacturer
Rose International	Research and Software Development
Rockwood School District*	School District
Technology Partners, Inc.	Computer Consulting Firm
Pohlman, Inc.	Contract Manufacturer

*Chesterfield locations only

Assessed Valuation of Taxable Property:

	<u>Real Property</u>	<u>Personal Property</u>	<u>Railroad and Utilities</u>	<u>Assessed Value</u>
1995	655,300,640	141,510,637	14,635,156	811,446,433
1996	676,795,720	160,550,273	16,131,252	853,477,245
1997	737,719,530	171,773,003	14,471,771	923,964,304
1998	761,919,280	181,319,540	14,492,392	957,731,212
1999	839,087,390	193,552,326	14,430,676	1,047,070,392
2000	896,862,030	225,781,266	15,328,434	1,137,971,730
2001	1,023,478,270	240,449,653	17,702,083	1,275,903,642
2002	1,047,229,350	242,742,813	18,848,635	1,308,820,798
2003	1,119,906,300	234,858,190	15,168,685	1,369,933,175
2004	1,133,474,520	230,120,840	14,332,180	1,377,927,754



Legal Debt Margin: \$137,792,775

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